

KIM FOSTER, CITY MANAGER
JAMES SMITH, ATTORNEY



KATHY RAY, MAYOR
JOHN ETHERIDGE, VICE MAYOR
VICKEY ROBERTS, COMMISSIONER
JACKIE JONES, COMMISSIONER
SAM THARPE, COMMISSIONER

**CITY OF PARIS, TENNESSEE
BOARD OF COMMISSIONERS REGULAR MEETING AGENDA**

**CITY HALL COURTROOM
May 7, 2026
5:00 P.M.**

PUBLIC HEARING

- 1. Rezoning Request for 1406 and 1408 Industrial Park Lane from P-M (Planned Industrial) to P-B (Planned Commercial)**

REGULAR MEETING

Call to Order: Kathy Ray, City Mayor

Roll Call: Liana Compton, Finance Director

Pledge of Allegiance and Prayer

Approval of the Minutes of Previous Meetings: Regular Meeting – April 2, 2026

Board Will Hear Comments from Citizens

Board Will Hear Comments from the Commission

Service Resolutions and Proclamations:

- Recognition of 2026 Citizens Academy Class
- Recognition of Intern Hattie Johnson

OLD BUSINESS

- 1.) **Ordinance (No. 1334) for Rezoning Request for 43 Hillcrest Drive:** James Smith, City Attorney
- 2.) **Ordinance (No. 1335) for Rezoning Request for 1406 and 1408 Industrial Park Lane:** Jessica Crouch, Community Development Director

NEW BUSINESS

- 1.) **Financial Update:** Liana Compton, Finance Director
- 2.) **Appointments to Boards:** Kathy Ray, City Mayor
- 3.) **Ordinance (No. 1336) to Amend the Fiscal Year 25-26 Budget (First Reading):** Kim Foster, City Manager
- 4.) **2026 Property Tax Rate Ordinance (No. 1337):** Kim Foster, City Manager
- 5.) **FY 26-27 Proposed Budget Ordinance (No. 1338) (First Reading):** Kim Foster, City Manager
- 6.) **Resolution (No. 1731) to Amend Police Manual to enact Volume 2, Chapter 100, Section 161 Award Service Weapons and Badges to Retiring Law Enforcement Officers:** Ricky Watson, Chief of Police
- 7.) **Resolution (No. 1732) to Revise Interlocal Cooperative Agreement with ECD (911) Backup Facility for Henry County Emergency Communications and City of Paris, TN:** Kim Foster, City Manager
- 8.) **Resolution (No. 1733) to Amend Police Manual Volume One Chapter 4 – Vehicle Use and Operation, Section 4.01.A. and Section 4.06.C.:** Kim Foster, City Manager
- 9.) **Resolution (No. 1734) to Recommend CDBG Eiffel Tower Project Bid Award and Approve Additional Cost:** Kim Foster, City Manager
- 10.) **Resolution (No. 1735) to Amend the COP Personnel Rules and Regulations by adding additional Holidays:** Kim Foster, City Manager

11.) Credit Card Internal Policy Updates: Jessica Crouch, Community Development Director

Monthly Service Highlights

Status of Various Projects

Notes from the City Manager

Adjournment

OLD BUSINESS
AGENDA ITEM NO. 1
Rezoning Request for 43 Hillcrest Drive

Justin Stutzman has submitted a rezoning request for property he owns at 43 Hillcrest Drive. Currently the property is zoned R-1L (Residential Low Density). He is requesting a rezoning to B-1 (Highway Commercial District). Mr. Stutzman's rezoning application is attached below for review.

This item was discussed by the Planning Commission at its February meeting and the City Commission in April with no motion. The Planning Commission is recommending rezoning 43 Hillcrest Drive from R-1L (Residential District) to B-1 (Highway Commercial).

ORDINANCE NO. 1334

AN ORDINANCE to Amend Title 11, Chapter 104 of the Paris Municipal Code

SECTION 1. BE IT ORDAINED by the Board of Commissioners of the City of Paris, Tennessee, that the Paris Municipal Code be amended as follows:

Title 11, Chapter 104, Section B, identifying, "The Official Zoning Map of Paris, Tennessee," as adopted, is amended as follows:

That the following described property at 43 Hillcrest Drive be rezoned from R-1L to B-1 as shown on the attached Exhibit "A":

Known as the following:

Tax Assessor's Map 0950, Group G, Parcel 009.00

(See Attached Exhibit "A")

SECTION 2. All ordinances and parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION 3. This ordinance shall take effect on and after passage of final adoption.

Passed and adopted March 5, 2026.

Passed and adopted _____.

Mayor

Finance Director

“Exhibit A”



Location of Requested Rezoning

OLD BUSINESS
AGENDA ITEM NO. 2
Rezoning Request for 1406 Industrial Park Lane

Savannah Vaughn has submitted a rezoning request for property she owns at 1406 Industrial Park Lane. Currently the property is zoned P-M (Planned Industrial District). She is requesting a rezoning to P-B (Planned Commercial District). Ms. Vaughn's rezoning application is attached below for review.

This item was discussed by the Planning Commission at its March meeting. The Planning Commission recommended rezoning 1406 Industrial Park Lane from P-M (Planned Industrial District) to P-B (Planned Commercial District). In addition, 1408 Industrial Park Lane was also recommended to be rezoned to prevent spot zoning. This ordinance was passed on first reading at last month's meeting.

ORDINANCE NO. 1335

AN ORDINANCE to Amend Title 11, Chapter 104 of the Paris Municipal Code

SECTION 1. BE IT ORDAINED by the Board of Commissioners of the City of Paris, Tennessee, that the Paris Municipal Code be amended as follows:

Title 11, Chapter 104, Section B, identifying, "The Official Zoning Map of Paris, Tennessee," as adopted, is amended as follows:

That the following described property at 1406 Industrial Park Lane be rezoned from P-M to P-B as shown on the attached Exhibit "A":

Known as the following:

Tax Assessor's Map 116, Parcel 016.03

(See Attached Exhibit "A")

That the following described property at 1408 Industrial Park Lane be rezoned from P-M to P-B as shown on the attached Exhibit "B":

Known as the following:

Tax Assessor's Map 116, Parcel 016.05

(See Attached Exhibit "B")

SECTION 2. All ordinances and parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION 3. This ordinance shall take effect on and after passage of final adoption.

Passed and adopted April 2, 2026.

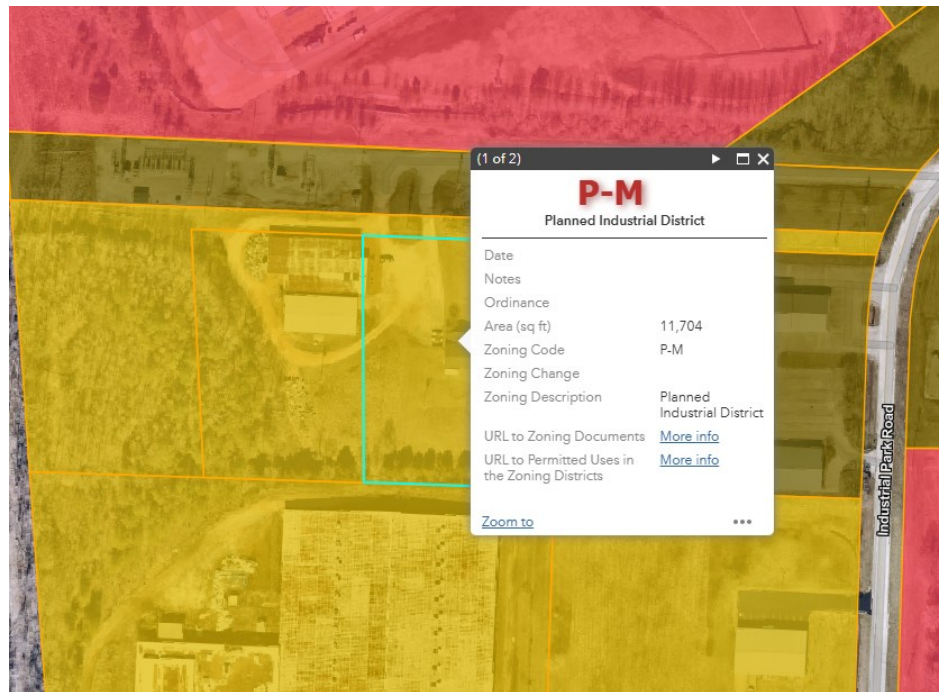
Passed and adopted _____.

Mayor

“Exhibit A”



“Exhibit B”



NEW BUSINESS
AGENDA ITEM NO.1
Financial Update

Narrative to the March 2026 Operating Statement

We continue to see an increase in retail sales tax revenue over prior year same month. The month of February was up 8.92% compared to February of last year, with an adjusted overall annual increase YTD of 6.56%.

Most fund revenues exceeded expenditures in March and there was no unusual activity. A new street sweeper was purchased for ~\$400k.

There was 1 new seasonal hire, a PT lifeguard, and 4 replacement hires; one FT patrol officer and 3 PT Parks/Civic Center positions. There were 3 resignations, all PT Parks/Civic Center positions.

There were 8 new business licenses, 4 standard and 4 minimal (one of which was a new owner transfer) issued in March. There were 42 minimal annual renewals which were sent out on 12/31/25.

**Monthly Operating Statement
March 2026**

REVENUES	<u>Annual Budget</u>	<u>Current Month</u>	<u>Yr to Date</u>	<u>Percent Realized</u>
Property Taxes	2,570,000	764,025	2,302,954	89.61%
Local Option Sales Tax	6,500,000	477,517	5,130,011	78.92%
Wholesale Liquor / Beer	880,000	64,714	616,113	70.01%
Business Tax	450,000	14,184	104,692	23.26%
Fees & Licenses	144,250	7,342	118,418	82.09%
In Lieu Payments	170,250	-3,000	69,708	40.94%
Hotel-Motel Occupancy Tax	200,000	14,638	173,967	86.98%
Grants	3,447,160	25,865	729,089	21.15%
State Shared taxes	1,967,500	201,295	1,444,664	73.43%
TVA Impact Payment	242,500	0	270,210	111.43%
All Other	12,353,050	277,848	1,981,271	16.04%
ARPA/TDEC-WII	1,675,000	0	280,558	16.75%
Total General Fund Revenue	30,599,710	1,844,428	13,221,657	43.21%
Solid Waste Collection - BPU	1,400,000	119,608	1,063,064	75.93%
Solid Waste Disposal - Transfer	750,000	91,097	602,678	80.36%
Other Revenue	31,500	410	128,815	408.94%
Total Sanitation	2,181,500	211,115	1,794,557	82.26%
Gate Receipts - Brush & Debris	200,000	10,819	125,946	62.97%
County Share Operating Exp	35,000	0	16,914	48.33%
Gate Receipts - Tires	8,000	496	4,458	55.72%
Other Revenue	42,050	355	1,770	4.21%
Total Landfill	285,050	11,670	149,088	52.30%
Total Drug Fund	59,040	933	15,676	26.55%
TOTAL REVENUES	33,125,300	2,068,146	13,536,813	40.87%

EXPENDITURES	<u>Annual Budget</u>	<u>Current Month</u>	<u>Yr to Date</u>	<u>Percent Realized</u>
Grants & Donations	209,000	3,000	178,384	85.35%
General Administration	719,500	65,965	559,259	77.73%
Economic Development	200,371	15,349	146,973	73.35%
Chamber of Commerce	0	11,104	71,953	0.00%
Financial Administration	367,878	22,352	268,442	72.97%
City Hall Building	65,285	3,808	47,812	73.24%
Police Department	2,997,899	233,639	2,047,047	68.28%
Emergency Communications	1,130,104	94,521	828,625	73.32%
Fire Department	2,196,532	188,367	1,598,449	72.77%
Building Inspection	261,459	15,446	167,970	64.24%
Street Maintenance	1,936,893	128,498	1,380,935	71.30%
State Street Aid	1,715,000	390,888	1,570,621	91.58%
Storm Water Management	674,233	8,880	629,244	93.33%
Street Lighting	129,300	6,997	117,163	90.61%
City Garage	322,945	32,112	235,205	72.83%
Cemetery Maintenance	83,448	5,448	54,156	64.90%
Health & Animal Control	258,931	25,062	260,598	100.64%
Civic Center	866,806	69,519	571,865	65.97%
Parks & Recreation	1,407,825	78,064	1,053,331	74.82%
Library	212,019	35,337	176,683	83.33%
Community Development	14,359,210	15,933	834,494	5.81%
Debt Service	745,650	0	298,092	39.98%
General Fund Expenditures	30,860,288	1,450,287	13,097,302	42.44%
Sanitation Collection	1,523,292	61,137	1,073,361	70.46%
Contractual Services	925,000	86,876	701,984	75.89%
Total Sanitation	2,448,292	148,013	1,775,345	72.51%
Total Landfill	243,150	10,161	140,755	57.89%
Total Drug Fund	42,000	8,103	22,933	54.60%
TOTAL EXPENDITURES	33,593,730	1,616,563	15,036,335	44.76%

<u>REVENUES OVER / (UNDER) EXPENDITURES</u>	<u>Current Month</u>	<u>Yr to Date</u>
General Fund	394,141	124,355
Sanitation	63,103	19,212
Landfill	1,509	8,333
Drug Fund	(7,169)	(7,257)

**NEW BUSINESS
AGENDA ITEM NO. 2
Appointments to Boards**

Parks and Recreation Commission				
<u>Appointment And Term</u>	<u>Current Member</u>	<u>Proposed Member</u>	<u>Term Expiration</u>	<u>New Expiration</u>
Mayoral Appointment 5 Year Term	Bill Jelks	Bill Jelks	May 1, 2026	May 1, 2031
Mayoral Appointment 5 Year Term	Dajour Edmonson	Josh Biggers	May 1, 2027	May 1, 2027

**NEW BUSINESS
AGENDA ITEM NO. 3
Ordinance (No. 1336) to Amend the Fiscal Year 25-26 Budget (First Reading)**

As is typical, an ordinance to amend the current year budget is being presented for your consideration. Most adjustments needing to be made relate to grant projects that have not gotten to construction as quickly as hoped, but there are a few extraordinary items I would like to bring to your attention.

BPU's In Lieu of Taxes payments we up considerably due to their new infrastructure; Our LOST is coming in ahead of budget; Animal Control has received some extraordinary donations; the sale of a parcel of land in our existing industrial park to TDOT has hit a few snags which will push it into next fiscal year; we took on the Chamber employees for administrative purposes; the interim financing for the new fire station ended up being received in FY 2025 instead of 2026 and the construction didn't move quite as quickly as anticipated; it was approved mid-year to engage a consultant to help us rewrite our Zoning Ordinance. Also, in the Sanitation Fund, we were able to sell one of our backup sanitation trucks.

Our original General Fund budget reflected expenditures exceeding revenues by almost \$260,600. After this adjustment our budgeted expenditures will exceed revenues by just under \$4.8M. This is primarily due to taking the fire station construction costs from fund balance where the interim financing is currently sitting.

ORDINANCE NO. 1336

AN ORDINANCE TO AMEND THE CITY OF PARIS FISCAL YEAR
2025– 2026 BUDGET

WHEREAS, *Tennessee Code Annotated* Title 9 Chapter 1 Section 116 requires that all funds of the State of Tennessee and all its political subdivisions shall first be appropriated before being expended and that only funds that are available shall be appropriated ; and

WHEREAS, the Municipal Budget Law of 1982 requires that the governing body of each municipality amend the annual budget ordinance to insure compliance with the relating lawful expenditures,

NOW THEREFORE BE IT ORDAINED BY THE CITY OF PARIS, TENNESSEE AS FOLLOWS:

The FY 2025 – 2026 Budget Ordinance, Section 2 shall be amended by deleting Section 2 in its entirety:

SECTION 2. The City of Paris City Commission does hereby adopt the following estimate of revenues, estimated unencumbered fund balances, and expenditures:

Fund	General			Sanitation		
	FY 2024 Audited	FY 2025 Budget	FY 2026 Proposed	FY 2024 Audited	FY 2025 Budget	FY 2026 Proposed
Revenues						
Local Taxes	\$10,828,214	\$11,056,450	\$10,700,000			
State of TN	2,164,606	3,570,250	3,987,000			
Federal Government	533,349	2,963,160	3,450,160			
Other Sources	2,379,268	2,078,287	12,462,550	1,691,428	1,815,300	2,181,500
Total Revenues	\$15,905,437	\$19,668,147	\$30,599,710	\$1,691,428	\$1,815,300	\$2,181,500
Expenditures						
Salaries	6,750,323	\$7,031,206	\$7,540,525	\$570,977	\$591,186	\$599,292
Other	9,280,194	13,230,631	23,319,764	1,470,055	1,458,791	1,849,000
Total Expenditures	16,030,517	\$20,261,837	\$30,860,289	\$2,041,032	\$2,049,977	\$2,448,292
Beginning Fund Balance	\$8,654,043	\$8,716,346	\$8,122,656	\$3,595,852	\$3,246,248	\$3,011,571
Ending Fund Balance	\$8,716,346	\$8,122,656	\$7,862,077	\$3,246,248	\$3,011,571	\$2,744,779
No. of FTE Employees	134	135	136	9	10	10

Fund	Landfill		
	FY 2024 Audited	FY 2025 Budget	FY 2026 Proposed
Revenues			
Local Taxes			
State of TN			
Federal Government			
Other Sources	259,894	264,550	285,050
Total Revenues	\$259,894	\$264,550	\$285,050
Expenditures			
Salaries	\$58,868	\$60,215	\$61,836
Other	242,449	180,738	181,315
Total Expenditures	\$301,317	\$240,953	\$243,151
Beginning Fund Balance	\$318,660	\$277,237	\$300,834
Ending Fund Balance	\$277,237	\$300,834	\$342,733
No. of FTE Employees	2	1	1

Fund	Drug			Cemetery		
	FY 2024 Audited	FY 2025 Budget	FY 2026 Proposed	FY 2024 Audited	FY 2025 Budget	FY 2026 Proposed
Revenues						
Local Taxes						
State of TN						
Federal Government						
Other Sources	\$45,028	\$58,050	\$59,040	\$3743	\$1,500	\$9,500
Total Revenues	\$45,028	\$58,050	\$59,040	\$3743	\$1,500	\$9,500
Expenditures						
Salaries						
Other	\$22,907	\$82,000	\$42,000	\$0	\$10,000	\$22,200
Total Expenditures	\$22,907	\$82,000	\$42,000	\$0	\$10,000	\$22,200
Beginning Fund Balance	\$176,808	\$198,929	\$174,979	\$345,301	\$349,044	\$340,544
Ending Fund Balance	\$198,929	\$174,979	\$192,019	\$349,044	\$340,544	\$327,844
No. of FTE Employees	0	0	0	0	0	0

The City of Paris City Commission does hereby adopt the following estimate of revenues, estimated unencumbered fund balances, and expenditures:

General Fund **Revenues** shall be amended as follows:

In Lieu of Taxes – BPU shall be increases by \$125,000
Local Option Sales Tax shall be increased by \$200,000

2022 Multimodal Grant shall be decreased by \$300,000
2020 Multimodal Grant shall be decreased by \$600,000
TEMA Grant – Warning Sirens shall be decreased by \$197,000
2018 STBG for Signal Replacement shall be decreased by \$450,000
BRZ – Rison St. Bridge shall be decreased by \$250,000
2024 CDBG – Boardwalk shall be decreased by \$150,000
Animal Control Deposit shall be increased by \$18,000
Sale of Assets shall be decreased by \$180,000
Chamber of Commerce Reimbursement shall be added in the amount of \$111,000
Proceeds from Interim Financing shall be decreased by \$10,000,000

Sanitation Fund **Revenues** shall be amended as follows:

Sale of Assets shall be increased by \$95,000

General Fund **Expenditures** are amended as follows:

General Administration Department:

Sundry Contractual shall be increased by \$56,000

Chamber of Commerce Department:

Salaries shall be added in the amount of \$97,000

OASI shall be added in the amount of \$7,300

Health & Life Insurance shall be added in the amount \$4,100

Retirement shall be added in the amount of \$2,600

Health & Animal Control Department:

Veterinary Services shall be increased by \$25,000

Donations Projects shall be increased by \$38,500

In the area of Community Development, the following amendments will be made:

2020 Multimodal Grant shall be decreased by \$625,000

2022 Multimodal Grant shall be decreased by \$325,000

2024 CDBG - Boardwalk shall be decreased by \$200,000

2018 STBG – Signal Replacements shall be decreased by \$225,000

TEMA Grant – Warning Sirens shall be decreased by \$225,150

BRZ – Rison St. Bridge shall be decreased by \$300,000

Fire Station #1 Project shall be decreased by \$5,500,000

So that Section 2 shall read as follows:

SECTION 2. The City of Paris City Commission does hereby adopt the following estimate of revenues, estimated unencumbered fund balances, and expenditures:

Fund	General			Sanitation		
	FY 2024 Audited	FY 2025 Budget	FY 2026 Proposed	FY 2024 Audited	FY 2025 Budget	FY 2026 Proposed
Revenues						
Local Taxes	\$10,828,214	\$11,056,450	\$11,025,000			
State of TN	2,164,606	3,570,250	2,890,000			
Federal Government	533,349	2,963,160	2,600,160			
Other Sources	2,379,268	2,078,287	2,411,550	1,691,428	1,815,300	2,276,500
Total Revenues	\$15,905,437	\$19,668,147	\$18,926,710	\$1,691,428	\$1,815,300	\$2,276,500
Expenditures						
Salaries	6,750,323	\$7,031,206	\$7,651,525	\$570,977	\$591,186	\$599,292
Other	9,280,194	13,230,631	16,039,114	1,470,055	1,458,791	1,849,000
Total Expenditures	16,030,517	\$20,261,837	\$23,690,639	\$2,041,032	\$2,049,977	\$2,448,292
Beginning Fund Balance	\$8,654,043	\$8,716,346	\$8,122,656	\$3,595,852	\$3,246,248	\$3,011,571
Ending Fund Balance	\$8,716,346	\$8,122,656	\$3,358,727	\$3,246,248	\$3,011,571	\$2,839,779
No. of FTE Employees	134	135	136	9	10	10

Fund	Landfill		
	FY 2024 Audited	FY 2025 Budget	FY 2026 Proposed
Revenues			
Local Taxes			
State of TN			
Federal Government			
Other Sources	259,894	264,550	285,050
Total Revenues	\$259,894	\$264,550	\$285,050
Expenditures			
Salaries	\$58,868	\$60,215	\$61,836
Other	242,449	180,738	181,315
Total Expenditures	\$301,317	\$240,953	\$243,151
Beginning Fund Balance	\$318,660	\$277,237	\$300,834
Ending Fund Balance	\$277,237	\$300,834	\$342,733
No. of FTE Employees	2	1	1

Fund	Drug			Cemetery		
	FY 2024 Audited	FY 2025 Budget	FY 2026 Proposed	FY 2024 Audited	FY 2025 Budget	FY 2026 Proposed
Revenues						
Local Taxes						
State of TN						
Federal Government						
Other Sources	\$45,028	\$58,050	\$59,040	\$3743	\$1,500	\$9,500
Total Revenues	\$45,028	\$58,050	\$59,040	\$3743	\$1,500	\$9,500
Expenditures						
Salaries						
Other	\$22,907	\$82,000	\$42,000	\$0	\$10,000	\$22,200
Total Expenditures	\$22,907	\$82,000	\$42,000	\$0	\$10,000	\$22,200
Beginning Fund Balance	\$176,808	\$198,929	\$174,979	\$345,301	\$349,044	\$340,544
Ending Fund Balance	\$198,929	\$174,979	\$192,019	\$349,044	\$340,544	\$327,844
No. of FTE Employees	0	0	0	0	0	0

The current Section 3 shall be deleted in its entirety:
SECTION 3.

General Fund	\$38,727,366
Sanitation	5,193,071
Landfill	585,884
Drug Fund	234,019
Cemetery Fund	350,044
Total All Funds	\$45,090,384

Section 3 is amended as follows:
SECTION 3.

General Fund	\$27,054,366
Sanitation	5,288,071
Landfill	585,884
Drug Fund	234,019
Cemetery Fund	350,044
Total All Funds	\$33,512,384

SECTION 4. All encumbered balances of appropriations remaining at the end of the fiscal year shall lapse and revert to the respective fund balances.

SECTION 5. This ordinance shall take effect _____ the public welfare requiring it.

Passed and adopted May 7, 2026.

Passed and adopted _____.

Mayor

Finance Director

NEW BUSINESS
AGENDA ITEM NO. 4
2026 Property Tax Rate Ordinance (No. 1337)

The current property tax rate is \$0.5703 per \$100 of assessed value. To meet the current needs of the City, especially in the area of personnel needs, the following ordinance is being presented with a suggested \$0.10 increase to make the property tax rate for 2027 \$0.6703. Some of the personnel needs driving this suggestion include: five new positions – Deputy Fire Marshal, 2 additional Firefighters, an additional Dispatcher (being requested by HC 911) and a Planner; as well as a market adjustment for the Police Department.

ORDINANCE NO. 1338

AN ORDINANCE Fixing the Property Tax Rate and Providing for the
Date and Condition of Payment for the Year 2026.

BE IT ORDAINED by the Board of Commissioners of the City of Paris, Tennessee, that the following shall be the property tax rate and conditions by which they may be paid for the year 2026.

SECTION 1. A tax of \$ 0.6703 per hundred dollars (\$100) of assessed valuation on all taxable property, real and personal, within the corporate limits of the City of Paris, be and hereby is levied for the use of the City of Paris, Tennessee, for the taxable year of 2026.

SECTION 2. All taxes on property, both real and personal, shall be due and payable upon the effective date of this ordinance and shall become delinquent on the first (1st) day of March, 2027. In the event that payment is not made before March 1, 2027, the amount of said tax will become delinquent and a penalty of one and one-half percent (1.5%) for each month thereafter for twelve months upon all taxes remaining shall be imposed by the City and paid into the City Treasury.

SECTION 3. All ordinance and parts of ordinances or resolutions in conflict with this ordinance are hereby repealed.

SECTION 4. This ordinance shall take effect on the first day of October, 2026.

Passed and adopted May 07, 2026.

Passed and adopted _____.

Mayor

Finance Director

**NEW BUSINESS
AGENDA ITEM NO. 5
FY 26-27 Proposed Budget Ordinance (No. 1338) (First Reading)**

The following proposed FY 2027 Budget Ordinance is submitted for your consideration. Items of interest include:

- A 3% COLA for all employees
- \$1.6M in the street paving budget
- Five new full-time positions: a Fire Marshal, two additional Firefighters, an additional dispatcher, and a Planner. There is also a substantial market adjustment in the Police Dept. to improve attraction and retention; as well as a few salary adjustments to compensate for additional responsibilities.
- Eight grant projects with a combined match of \$493,150.

ORDINANCE NO. 1338

AN ORDINANCE OF THE CITY OF PARIS, TENNESSEE ADOPTING THE ANNUAL BUDGET FOR THE FISCAL YEAR BEGINNING JULY 1, 2026 AND ENDING JUNE 30, 2027

WHEREAS, *Tennessee Code Annotated* Title 9 Chapter 1 Section 116 requires that all funds of the State of Tennessee and all its political subdivisions shall first be appropriated before being expended and that only funds that are available shall be appropriated; and

WHEREAS, the Municipal Budget Law of 1982 requires that the governing body of each municipality adopt and operate under an annual budget ordinance presenting a financial plan with the information required by that state statute and that no municipality may expend any moneys regardless of the source except in accordance with a budget ordinance and that the City Commission shall not make any appropriations in excess of estimated available funds except to provide for an actual emergency threatening the health, property or life of the inhabitants of the City of Paris; and

WHEREAS, the City Commission has published the annual operating budget and budgetary comparisons of the proposed budget with the prior year (actual) and the current year (estimated) in a newspaper of general circulation not less than ten (10) days prior to the meeting when the City Commission will consider final passage of the budget; and

NOW THEREFORE BE IT ORDAINED BY THE CITY OF PARIS, TENNESSEE AS FOLLOWS:

SECTION 1. The City Commission of the City of Paris does adopt the following revenue schedule for fiscal Year 2027:

	<u>2025 Actual</u>	<u>2026 Budgeted</u>	<u>2027 Proposed</u>
Property Taxes	\$1,833,273	\$1,870,000	\$2,255,000
Sales Tax (State & Local)	\$7,727,590	\$7,820,000	\$8,910,000

SECTION 2. The City of Paris City Commission does hereby adopt the following estimate of revenues, estimated unencumbered fund balances, and expenditures:

Fund	General			Sanitation		
	FY 2025 Audited	FY 2026 Budget	FY 2027 Proposed	FY 2025 Audited	FY 2026 Budget	FY 2027 Proposed
	Revenues					
Local Taxes	\$10,719,385	\$10,700,000	\$12,250,000			
State of TN	2,252,718	3,982,000	4,440,500			
Federal Government	799,283	3,450,160	4,309,000			
Other Sources	12,262,213	12,467,550	4,672,558	2,184,070	2,181,500	2,222,100
Total Revenues	\$26,033,599	\$30,599,710	\$25,672,058	\$2,184,070	\$2,181,500	\$2,222,100
Expenditures						
Salaries	7,011,521	\$7,366,560	\$7,718,095	\$580,775	\$599,292	\$594,663
Other	9,104,712	23,493,728	24,834,142	1,653,682	1,849,000	1,813,453
Total Expenditures	16,116,233	\$30,860,288	\$32,552,237	\$2,234,457	\$2,448,292	\$2,408,116
Beginning Fund Balance	\$8,716,343	\$18,633,709	\$18,373,131	\$3,370,681	\$3,320,294	\$3,053,502
Ending Fund Balance	\$18,633,709	\$18,373,131	\$11,492,952	\$3,320,294	\$3,053,502	\$2,867,486
No. of FTE Employees	135	136	141	9	10	10

Fund	Landfill		
	FY 2025 Audited	FY 2026 Budget	FY 2027 Proposed
Revenues			
Local Taxes			
State of TN			
Federal Government			
Other Sources	315,507	285,050	336,050
Total Revenues	\$315,507	\$285,050	\$336,050
Expenditures			
Salaries	\$60,394	\$61,836	\$62,859
Other	166,991	181,314	290,304
Total Expenditures	\$227,385	\$243,150	\$353,163
Beginning Fund Balance	\$277,237	\$365,359	\$407,259
Ending Fund Balance	\$365,359	\$407,259	\$390,146
No. of FTE Employees	1	1	1

Fund	Drug			Cemetery		
	FY 2025 Audited	FY 2026 Budget	FY 2027 Proposed	FY 2025 Audited	FY 2026 Budget	FY 2027 Proposed
Revenues						
Local Taxes						
State of TN						
Federal Government						
Other Sources	\$60,615	\$59,040	\$38,040	\$9,358	\$9,500	\$9,500
Total Revenues	\$60,615	\$59,040	\$38,040	\$9,358	\$9,500	\$9,500
Expenditures						
Salaries						
Other	\$58,654	\$42,000	\$34,200	\$9,400	\$22,200	\$16,000
Total Expenditures	\$58,654	\$42,000	\$34,200	\$9,400	\$22,200	\$16,000
Beginning Fund Balance	\$198,928	\$200,889	\$217,492	\$349,044	\$349,002	\$336,302
Ending Fund Balance	\$200,889	\$217,929	\$221,769	\$349,002	\$336,302	\$329,802
No. of FTE Employees	0	0	0	0	0	0

SECTION 3. The City Commission of the City of Paris accordingly appropriate from the estimate of revenues and unencumbered fund balances the following amounts for Fiscal Year 2026 (July 1, 2025 through June 30, 2026) the following amounts as set forth above. No appropriation listed above may be exceeded without an amendment of the budget ordinance as required by the Municipal Budget Law of 1982. In addition, no appropriation may be made in excess of available funds except to provide for an actual emergency threatening the health, property or lives of the inhabitants of the municipality and declared by a two-thirds (2/3) vote of at least a quorum of the governing body in accord with T.C.A 6-56-205.:

General Fund	\$44,045,189
Sanitation	5,275,602
Landfill	407,259
Drug Fund	255,969
Cemetery Fund	345,802
Total All Funds	\$50,329,821

SECTION 4. The City Commission acknowledges the following indebtedness on behalf of the City:

**CITY OF PARIS SCHEDULE OF OUTSTANDING DEBT
FISCAL YEAR 2027 DEBT SERVICE PAYMENTS**

	Authorized & Unissued	Outstanding	Payment Fund	Principal	Interest	Total Debt Service
GO BONDS						
Energy Cons Bond 2017	0	1,560,000	General	135,000	17,473	\$152,473
TML Bond Series 2020	0	447,000	General	105,000	8,008	\$113,008
BAN	0	10,000,000	General	0	355,000	\$355,000
TOTAL BONDS	\$0	\$12,007,000		\$240,000	\$380,481	\$620,481

SECTION 5. For Fiscal Year 2027, the following capital projects are proposed:

Project	Proposed Appropriation Amount	By Debt
STBG for Signal Replacement	\$855,000	\$0
Rison St. Bridge Replacement	\$1,100,000	\$0
2022 TA – Sidewalk & Intersection Upgrades	\$25,000	\$0
2020 Multimodal Access Grant	\$1,470,000	\$0
2022 Multimodal Access Grant	\$780,000	\$0
2024 CDBG – Boardwalk	\$839,000	\$0
2024 Municipal Building Project	\$2,000,000	\$2,000,000
2024 Fire Station #1 Project	\$6,850,000	\$6,850,000
TEMA Grant – Warning Sirens	\$225,150	\$0
ARPA / TDEC WII Grant	\$1,200,000	\$0

SECTION 6. A detailed financial plan will be attached to this budget and become part of this budget ordinance.

SECTION 7. This annual operating and capital budget ordinance and supporting documents shall be submitted to the Comptroller of the Treasury or Comptroller’s Designee for approval pursuant to Title 9, Chapter 21 of the Tennessee Code Annotated within fifteen (15) days of its adoption. If the Comptroller of the Treasury or Comptroller’s Designee determines that the budget does not comply with the Statutes, the Governing Body shall adjust its estimates or make additional tax levies sufficient to comply with the Statutes or as directed by the Comptroller of the Treasury or Comptroller’s Designee.

SECTION 8. All unencumbered balances of appropriations remaining at the end of the fiscal year shall lapse and revert to the respective fund balances.

SECTION 9. All ordinances or parts of ordinances in conflict with any provision of this ordinance are hereby repealed.

SECTION 10. This ordinance shall take effect July 1, 2026, the public welfare requiring it.

Passed 1st Reading: _____

Passed 2nd Reading: _____

Mayor

Finance Director

**NEW BUSINESS
AGENDA ITEM NO. 6**

**Resolution (No. 1731) to Amend Police Manual to enact Volume 2, Chapter 100,
Section 161 Award Service Weapons and Badges to Retiring Law Enforcement Officers**

The following resolution being presented for your consideration is at the request of the Police Department. It is an attempt to formalize a policy for awarding service weapons upon retirement, something that has been done in the past but without written guidelines.

RESOLUTION NO. 1731

A RESOLUTION ESTABLISHING A FORMAL POLICY FOR THE AWARDING OF SERVICE WEAPONS AND
BADGES TO RETIRING LAW ENFORCEMENT OFFICERS OF THE CITY PARIS, TENNESSEE

WHEREAS, 1-302 of the Paris Municipal Code provides for the adoption of a Policies and Procedures Manual for the Paris Police Department; and,

WHEREAS, amendments to such policies and procedures are enacted by Resolution by the Board of Commissioners of the City of Paris pursuant to 1-302 and 1-503 of the Paris Municipal Code; and,

WHEREAS, the Board of Commissioners of the City of Paris wishes to go on record to establish a clear, consistent, and formal policy governing the awarding of the Paris Police Department officer's service weapon and badge upon retirement; and

WHEREAS, the awarding of service weapon and badge pursuant to this policy is intended to constitute retirement benefit awarded in recognition of good and faithful service to the City, rather than a general disposal of surplus property; and

WHEREAS, because such items are awarded as a retirement benefit for good and faithful service, the transfer of such items does not constitute a standard disposal of municipal property and therefore does not conflict with Section 6-616 of the Paris Municipal Code regarding disposal of property.

NOW, THEREFORE BE IT RESOLVED that the Board of Commissioners of the City of Paris enact VOLUME TWO – CHAPTER 100 – SECTION 161 AWARDING OF SERVICE WEAPONS AND BADGES TO RETIRING LAW ENFORCEMENT OFFICERS of the Policies and Procedures Manual of the City of Paris Police Department as follows:

AWARDING OF SERVICE WEAPONS AND BADGES TO RETIRING LAW ENFORCEMENT OFFICERS

SECTION 1. Eligibility

A retiring law enforcement may be eligible to receive their service weapon and badge upon retirement if the officer has completed at least twenty-five (25) years of service and retires in good standing, as determined by the Chief of Police, or the Assistant Chief in the absence of the Chief. For purposes of this Resolution, "good standing" shall mean that the officer is not subject to disciplinary action that would disqualify them from receiving such benefits upon retirement.

SECTION 2. Exceptions

Notwithstanding the eligibility requirements set forth herein, officers retiring due to a legitimate disability may be considered eligible to receive their service weapon and badge even if they have not completed twenty-five (25) years of service, subject to a case-by-case determination and approval by the Chief of Police. Officers who retire from

service in good standing but do not meet minimum years of service shall not be eligible to receive their service weapon, but may be considered for the award of their badge.

SECTION 3. Approval Process

The awarding of a service weapon and/or badge shall require a recommendation from the Chief of Police, or the Assistant Chief in the absence of the Chief and shall be subject to final approval by the City Manager. In the case of the retirement of the Chief of Police, a recommendation shall be made by the City Manager. Nothing herein shall be construed as requiring the approval of the Mayor or City Commission for individual awards.

SECTION 4. Nature of Award

The awarding of a service weapon and badge under this policy shall be considered a retirement benefit awarded in recognition of good and faithful service to the City and shall not be considered a sale or general disposal of surplus municipal property. Such awards shall be granted at the discretion of the City, subject to the criteria and approvals set forth in this resolution.

SECTION 5. Compliance with Law

All transfers of service weapons shall be conducted in compliance with applicable federal and state laws, and the City may require appropriate documentation or procedures to ensure lawful transfer of ownership.

This Resolution shall become a part of and be spread upon the minutes of this meeting of the Board of Commissioners of the City of Paris, Tennessee.

Unanimously adopted this the 7th day of May, 2026.

Mayor

Finance Director

ATTESTED:

**NEW BUSINESS
AGENDA ITEM NO. 7**

**Resolution (No. 1732) to Revise Interlocal Cooperative Agreement with ECD (911)
Backup Facility for Henry County Emergency Communications and City of Paris, TN**

The following resolution lays out the agreement between the City of Paris and the ECD (911) regarding the backup dispatch center being included in the construction of the new Fire Station #1.

RESOLUTION NO. 1732

INTERLOCAL COOPERATIVE AGREEMENT

**RE: ECD (911) BACKUP FACILITY- HENRY COUNTY EMERGENCY COMMUNICATIONS DISTRICT AND
CITY OF PARIS, TENNESSEE**

Pursuant to Tenn. Code Ann. § 12-9-101, et seq., this Interlocal Agreement (“Agreement”) is made this ____ day of May, 2026 by and between the City of Paris, Tennessee, a municipality (“City”), and the Henry County Emergency Communications District, a public corporation created and established pursuant to Tenn. Code Ann. § 7-86-101, et seq. (“ECD”).

WHEREAS, the Henry County Emergency Communications District is responsible for providing enhanced emergency communications and 911 services to the citizens of Henry County, Tennessee; and

WHEREAS, the ECD is responsible for maintaining reliable emergency communications infrastructure, including backup communications facilities necessary for continuity of operations during emergencies or disruptions to primary dispatch operations; and

WHEREAS, the City of Paris is constructing a new fire department facility located at 1555 Tyson Ave., Paris, Tennessee; and

WHEREAS, the parties desire to cooperate in establishing a 911 Backup Communications Center within the new fire department facility to support emergency operations within Henry County and the City of Paris; and

WHEREAS, the parties are authorized to enter into cooperative agreements pursuant to the Tennessee Interlocal Cooperation Act;

NOW, THEREFORE, in consideration of the mutual covenants contained herein, the parties agree as follows:

ARTICLE I

1.01 Purpose: The City agrees to provide adequate space within the new fire department facility for the ECD to operate a 911 Backup Communications Center. The space shall be suitable for emergency communications operations including, but not limited to:

- Dispatch consoles
- Telecommunications equipment
- Space for an outdoor 80’ antenna
- Related emergency communications infrastructure

ARTICLE II

2.01 Cost and Finances: The ECD agrees to reimburse the City of Paris, Tennessee the amount of money equal to the actual cost of construction associated with the 911 Backup Communications Center located within the new City fire department facility at 1555 Tyson Avenue, Paris, Tennessee (limited to the cost of the items listed on *Exhibit A* hereto) as such cost shall be finally determined upon completion of construction and submitted as final Alternate Deduct No. 1, certified by TLM & Associates.

Construction associated with the 911 Backup Communications Center shall include the development of the space designated for backup emergency communications operations, including a generator, air units, and electrical service.

ARTICLE III

3.01 Ownership: All equipment, communications systems, consoles, electronics, technology infrastructure, communication tower and furniture installed by the ECD within the backup communications center shall remain the sole property of the ECD, regardless of installation or attachment to the facility.

3.02 Control of ECD Backup Communications Center: ECD shall have the right of control over access and use regarding the ECD Backup Communication Center. The City of Paris, Tennessee, shall have the right of access only with permission from ECD and/or in the event of an emergency.

3.03 Maintenance and Insurance: The City of Paris, Tennessee, shall provide maintenance and insurance for all portions of the fire department facility located at 1555 Tyson Ave., Paris, Tennessee, except for those interior portions of the building that are contained within the ECD backup communications center, e.g. restroom facilities, kitchen facilities, lighting, flooring).

3.04 Casualty Loss: In the event the new fire department facility located at 1555 Tyson Ave., Paris, Tennessee, incurs substantial damage resulting in an insurer declaring it a total loss for which there is the payment of insurance proceeds to the City of Paris, Tennessee, ECD shall be entitled to a percentage such insurance proceeds in an amount equal to the ratio of the amount established pursuant to Section 2.01 compared to the total cost paid by the City of Paris, Tennessee, including the amount set forth in Section 2.01, for the construction of the new fire department facility located at 1555 Tyson Ave., Paris, Tennessee as certified by TLM & Associates.

ARTICLE IV

4.01 Removal of Equipment: In the event the ECD vacates the backup communications center for any reason, the ECD shall retain ownership of all equipment, furniture and installed infrastructure by the ECD.

4.02 Removal Costs: The cost of removing and relocating the equipment and furniture shall be borne by the party whose decision results in the ECD vacating the facility, including relocation due to termination of this agreement, facility changes, or other circumstances requiring relocation.

ARTICLE V

5.01 Communications Tower: Any communications tower constructed or installed as part of this project shall remain the property of the ECD during the time the ECD utilizes the backup communications center.

5.02 Possible Tower Relocation: If the ECD permanently vacates the facility, ownership of the communications tower shall remain with the ECD, unless otherwise agreed upon in writing by both parties.

Article VI

6.01 Approval By Governing Bodies: This Agreement shall not become effective until it has been formally approved by the governing bodies of both parties, specifically the Board of Directors of the Henry County Emergency Communications District, and the Paris City Commission.

Article VII

7.01 – Term of Agreement: This Agreement shall remain in effect for twenty (20) years at which time this Agreement shall automatically renew for an additional twenty (20) years unless terminated by written notice of termination.

Article VIII

8.01 – Conditions for Amendments: This agreement may be amended, supplemented or modified at any time by agreement of the City of Paris and the ECD. It is mutually agreed and understood that no alteration or variation of the terms of this agreement shall be valid, unless made in writing, and signed by the Parties hereto, and that any oral understandings or agreements that are not incorporated herein, shall not be binding on either party.

Article IX

9.01 – Performance of Agreement: The City of Paris shall comply with all federal, state, and local laws, rules, regulations and ordinances applicable to the performance of this agreement, including without limitation all those pertaining to wages and hours, confidentiality, disabilities and discrimination.

Article X

10.01 – Conflict: In the event of conflict among the terms and conditions of this agreement and federal, state or local law, the inconsistency shall be resolved by giving precedence of interpretation in the following order:

1. Applicable federal case law, statutes and regulations; then
2. Applicable state case law, statutes and regulations; then
3. The specific terms and conditions of any appendix attached hereto; then
4. The terms and conditions of this Agreement.

10.02 Waiver Limited: A waiver of any term or condition of this Agreement must be in writing and signed by the waiving Party. Any express or implied waiver of a term or condition of this Agreement shall apply only to the specific act, occurrence or omission and shall not constitute a waiver as to any other term or condition or future act, occurrence or omission.

10.03 Governing Law: This Agreement shall be governed exclusively by the laws of the State of Tennessee.

Article XI

11.01 Assignment: The Parties may not assign any rights or delegate any duties under this Agreement, whether by assignment, subcontract or other means. Any such attempted assignment or delegation shall be void and shall constitute a material breach of this agreement.

11.02 Entire Agreement: This agreement constitutes the entire agreement between the Parties. There are no understandings or agreements between the Parties other than those set forth in this agreement. No other statement, representation or promise has been made to induce the Parties to enter into this Agreement.

11.03 Invalid Provisions: The invalidity or unenforceability of any particular term or provision of this agreement shall not affect the validity or enforceability of any other term or provision and this Agreement shall be construed in all respects as if such invalid or unenforceable term or provision was omitted.

11.04 No Joint Venture or Partnership: It is understood and agreed that this Agreement is solely for the benefit of the Parties hereto and gives no right to any other party. No joint venture or partnership is formed as a result of this Agreement.

Adopted this ___ day of May, 2026.

Approved by the Henry County Emergency Communications Board

Date of Board Approval: _____

Name: _____

Title: Chairman, ECD Board

Date: _____

**Approved by the
Paris City Commission**

Date of Commission Approval: _____

Name: _____
Title: Paris City Mayor
Date: _____

Name: _____
Title: Paris City Manager
Date: _____

Exhibit A

Alternate Deduct No. 1: Portions of the Dispatch area will be paid for by the Henry County 911 Agency. Provide a breakdown for the below items as an alternate deduct:

1. Electrical Service
2. Floor Finishes
3. Interior Paint
4. Casework
5. Kitchen Appliances
6. Toilet Accessories (grab bars, mirror, dispensers)
7. Interior Wall Finishes (beyond gyp. board)
8. Generator for Dispatch
9. Propane Line from where it branches off the main propane line to the generator for Dispatch

For additional clarification, the City of Paris will pay, in the base bid, the following items in the Dispatch area:

(no additional breakdown is needed for the below items, it is only intended for the above Deductive Alternate)

1. Exterior walls, structure, windows, and roof
2. Exterior door and door hardware
3. Electrical lighting and in-wall power
4. Interior Walls
5. Interior Doors and Hardware
6. Empty Junction Boxes and Conduit to Above Ceiling for Data
7. Mechanical Service
8. Acoustic Ceiling
9. Plumbing Fixtures

NEW BUSINESS
AGENDA ITEM NO. 8
Resolution (No. 1733) to Amend Police Manual Volume One Chapter 4 – Vehicle Use and Operation, Section 4.01.A. Section 4.06.C

In attempting to increase retention in our Police Department it has been requested that you consider the following resolution which would remove proximity restrictions for take home cars. Currently, take home cars cannot leave Henry County.

RESOLUTION NO. 1733

A RESOLUTION ESTABLISHING A FORMAL POLICY FOR THE VEHICLE USE AND OPERATION OF LAW ENFORCEMENT OFFICERS OF THE CITY PARIS, TENNESSEE

WHEREAS, 1-302 of the Paris Municipal Code provides for the adoption of a Policies and Procedures Manual for the Paris Police Department; and,

WHEREAS, amendments to such policies and procedures are enacted by Resolution by the Board of Commissioners of the City of Paris pursuant to 1-302 and 1-503 of the Paris Municipal Code; and,

WHEREAS, the Board of Commissioners of the City of Paris wishes to go on record as adopting policies for the Paris Police Department governing vehicle use and operation,

WHEREAS, the City Manager of the City of Paris, Tennessee, has recommended to the City Commission that said Personnel Rules and Procedures Manual for the City of Paris Police Department VOLUME ONE, be amended by deleting CHAPTER 4 – SECTION 4.01.A.3. ASSIGNMENT and VOLUME ONE – CHAPTER 4 – SECTION 4.06.C.1.D. PERSONAL VEHICLE PROGRAM which state:

4.01 ASSIGNMENT

A. Individual

3. Only officers living within Henry County will be allowed to drive the police vehicles home. All other officers will park the vehicles at the Police Department Headquarters.

4.06 PERSONAL VEHICLE PROGRAM

C. General regulations, vehicle operation, and maintenance regulations

1. General regulations

d. Vehicle will be used outside of Paris city limits ONLY on official business.

WHEREAS, the deleted sections set forth above are recommended to be replaced with the following to be CHAPTER 4 – SECTION 4.01.A.3. ASSIGNMENT and VOLUME ONE – CHAPTER 4 – SECTION 4.06.C.1.D. PERSONAL VEHICLE PROGRAM which shall state:

4.01 ASSIGNMENT

A. Individual

3. Officers will be allowed to drive the police vehicles home.

4.06 PERSONAL VEHICLE PROGRAM

C. General regulations, vehicle operation, and maintenance regulations

1. General regulations

d. Vehicles will be used outside of Paris city limits ONLY on official business and/or travel to or from home to work and/or with approval from the Chief of Police.

NOW, THEREFORE BE IT RESOLVED, that the Board of Commissioners of the City of Paris deletes the provisions set forth in VOLUME ONE, CHAPTER 4 – SECTION 4.01.A.3. ASSIGNMENT and VOLUME ONE – CHAPTER 4 – SECTION 4.06.C.1.D. PERSONAL VEHICLE PROGRAM of the Policies and Procedures Manual of the City of Paris Police Department and replaces VOLUME ONE, CHAPTER 4 – SECTION 4.01.A.3. ASSIGNMENT and VOLUME ONE – CHAPTER 4 – SECTION 4.06.C.1.D. PERSONAL VEHICLE PROGRAM as follows:

- 4.01 ASSIGNMENT
 - A. Individual
 - 3. Officers will be allowed to drive the police vehicles home.

- 4.06 PERSONAL VEHICLE PROGRAM
 - C. General regulations, vehicle operation, and maintenance regulations
 - 1. General regulations
 - d. Vehicles will be used outside of Paris city limits ONLY on official business and/or travel to or from home to work and/or with approval from the Chief of Police.

This Resolution shall become a part of and be spread upon the minutes of this meeting of the Board of Commissioners of the City of Paris, Tennessee.

Unanimously adopted this the 7th day of May, 2026.

Mayor

Finance Director

ATTESTED:

NEW BUSINESS
AGENDA ITEM NO. 9
Resolution (No. 1734) to Recommend CDBG Eiffel Tower Project Bid Award and Approve Additional Cost

TLM conducted a bid opening in April for the 2024 CDBG Eiffel Tower Project. Two bids were received with the lowest bid amount of \$850,000 from Graves and Graves of Parsons, TN. The bid amount exceeds the established ECD construction allocation. When contingency and required local match are included, the total additional funding needed to award the contract is \$92,000.

RESOLUTION NO. 1734

A RESOLUTION OF THE CITY OF PARIS, TENNESSEE, ACCEPTING THE BID FOR THE 2024 CDBG EIFFEL TOWER PROJECT AND APPROVING ADDITIONAL PROJECT COSTS

WHEREAS, the City of Paris, Tennessee, received Community Development Block Grant (CDBG) funding for the 2024 CDBG Eiffel Tower Project; and

WHEREAS the City of Paris issued an invitation for bids for construction of the 2024 CDBG Eiffel Tower Project in accordance with applicable federal, state, and local requirements; and

WHEREAS, the City of Paris received two bid quotations and Graves and Graves of Parsons, Tennessee was determined to be the lowest bidder in the amount of \$850,000, for the construction of the 2024 CDBG Eiffel Tower Project; and

WHEREAS, the bid amount exceeds the established ECD construction allocation for the project and including contingency and required local match, the total additional funding necessary to award the contract is \$92,000.00; and

NOW, THEREFORE, BE IT RESOLVED by the Commission of the City of Paris, in regular session assembled, that the Commission hereby awards the bid contract for the 2024 CDBG Eiffel Tower Project, to Graves and Graves for \$850,000.00 and approves the additional project cost of \$92,000.00 to cover the amount exceeding the ECD construction allocation. The Commission hereby authorizes the Mayor to execute the contract.

Resolved this 7th day of May in the year of 2026.

Mayor

Finance Director



Office of the Mayor
www.paristn.gov
Committed To Excellent Community Service

Kathy Ray, Mayor
kray@cityofparistn.gov
Phone: 731-641-1402

100 N. Caldwell St.
P. O. Box 970
Paris, TN 38242

April 16, 2026

Kent Archer
CDBG Director
TN Department of Economic and Community Development
312 Rosa L. Parks Avenue
William R. Snodgrass Building, 26th Floor
Nashville, Tennessee 37243

RE: 16720 City of Paris Eiffel Tower Project Acceptance of Bidder

Mr. Archer,

On April 16, 2026, at 10:00 a.m., a bid opening was conducted at Paris City Hall for the 2024 CDBG Eiffel Tower Project. Two bids were received with Graves and Graves out of Parsons, Tennessee, being the lowest bidder at \$850,000. The City of Paris understands that the lowest bid received is over the ECD construction amount. Including contingency and match, the total additional cost to award the contract is \$92,000. I am writing this letter to officially recommend the acceptance of Graves and Graves as the successful bidder and that the City of Paris agrees to cover the additional cost.

Thank you for your approval of the bid packet.

Sincerely,

|

Kathy Ray
City Mayor
City of Paris

GRANT BUDGET			
GRANT CONTRACT #: _____			
GRANTEE: <u>City Of Paris</u>			
GRANTEE CONTACT: <u>Kathy Ray</u>			
PROGRAM AREA: <u>Community Development Block Grant Program (CDBG)</u>			
The Grant Budget line-item amounts below shall be applicable only to expenses incurred during the following period:			
BEGIN: November 4, 2024		END: November 3, 2029	
EXPENSE OBJECT LINE-ITEM CATEGORY ¹	GRANT CONTRACT*	GRANTEE MATCH ²	TOTAL PROJECT
Construction	\$553,800.00	\$156,200.00	\$710,000.00
Construction Inspection	\$11,700.00	\$3,300.00	\$15,000.00
Engineering Design	\$66,456.00	\$18,744.00	\$85,200.00
Engineering (other than design) ²	\$ 0.00	\$ 0.00	\$ 0.00
Legal Services	\$ 0.00	\$ 0.00	\$ 0.00
Appraisals	\$ 0.00	\$ 0.00	\$ 0.00
Acquisition of Real Property	\$ 0.00	\$ 0.00	\$ 0.00
Relocation (payments and assistance to persons, businesses, non-profit organizations, including movement to other temporary or permanent sites)	\$ 0.00	\$ 0.00	\$ 0.00
Housing Rehabilitation (loans and grants for single unit, privately-owned homes)	\$ 0.00	\$ 0.00	\$ 0.00
Housing Inspection	\$ 0.00	\$ 0.00	\$ 0.00
Clearance and Demolition	\$ 0.00	\$ 0.00	\$ 0.00
Grant / Project Administration	\$38,454.00	\$10,846.00	\$49,300.00
Tap Fees (for "low and moderate income" beneficiaries)	\$ 0.00	\$ 0.00	\$ 0.00
Environmental Review	\$3,510.00	\$990.00	\$4,500.00
Capital Purchase ²	\$ 0.00	\$ 0.00	\$ 0.00
Other Non-Personnel ²	\$ 0.00	\$ 0.00	\$ 0.00
Other Professional Fees ²	\$6,240.00	\$1,760.00	\$8,000.00
Project Contingency (for potential project costs exceeding the total budget amount in line items above)	\$37,440.00	\$10,560.00	\$48,000.00
GRAND TOTAL	\$717,600.00	\$202,400.00	\$920,000.00

¹ Each expense object line-item is defined by the U.S. OMB's *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, Subpart E Cost Principles* (posted on the Internet at: <https://www.ecfr.gov/current/title-2/subtitle-A/chapter-II/part-200/subpart-E>) and CPO Policy 2013-007 (posted online at <https://www.tn.gov/generalservices/procurement/central-procurement-office-cpo-library.html>).

**NEW BUSINESS
AGENDA ITEM NO. 10
Resolution (No. 1735) to Amend the COP Personnel Rules and Regulations by adding additional Holidays**

For several years I have been approached about adding some holidays to our holiday schedule, most especially Veteran's Day. When this was again brought to my attention and our holiday schedule was compared to Henry County's holiday schedule, I

became aware that there are five holidays that the County recognizes that we currently do not. The resolution below, presented for your consideration, would recognize those five days and add them to our holiday schedule. Those days are: New Year's Eve, Juneteenth, Columbus Day and Veterans Day. The fifth recognized holiday is Good Friday but since several city offices are already closed on Fridays Good Friday would be recognized as a second floating holiday in the same way employees currently recognize Fish Fry Friday.

RESOLUTION NO. 1735

WHEREAS, The City of Paris, Tennessee, has adopted Personnel Rules and Regulations effective April 6, 1994; and,

WHEREAS, Paris Municipal Code 1-503 specifies that amendments to said Personnel Rules and Regulations shall be adopted by the Board of Commissioners of the City of Paris, Tennessee by Resolution before they shall have full force and effect; and,

WHEREAS, The City Manager of the City of Paris, Tennessee has recommended to the Board of Commissioners of the City of Paris, Tennessee that said Personnel Rules and Regulations be amended by deleting IV. COMPENSATION AND BENEFITS S. HOLIDAYS which state::

IV. COMPENSATION AND BENEFITS S. HOLIDAYS:

Civilian and police personnel will be entitled to receive compensation for the following holidays: New Year's Day, Martin Luther King's Birthday, President's Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, the Friday following Thanksgiving, Christmas Eve, Christmas Day and one floating holiday in place of the Fish Fry Grand Parade Day. The floating holiday must be used within the current calendar year and may not be accumulated or carried forward to the next calendar year. Floating Holidays must be requested, scheduled, and approved in advance by their Department Head. In order to receive pay for the holiday, employees must work the day before and the day after the holiday unless an excused absence is obtained from the Department Head. Normally civilian employees will not be required to work on the day that the holiday is traditionally observed, but if civilian employees are required to work, non-exempt employees will receive overtime pay at the rate of 1-1/2 times the regular hourly rate for each hour worked. When a holiday falls on a Friday, Saturday, or Sunday, it is observed on the preceding Thursday or following Monday for the Civilian employees whose department is closed on Friday. (Res. # 1443, 11/18/08; Res. #1614, 10/4/18; Res. #1677, 04/06/2023)

However, Police Department employees, and in certain instances civilian employees, will be required to work their regularly assigned shifts even if they fall on holidays. When this occurs employees will receive holiday compensation equal to eight hours of regular pay at the end of the pay period. Fire personnel will receive five shifts off per year in lieu of holidays. The shifts may be taken off at a rate of no more than one per quarter and may not be accumulated or carried forward to the next calendar year. Prior approval of the shift supervisor is required.

(Res. # 1443, 11/18/08; Res. #1614, 10/4/18; Res. #1677, 04/06/2023)

WHEREAS, the deleted sections set forth above are recommended to be replaced with the following to be IV. COMPENSATION AND BENEFITS S. HOLIDAYS which shall state:

IV. COMPENSATION AND BENEFITS S. HOLIDAYS:

Civilian and Police Personnel

Civilian and police personnel shall be entitled to receive compensation for the following holidays: New Year’s Eve; New Year’s Day; Martin Luther King Jr.’s Birthday; President’s Day; Memorial Day; Juneteenth; Independence Day; Labor Day; Columbus Day; Veterans Day; Thanksgiving Day; the Friday following Thanksgiving; Christmas Eve; Christmas Day; and two (2) floating holidays.

Good Friday and Fish Fry Grand Parade Day shall be a paid holiday for employees in departments that regularly operate on Fridays. Employees in departments that are normally closed on Fridays shall receive two (2) floating holidays in lieu of Good Friday and Fish Fry Grand Parade Day. All floating holidays must be used within the current calendar year and may not be accumulated or carried forward to a subsequent calendar year. Floating holidays must be requested, scheduled, and approved in advance by the employee’s Department Head.

To be eligible for holiday pay, employees must work the regularly scheduled workday immediately preceding and immediately following the holiday unless an excused absence is approved by the Department Head. Normally, civilian employees will not be required to work on the day a holiday is traditionally observed; however, if civilian employees are required to work on a holiday, non-exempt employees shall receive overtime compensation at the rate of one and one half (1½) times their regular hourly rate for each hour worked. When a holiday falls on a Friday, Saturday, or Sunday, it shall be observed on the preceding Thursday or the following Monday for civilian employees whose department is closed on Fridays.

Police Department employees, and in certain instances civilian employees, will be required to work their regularly assigned shifts even if they fall on holidays. When this occurs employees will receive holiday compensation equal to eight hours of regular pay at the end of the pay period.

Fire Personnel

Fire Department personnel are not subject to the holiday provisions set forth above. In lieu of holidays, fire personnel shall receive eight (8) shifts off per calendar year. These shifts may be taken off at a rate of no more than two (2) per quarter, may not be accumulated or carried forward to the next calendar year, and require prior approval of the shift supervisor.

(Res. # 1443, 11/18/08; Res. #1614, 10/4/18; Res. #1677, 04/06/2023; Res. #1735, __/__/____)

NOW THEREFORE BE IT RESOLVED, that the Board of Commissioners of the City of Paris, Tennessee deletes the provisions set forth in IV. COMPENSATION AND BENEFITS S. HOLIDAYS of the Personnel Rules and Regulations and replaces IV. COMPENSATION AND BENEFITS S. HOLIDAYS as follows:

IV. COMPENSATION AND BENEFITS S. HOLIDAYS:

Civilian and Police Personnel

Civilian and police personnel shall be entitled to receive compensation for the following holidays: New Year’s Eve; New Year’s Day; Martin Luther King Jr.’s Birthday; President’s Day; Memorial Day; Juneteenth; Independence Day; Labor Day; Columbus Day; Veterans Day; Thanksgiving Day; the Friday following Thanksgiving; Christmas Eve; Christmas Day; and two (2) floating holidays.

Good Friday and Fish Fry Grand Parade Day shall be a paid holiday for employees in departments that regularly operate on Fridays. Employees in departments that are normally closed on Fridays shall receive two (2) floating holidays in lieu of Good Friday and Fish Fry Grand Parade Day. All floating holidays must be used within the current calendar year and may not be accumulated or carried forward to a subsequent calendar year. Floating holidays must be requested, scheduled, and approved in advance by the employee’s Department Head.

To be eligible for holiday pay, employees must work the regularly scheduled workday immediately preceding and immediately following the holiday unless an excused absence is approved by the Department Head. Normally, civilian employees will not be required to work on the day a holiday is traditionally observed;

however, if civilian employees are required to work on a holiday, non-exempt employees shall receive overtime compensation at the rate of one and one half (1½) times their regular hourly rate for each hour worked. When a holiday falls on a Friday, Saturday, or Sunday, it shall be observed on the preceding Thursday or the following Monday for civilian employees whose department is closed on Fridays.

Police Department employees, and in certain instances civilian employees, will be required to work their regularly assigned shifts even if they fall on holidays. When this occurs employees will receive holiday compensation equal to eight hours of regular pay at the end of the pay period.

Fire Personnel

Fire Department personnel are not subject to the holiday provisions set forth above. In lieu of holidays, fire personnel shall receive eight (8) shifts off per calendar year. These shifts may be taken off at a rate of no more than two (2) per quarter, may not be accumulated or carried forward to the next calendar year, and require prior approval of the shift supervisor.

(Res. # 1443, 11/18/08; Res. #1614, 10/4/18; Res. #1677, 04/06/2023; Res. #1735, __/__/____)

This Resolution shall become a part of and be spread upon the minutes of this meeting of the Board of Commissioners of the City of Paris, Tennessee.

Unanimously adopted, this the 7th day of May, 2026.

Mayor

Finance Director

ATTESTED:

NEW BUSINESS
AGENDA ITEM NO. 11
Credit Card Internal Policy Updates

This agenda item is a housekeeping item to streamline and combine all City credit card-related information into a single, updated policy. The proposed revisions include minor administrative updates and clarifications, such as correcting references to Credit Card Services and updating contact information, as well as clarifying receipt of retention and monthly reconciliation requirements. The policy also adds clear guidance prohibiting the purchase of alcoholic beverages, outlines expectations for reasonable, City-related meal expenses and customary gratuities, and reinforces the requirement for detailed, itemized receipts for all transactions. Overall, these changes improve clarity, strengthen internal controls, and promote responsible use of public funds.

**NEW BUSINESS
MONTHLY SERVICE HIGHLIGHTS
“YOUR TAX DOLLARS AT WORK”**

April 2026

<u><i>Department</i></u>	<u><i>Highlight/Service</i></u>	<u><i>Metric</i></u>	<u><i>Significance</i></u>
Human Resources	Educated College Students about City Government	Met with approximately 100 Students	Promotes civic awareness and encourages future engagement by educating students about local government.
Parks & Recreation	Eiffel Tower Park Easter Egg Hunt	1,100 Attendees	Brings families together and provides free, family-friendly events that strengthen community connection.
Public Works	Cleaned Streets after the World’s Biggest Fish Fry Grand Parade	Approx. 2 Miles Cleaned	Ensures streets are quickly cleaned and restored after major events, maintaining a safe and welcoming environment.
Police	Controlled Traffic & Maintained Safety at the World’s Biggest Fish Fry Grand Parade	30,000 Attendees	Supports large community events by managing traffic and ensuring the safety of residents and visitors.

**STATUS OF VARIOUS PROJECTS
May 2026**

PROJECT	PRIMARY STAFF	TARGET COMPLETION DATE(S)	DISCUSSION
Back Alley Paris	Foster/Ray	June 2026	An application will be submitted in June 2026 for the next Back Alley Paris Project. If awarded, this project will finalize Back Alley Paris through the addition of the final mural in the west alley along the Hat Law Firm building.
2018 STBG Project for Signalization & Safety Upgrades at 3 Intersections Downtown	Foster/Crouch	Spring 2027	There has been an 8–11-month delay in traffic signal equipment. TLM will reschedule a pre-con later when the contractor can begin work.
Rison St Bridge Replacement	Foster/Crouch	Summer 2026	Work started on relocation of power lines by BPU. A temporary driveway is being installed and trees will be cut before the poles can be moved back to allow for a crane needed to set the new bridge. Relocation is schedule to be complete by the end of May.
2020 Multimodal Access Grant for 4 Downtown Intersections	Foster/Crouch	Spring 2027	TDOT rejected the bid due to the contractor not submitting the entire bid book. The project is re-bidding May 19, 2026.

2022 Multimodal Access Grant for Tyson/M.W. Intersection Upgrades & Sidewalk	Foster/Crouch	Fall 2026	Construction was scheduled to begin on May 4, 2026. Contractor indicated the week of 4/27/2026 that he is running 1 month behind schedule and won't be on site until June.
2022 TA Grant for Sidewalk Project along Fairgrounds & Royal Oak	Foster/Crouch	Winter of 2027	Preliminary plans are under review at TDOT. TLM has begun to work on preliminary ROW plans.
TDEC Water Infrastructure Improvement (WII) Grant	Foster/Crouch	Spring 2026	The Brooks St. project has resumed. There will be intermittent lane closures as the underground pipe is installed.
Paris City Wide Drainage Study	Foster	TBD	TLM continues to work on report.
2024 CDBG – Boardwalk at Eiffel Tower Park	Foster/Lawrence	Summer 2026	There was a bid opening for Construction at 10:00 a.m. on Thursday, April 16 th . The low bidder was Graves and Graves at \$850,000.
Municipal Facilities Project – Municipal building on N. Caldwell St.	Foster	Winter 2027	TLM held a design review meeting with the Commission on March 30, 2026. The notice to proceed to the Construction Document Phase was given. Design work is ongoing by architects and engineers. TLM held a door hardware and access control meeting on April 29, 2026.
Municipal Facilities Project – Fire Station on Tyson Ave.	Foster	Summer 2026	Contractor continues progress on site. Footings are installed and the retaining wall is completed. The shear wall at the apparatus bay is complete, Area B foundations are complete except the electrical room slab with slab preparation continuing. Underground fire and plumbing work are ongoing. Submittals and shop drawing review continue. Work is progressing in line with the current schedule with a substantial completion date of March 6, 2027.

Notes from the City Manager: None