

KATHY RAY, MAYOR
KIM FOSTER, CITY MANAGER
JAMES SMITH, CITY ATTORNEY



VICKEY ROBERTS, VICE MAYOR
JACKIE JONES, COMMISSIONER
SAM THARPE, COMMISSIONER
JOHN ETHERIDGE, COMMISSIONER

BOARD OF COMMISSIONERS MEETING MINUTES
CITY OF PARIS, TENNESSEE
June 5, 2025
5:00 P.M.

The Board of Commissioners of the City of Paris, Tennessee held a Public Hearing at 5:00 p.m. on Thursday, June 5, 2025, in the Paris City Hall Courtroom.

Public Hearing

1. Ordinance to Amend the Fiscal Year 2025 Budget (Second Reading)

Discussion: No comments from citizens.

2. Rezoning Request for 29 Skyview Street

Discussion: No comments from citizens. The Public Hearing was duly closed.

The Board of Commissioners of the City of Paris, Tennessee held a Regular Meeting at 5:01 p.m. on Thursday, June 5, 2025, in the Paris City Hall Courtroom.

The meeting was called to order by Mayor Kathy Ray with the following roll call:

Present: Commissioner Kathy Ray
Commissioner Vickey Roberts
Commissioner John Etheridge
Commissioner Jackie Jones
Commissioner Sam Tharpe

Also Present: City Manager Kim Foster
City Attorney James Smith
Community Development Director, Jessica Crouch
Fire Chief, Jamie Hinson
Assistant Police Chief, Ean Reed
Dispatch Supervisor, Kattica Buckley
Risk & Compliance Coordinator, Bailey Thompson
Community Engagement Coordinator, Abby Pierce
Administrative Assistant to Building, Codes, Stormwater,
Rebecca Renkel

Absent: Finance Director, Tammie Hopper

Media: Ken Walker, Paris Post Intelligencer
Shannon McFarlin, WENK/WTPR

Commissioner Jackie Jones led the meeting with the Pledge of Allegiance followed by a prayer led by Commissioner Sam Tharpe.

APPROVAL OF MINUTES: Regular Meeting – May 8, 2025

DISCUSSION: None

ACTION: The minutes stand approved as read.

VOTE: None

COMMENTS FROM CITIZENS: None

COMMENTS FROM THE COMMISSION: None

SERVICE RESOLUTIONS AND PROCLAMATIONS: None

OLD BUSINESS
AGENDA ITEM NO.1

Ordinance (No. 1320) to Enact 10-230 (Prohibited Uses of Public Streets) in the City of Paris
Municipal Code (Second Reading)

City Manager Kim Foster explained that in 2017, the City of Paris passed an ordinance addressing prohibited uses of public streets, specifically targeting safety concerns such as blocking, obstructing, or otherwise misusing public roadways. However, the ordinance inadvertently overlapped with an existing provision and was never formally incorporated into the Paris Municipal Code. Upon review, City Attorney James Smith recommended that the ordinance be reassigned a new number to ensure proper implementation and codification.

The updated ordinance prohibits certain activities on public streets to promote public safety and maintain clear, accessible roadways. It was reintroduced and passed on first reading during the May Commission meeting. The item presented at this meeting was the second reading of the ordinance, which will now formally add these provisions to the Municipal Code.

ORDINANCE NO. 1320
AN ORDINANCE to Enact 10-230 of the Paris Municipal Code

SECTION 1. BE IT ORDAINED by the Board of Commissioners of the City of Paris, Tennessee, that the following be enacted as 10-230 of the Paris Municipal Code:

10-201. Prohibited Uses of Public Streets.

- A. **Intent.** The use of athletic equipment adjacent to and/or within the public streets of the City of Paris creates an obstruction to the flow of vehicular traffic and creates a danger for pedestrians and the public at large.

- B. **Definitions.** As used in this section the below terms are defined as follows:
 - (2) **Athletic Equipment.** For the purposes of this section athletic equipment shall include, but not be limited to, portable or fixed basketball goals, soccer goals, field/street/skate hockey goals, cornhole boards, street ball bases, nets or netting, or any other similar equipment ordinarily used in a sporting activity.

 - (2) **Public Street.** For the purposes of this section public street shall be defined as the paved portion of any roadway dedicated for use in public transportation and shall, where applicable, include any adjacent curb and gutter, sidewalk, and/or side ditch used for drainage.

- C. **Prohibited Uses.** No athletic equipment shall be placed, erected, or maintained in or on any public street within the corporate limits of the City of Paris. No person shall enter onto such public street to play or engage in any athletic or recreational activity using any such athletic equipment.

Additionally, placement of any such athletic equipment adjacent to the public street such as to cause a person to be in or on the public street to play or engage in any athletic or recreational activity using such athletic equipment shall be a violation of this section.

- D. **Violations-Misdemeanor-Penalties.** Any violation of this section, upon conviction, shall be punished by a fine of not less than nor more than fifty and no/100 dollars (\$50.00). Such fine shall not be waived, suspended, deferred, or forgiven. Each day such violation occurs shall constitute a separate offense for which a separate penalty shall be enforced.

(Ordinance # 1320, 06 / 05 / 2025).

SECTION 2. All ordinances and parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION 3. This ordinance shall take effect on and after final passage and adoption.

Passed and adopted May 8, 2025.

Passed and adopted June 5, 2025.

Mayor

Finance Director

Discussion: None

Action: Commissioner Sam Tharpe made a motion, seconded by Commissioner Jackie Jones, to approve Ordinance (No. 1320) to Enact 10-230 (Prohibited Uses of Public Streets) in the City of Paris Municipal Code.

Vote: Unanimous

OLD BUSINESS
AGENDA ITEM NO.2

Ordinance (No. 1321) to Amend the Fiscal Year 2025 Budget (Second Reading)

City Manager Kim Foster presented the second reading of an ordinance to amend the current fiscal year budget. She explained that, as usual, this amendment accounts for grants that moved slower than expected, unexpected revenues, and necessary unplanned expenses. Key items include the TVA impact payment, the Best Friends grant, a donation from Patricia Smith to the Animal Shelter, a major fire truck repair, early completion of fire station plans, and increased IT coverage.

Kim noted that the original budget projected a deficit of nearly \$600,000, but with this amendment, the revised deficit is just over \$182,000. This ordinance was previously approved on first reading in May.

ORDINANCE NO. 1321

AN ORDINANCE TO AMEND THE CITY OF PARIS FISCAL YEAR
2024– 2025 BUDGET

WHEREAS, *Tennessee Code Annotated* Title 9 Chapter 1 Section 116 requires that all funds of the State of Tennessee and all its political subdivisions shall first be appropriated before being expended and that only funds that are available shall be appropriated; and

WHEREAS, the Municipal Budget Law of 1982 requires that the governing body of each municipality mend the annual budget ordinance to insure compliance with the relating lawful expenditures,

NOW THEREFORE BE IT ORDAINED BY THE CITY OF PARIS, TENNESSEE AS FOLLOWS:

Section 1. The FY 2024 – 2025 Budget Ordinance, Section 2 shall be amended by deleting Section 2 in its entirety:

Fund	General			Sanitation		
	FY 2023 Audited	FY 2024 Budget	FY 2025 Proposed	FY 2023 Audited	FY 2024 Budget	FY 2025 Proposed
Revenues						
Local Taxes	\$10,202,857	\$10,765,000	\$11,056,450			
State of TN	2,011,699	3,177,000	3,566,500			
Federal Government	2,095,532	2,636,500	2,963,160			
Other Sources	2,687,137	1,889,800	2,082,037	1,806,456	1,785,300	1,815,300
Total Revenues	\$16,997,225	\$18,468,300	\$19,668,147	\$1,806,456	\$1,785,300	\$1,815,300
Expenditures						
Salaries	6,033,118	\$6,511,810	\$6,721,864	\$509,980	\$565,841	\$591,186
Other	10,005,157	12,815,081	13,539,973	1,685,247	1,451,687	1,458,791
Total Expenditures	16,038,275	\$19,326,879	\$20,261,837	\$2,195,227	\$2,017,528	\$2,049,977
Beginning Fund Balance	\$7,695,093	\$8,654,043	\$7,795,464	\$3,675,203	\$3,286,432	\$3,054,204
Ending Fund Balance	\$8,654,043	\$7,795,464	\$7,201,774	\$3,286,432	\$3,054,204	\$2,819,527
No. of FTE Employees	134	135	136	9	10	10

Fund	Landfill		
	FY 2023 Audited	FY 2024 Budget	FY 2025 Proposed
Revenues			
Local Taxes			
State of TN			
Federal Government			
Other Sources	264,179	261,550	264,550
Total Revenues	\$264,179	\$261,550	\$264,550
Expenditures			
Salaries	\$52,482	\$58,005	\$60,215
Other	169,146	176,672	180,738
Total Expenditures	\$221,628	\$234,677	\$240,953
Beginning Fund Balance	\$298,572	\$341,123	\$367,996
Ending Fund Balance	\$341,123	\$367,996	\$391,593
No. of FTE Employees	2	1	1

Fund	Drug			Cemetery		
	FY 2023 Audited	FY 2024 Budget	FY 2023 Audited	FY 2024 Budget	FY 2023 Audited	FY 2024 Budget
Revenues						
Local Taxes						
State of TN						
Federal Government						
Other Sources	\$86,066	\$43,550	\$58,050	\$1313	\$1,000	\$1,500
Total Revenues	\$86,066	\$43,550	\$58,050	\$1313	\$1,000	\$1,500
Expenditures						
Salaries						
Other	\$59,199	\$49,500	\$82,000	\$7,964	\$9,000	\$10,000
Total Expenditures	\$59,199	\$49,500	\$82,000	\$7,964	\$9,000	\$10,000
Beginning Fund Balance	\$149,940	\$176,807	\$170,857	\$351,953	\$345,302	\$337,302

Ending Fund Balance	\$176,807	\$170,857	\$146,907	\$345,302	\$337,302	\$328,802
No. of FTE Employees	0	0	0	0	0	0

Section 2. The City of Paris City Commission does hereby amend the following estimate of revenues, estimated unencumbered fund balances, and expenditures as follows:

General Fund Revenues shall be amended as follows:

- ARPA / TDEC WII shall decrease by \$1,200,000
- 2022 Multimodal Grant shall decrease by \$390,000
- 2020 Multimodal Grant shall decrease by \$930,000
- Best Friends Grant shall be added at \$39,000
- BRAG Grant shall be added at \$20,000
- HOME Grant shall increase by \$80,000
- TVA Impact Payment shall be added at \$242,569
- FEMA Storm Recovery shall be decreased by \$39,000
- BRZ – Rison St. Bridge shall decrease by \$505,000
- 2022 TA Grant – Intersection Upgrades shall decrease by \$40,000
- 2018 STBG – Signal Replacements shall decrease by \$800,000
- Donations – Animal Shelter shall increase by \$26,000

General Fund Expenditures are amended as follows:

- General Administration Department:
 - IT Services shall increase by \$50,000 Fire
- Department:
 - Repair & Maintenance – Motor Vehicle shall increase by \$21,000 Health &
- Animal Control Department:
 - Best Friends Project shall be added at \$32,000
 - Repair & Maintenance – Buildings shall be increased by \$26,000 Civic
- Center Department:
 - KPAC Ticket Sales shall be decreased by \$35,000
 - In the area of Community Development, the following amendments will be made:
 - 2020 Multimodal Grant shall decrease by \$985,000
 - 2022 Multimodal Grant shall decrease by \$440,000
 - BRAG Grant shall be added at \$20,000
 - 2018 STBG – Signal Replacements shall decrease by \$800,000
 - HOME Grant shall be increased by \$80,000
 - BRZ – Rison St. Bridge shall decrease by \$630,000
 - ARPA / SLFRF shall decrease by \$200,000
 - ARPA – TDEC WII shall decrease by \$1,325,000
 - Fire Station #1 Project shall be added at \$300,000
 - TIF Incentive shall be decreased by \$22,000

So that Section 2 shall read as follows:

Fund	General			Sanitation		
	FY 2023 Audited	FY 2024 Budget	FY 2025 Proposed	FY 2023 Audited	FY 2024 Budget	FY 2025 Proposed
Revenues						
Local Taxes	\$10,202,857	\$10,765,000	\$11,056,450			
State of TN	2,011,699	3,177,000	2,266,500			
Federal Government	2,095,532	2,636,500	701,729			
Other Sources	2,687,137	1,889,800	2,147,037	1,806,456	1,785,300	1,815,300
Total Revenues	<i>\$16,997,225</i>	<i>\$18,468,300</i>	<i>\$16,171,716</i>	<i>\$1,806,456</i>	<i>\$1,785,300</i>	<i>\$1,815,300</i>
Expenditures						
Salaries	6,033,118	\$6,511,810	\$6,721,864	\$509,980	\$565,841	\$591,186
Other	10,005,157	12,815,081	9,631,973	1,685,247	1,451,687	1,458,791
Total Expenditures	<i>16,038,275</i>	<i>\$19,326,879</i>	<i>\$16,353,837</i>	<i>\$2,195,227</i>	<i>\$2,017,528</i>	<i>\$2,049,977</i>
Beginning Fund Balance	\$7,695,093	\$8,654,043	\$7,795,464	\$3,675,203	\$3,286,432	\$3,054,204
Ending Fund Balance	\$8,654,043	\$7,795,464	\$7,613,343	\$3,286,432	\$3,054,204	\$2,819,527
No. of FTE Employees	134	135	136	9	10	10

Fund	Landfill		
	FY 2023 Audited	FY 2024 Budget	FY 2025 Proposed
Revenues			
Local Taxes			
State of TN			
Federal Government			
Other Sources	264,179	261,550	264,550
Total Revenues	\$264,179	\$261,550	\$264,550
Expenditures			
Salaries	\$52,482	\$58,005	\$60,215
Other	169,146	176,672	180,738
Total Expenditures	\$221,628	\$234,677	\$240,953
Beginning Fund Balance	\$298,572	\$341,123	\$367,996
Ending Fund Balance	\$341,123	\$367,996	\$391,593
No. of FTE Employees	2	1	1

Fund	Drug			Cemetery		
	FY 2023 Audited	FY 2024 Budget	FY 2023 Audited	FY 2024 Budget	FY 2023 Audited	FY 2024 Budget
Revenues						
Local Taxes						
State of TN						
Federal Government						
Other Sources	\$86,066	\$43,550	\$58,050	\$1313	\$1,000	\$1,500
Total Revenues	\$86,066	\$43,550	\$58,050	\$1313	\$1,000	\$1,500
Expenditures						
Salaries						
Other	\$59,199	\$49,500	\$82,000	\$7,964	\$9,000	\$10,000
Total Expenditures	\$59,199	\$49,500	\$82,000	\$7,964	\$9,000	\$10,000
Beginning Fund Balance	\$149,940	\$176,807	\$170,857	\$351,953	\$345,302	\$337,302
Ending Fund Balance	\$176,807	\$170,857	\$146,907	\$345,302	\$337,302	\$328,802
No. of FTE Employees	0	0	0	0	0	0

Section 3. The current Section 3 shall be deleted in its entirety:

General Fund	\$27,463,611
Sanitation	4,869,504
Landfill	632,546
Drug Fund	228,907
Cemetery Fund	338,802
Total All Funds	\$33,533,370

Section 3 is amended as follows:

General Fund	\$23,967,180
Sanitation	4,869,504
Landfill	632,546
Drug Fund	228,907
Cemetery Fund	338,802
Total All Funds	\$30,036,939

SECTION 4. All encumbered balances of appropriations remaining at the end of the fiscal year shall lapse and revert to the respective fund balances.

SECTION 5. This ordinance shall take effect _____ the public welfare requiring it.

Passed and adopted _____ .

Passed and adopted . _____

Mayor

Finance Director

Discussion: None

Action: Commissioner Sam Tharpe made a motion, seconded by Commissioner John Etheridge, to approve Ordinance (No. 1321) to amend the fiscal year 2025 budget.

Vote: Unanimous

OLD BUSINESS
AGENDA ITEM NO.3
Rezoning Request for property at 29 Skyview Street

Community Development Director Jessica Crouch presented the second reading of a rezoning request for the property at 29 Skyview Street. The property is currently zoned P-B (Planned Commercial), and the owner is requesting it be rezoned to Residential to allow for a home occupation.

Jessica explained that the request was initially reviewed and passed on first reading, then referred to the Planning Commission for review. The Planning Commission considered the request at their May meeting and is recommending approval.

ORDINANCE NO. 1322

AN ORDINANCE to Amend Title 11, Chapter 104 of the Paris Municipal Code

SECTION 1. BE IT ORDAINED by the Board of Commissioners of the City of Paris, Tennessee, that the Paris Municipal Code be amended as follows:

Title 11, Chapter 104, Section B, identifying, "The Official Zoning Map of Paris, Tennessee," as adopted, is amended as follows:

That the following described property at 29 Skyview Street be rezoned from P-B to R-1L as shown on the attached Exhibit “A”:

Known as the following:
Tax Assessor’s Map 116C, Group C, Parcel 001.00
(See Attached Exhibit “A”)

SECTION 2. All ordinances and parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION 3. This ordinance shall take effect on and after passage of final adoption.

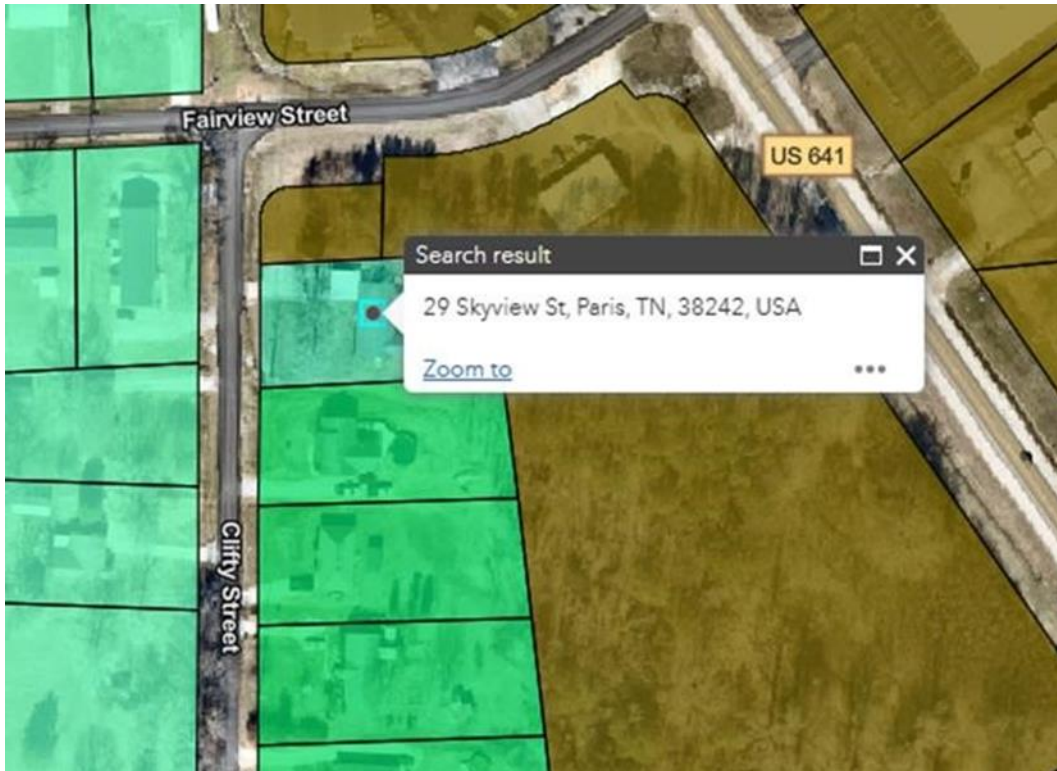
Passed and adopted May 8, 2025.

Passed and adopted June 5, 2025.

Mayor

Finance Director

“Exhibit A”



Discussion: None

Action: Commissioner Sam Tharpe made a motion, seconded by Commissioner John Etheridge, to approve Ordinance (No. 1321) and amend the fiscal year 2025 budget.

Vote: Unanimous

OLD BUSINESS
AGENDA ITEM NO.4
Request to Acquire Undeveloped Alley on North College Street

Community Development Director Jessica Crouch presented a request from Mr. Walker Araya of 110 N. College Street to acquire an undeveloped alley located behind his property. In accordance with the Paris Municipal Code, the City Commission previously referred this request to the Planning Commission for review.

Jessica reported that the Planning Commission reviewed the request at their May meeting and recommended approval with the inclusion of the Keenan Amendments. These amendments maintain a public utility easement, due to the presence of a sewer line, and grant the City the first right of refusal should the property owner choose to sell the alley in the future.



----- Mensaje original -----
De: Diana López <dlc0311@hotmail.com>
Fecha: lun., 28 abr. 2025 9:45 a. m.
Para: renkel@cityofparis.gov
Asunto: RV: 110 N. College St Paris 38242

Good morning Ms. Renkel,

How are you? Hoping that all is well, I would like to request the alleys marked with blue on my property plot that I am attaching with this email. I am basing this request on a undated city directive by Chris Moseley, Public Works Director. titled "Change In Policy and Procedure Due to an increase in the size of our equipment and a narrowing of our city-wide alleys, due to fences, landscaping, outbuildings, etc. we will no longer be able to provide services in our alleys...As of Monday 3, 2025"

Based on that City directive, i would like to respectfully request the adhesion of both alleys, partially or totally, as marked, one is currently abandoned as noted in the plot, the other one is in used (by high speed cars causing unnecessary hazards, personal, property, and animal) This alley ends at Poter Street which has three different accesses, through West Wood, Depot Street, and North Porter Street, thus not causing any future traffic situations.

Feel free to contact me or visit me, whatever it is convenience for you.

Respectfully,

Walker G. Araya, MBA
U.S. Army Retired
731-363-9028

NEW BUSINESS
AGENDA ITEM NO.1
Financial Update
Narrative to the April 2025 Operating Statement

City Manager Kim Foster reported on behalf of Finance Director Tammie Hopper, who was in Nashville attending her CFO graduation. Kim noted that retail sales tax revenue continues to decline, with a year-to-date decrease of 3.18%, and a March-to-March decrease of 7.39%. She mentioned some unusual reporting activity from major retailers, which may be clerical in nature, but remains a concern.

General Fund revenues exceeded expenditures for the month of April. Year-to-date, total revenues are at 67.36% and expenditures at 67.11%. Notable expenditures included payment to TLM for continued design and development of the new fire station.

CITY OF PARIS, TENNESSEE									
RETAIL SALES TAX REVENUE									
			FY2021	FY2022	FY2023	FY2024	FY2025		% Incr(Decr)
JULY			\$898,979	\$951,793	\$1,046,570	\$1,054,946	\$1,094,220		3.72%
AUGUST			\$843,541	\$895,516	\$931,433	\$943,347	\$1,021,159		8.25%
SEPTEMBER			\$888,921	\$965,256	\$1,067,740	\$947,948	\$934,065		-1.46%
OCTOBER			\$873,733	\$974,047	\$1,036,880	\$1,049,601	\$1,098,267		4.64%
NOVEMBER			\$874,641	\$988,199	\$1,059,818	\$1,088,505	\$1,092,808		0.40%
DECEMBER			\$1,097,412	\$1,210,615	\$1,218,473	\$1,554,254	\$1,256,621		-19.15%
JANUARY			\$844,826	\$839,389	\$915,685	\$984,017	\$939,527		-4.52%
FEBRUARY			\$719,938	\$859,647	\$936,706	\$980,140	\$946,298		-3.45%
MARCH			\$1,101,592	\$1,102,651	\$1,106,574	\$1,270,965	\$1,177,011		-7.39%
APRIL			\$1,040,359	\$1,060,677	\$1,069,082	\$1,061,509			
MAY			\$1,005,346	\$1,105,515	\$1,122,824	\$1,133,990			
JUNE			\$1,013,926	\$1,125,455	\$1,177,018	\$1,130,424			
TOTAL			\$11,203,215	\$12,078,759	\$12,688,803	\$13,199,647	\$9,559,975		
Previous YTD %									
Increase/Decrease			12.16%	7.82%	5.05%	4.03%	-3.18%		

Monthly Operating Statement
April 2025

REVENUES		Annual Budget	Current Month	Yr to Date	Percent Realized
Property Taxes		1,907,000	74,667	1,769,472	92.79%
Local Option Sales Tax		6,712,000	466,383	5,249,828	78.22%
Wholesale Liquor / Beer		950,000	58,728	716,891	75.46%
Business Tax		500,000	48,072	168,175	33.64%
Fees & Licenses		153,750	15,535	129,573	84.28%
In Lieu Payments		847,700	89,020	739,696	87.26%
Hotel-Motel Occupancy Tax		180,000	19,852	176,088	97.83%
Grants		3,117,910	44,809	504,373	16.18%
State Shared taxes		1,947,500	137,703	1,605,647	82.45%
All Other		2,002,287	220,839	2,047,794	102.27%
ARPA/TDEC-WII		1,350,000	0	141,821	10.51%
Total General Fund Revenue		19,668,147	1,175,608	13,249,359	67.36%
Solid Waste Collection - BPU		1,260,000	117,476	1,232,914	97.85%
Solid Waste Disposal - Transfer		525,000	58,982	579,041	110.29%
Other Revenue		30,300	835	32,661	107.79%
Total Sanitation		1,815,300	177,293	1,844,615	101.61%
Gate Receipts - Brush & Debris		180,000	9,741	131,061	72.81%
County Share Operating Exp		35,000	0	30,281	86.52%
Gate Receipts - Tires		8,000	1,598	6,231	77.89%
Other Revenue		41,550	178	2,774	6.68%
Total Landfill		264,550	11,517	170,347	64.39%
Total Drug Fund		58,050	2,035	57,537	99.12%
TOTAL REVENUES		21,806,047	1,366,453	15,321,858	70.26%

EXPENDITURES		<u>Annual Budget</u>	<u>Current Month</u>	<u>Yr to Date</u>	<u>Percent Realized</u>
Grants & Donations		189,000	9,000	178,390	94.39%
General Administration		603,008	52,658	556,421	92.27%
Economic Development		194,980	21,533	165,487	84.87%
Financial Administration		345,400	28,062	296,635	85.88%
City Hall Building		115,529	3,711	75,043	64.96%
Police Department		2,864,733	284,203	2,355,442	82.22%
Emergency Communications		739,201	82,699	709,168	95.94%
Fire Department		2,140,696	195,531	1,787,917	83.52%
Building Inspection		308,585	21,291	246,014	79.72%
Street Maintenance		1,979,901	153,803	1,588,886	80.25%
State Street Aid		1,851,000	6,578	1,713,484	92.57%
Storm Water Management		121,577	8,898	91,755	75.47%
Street Lighting		128,180	7,900	120,052	93.66%
City Garage		315,648	23,803	264,844	83.90%
Cemetery Maintenance		79,152	10,572	56,545	71.44%
Health & Animal Control		220,866	19,775	203,840	92.29%
Civic Center		787,085	61,217	559,734	71.11%
Parks & Recreation		1,352,224	108,906	1,104,828	81.70%
Library		207,862	0	173,218	83.33%
Community Development		5,427,210	34,724	1,239,692	22.84%
Debt Service		290,000	0	111,119	38.32%
General Fund Expenditures		20,261,837	1,134,863	13,598,516	67.11%
Sanitation Collection		1,219,977	115,784	961,274	78.79%
Contractual Services		830,000	95,252	761,519	91.75%
Total Sanitation		2,049,977	211,036	1,722,793	84.04%
Total Landfill		240,953	8,218	171,659	71.24%
Total Drug Fund		82,000	421	58,612	71.48%
TOTAL EXPENDITURES		22,634,767	1,354,539	15,551,581	68.71%

<u>REVENUES OVER / (UNDER) EXPENDITURES</u>	<u>Current Month</u>	<u>Yr to Date</u>
General Fund	40,745	(349,157)
Sanitation	(33,744)	121,822
Landfill	3,299	(1,313)
Drug Fund	1,614	(1,075)

Discussion: Commissioner John Etheridge commented on the decline in sales tax revenue, noting that it differs significantly from what was projected and appears to reflect a broader national trend, referencing recent reports of decreased sales from retailers like Dollar General. He remarked that this trend will likely impact the City’s budget for the upcoming fiscal year.

City Manager Kim Foster agreed and acknowledged that revenue projections were more aggressive than usual in the current year’s budget. While those targets will not be fully met, she noted that the recent budget amendment addressed much of the shortfall. Additionally, several grant-funded projects did not move forward as quickly as anticipated, helping balance expenditures. She praised department heads for managing their budgets responsibly and said she believes the City will finish the year close to budget. As a result, next year’s budget has been prepared with a more conservative approach.

Commissioner Sam Tharpe inquired about the number of stores planned for the new shopping center. Kim responded that there are currently nine tenants confirmed, with additional

outparcel developments still in discussion. She mentioned the consistent traffic at the new 7 Brew Coffee and noted that Starbucks is expected to open within the next couple of months. The developer recently turned the building over to Starbucks, and typical timelines suggest an opening approximately 75 days from that point.

Commissioner Jackie Jones mentioned seeing a Scooters Coffee location in Paducah with a similar drive-thru line to 7 Brew. Community Development Director Jessica Crouch added that while there is no construction start date yet for Scooters in Paris, they are still on track to open by October.

Kim concluded the discussion by emphasizing that, despite economic uncertainty and a nationwide slowdown in consumer activity, there is continued development and growing interest in both retail and residential projects locally. She expressed optimism for future growth and acknowledged the cautious economic climate.

NEW BUSINESS
AGENDA ITEM NO. 2
Appointments to Boards

The following appointments to boards were presented for the commission's consideration.

Henry County Library Board				
<u>Appointment And Term</u>	<u>Current Member</u>	<u>Proposed Member</u>	<u>Term Expiration</u>	<u>New Expiration</u>
Mayor w/ Commission Approval – 3 yr Term	Susan Jones (1 st Term)	Philip Davidson (“0” term)	July 1, 2025	July 01, 2028
Mayor w/ Commission Approval – 3 yr Term	Troy Barrow (2nd Term)	Miranda Moon (1 st Term)	July 1, 2025	July 01, 2028
Mayor w/ Commission Approval – 3 yr Term	Cindy Snyder (1 st Term)	Cindy Snyder (2 nd Term)	July 1, 2025	July 01, 2028

Discussion: None
Action: Commissioner Sam Tharpe made a motion seconded by Commissioner John Etheridge, to appoint Philip Davidson, Miranda Moon, and Cindy Snyder to the Henry County Library Board.
Vote: Unanimous

Parks & Recreation Commission				
<u>Appointment And Term</u>	<u>Current Member</u>	<u>Proposed Member</u>	<u>Term Expiration</u>	<u>New Expiration</u>
Mayor Appointment – 5 yr Term	Brad Ridgeway	Brad Ridgeway	May 1, 2025	May 01, 2030
Mayor Appointment – 5 yr Term	Jerry Pearson	Jerry Pearson	May 1, 2025	May 01, 2030

Discussion: None
Action: Commissioner Sam Tharpe made a motion seconded by Commissioner Vickey Roberts, to appoint Brad Ridgeway and Jerry Pearson to the Parks & Recreation Commission.
Vote: Unanimous

Paris - Henry County Volunteer Center Board				
<u>Appointment And Term</u>	<u>Current Member</u>	<u>Proposed Member</u>	<u>Term Expiration</u>	<u>New Expiration</u>
Mayor w/ Commission Approval – 3 yr Term	Kathy Caldwell	Kathy Caldwell	July 1, 2025	July 01, 2028

Discussion: None

Action: Commissioner Jackie Jones made a motion seconded by Commissioner Vickey Roberts, to reappoint Kathy Caldwell to the Paris-Henry County Volunteer Center Board.

Vote: Unanimous

Paris Utility Authority Board				
<u>Appointment And Term</u>	<u>Current Member</u>	<u>Proposed Member</u>	<u>Term Expiration</u>	<u>New Expiration</u>
Mayor w/ Commission Approval – 4 yr Term	Terry Fuller	Terry Fuller	July 1, 2025	July 01, 2029
Mayor w/ Commission Approval – 4 yr Term	Butch Powers	Butch Powers	July 1, 2025	July 01, 2029

Discussion: None

Action: Commissioner Sam Tharpe made a motion seconded by Commissioner Jackie Jones, to reappoint Terry Fuller and Butch Powers to the Paris Utility Authority Board.

Vote: Unanimous

NEW BUSINESS
AGENDA ITEM NO. 3
Reappointment of City Judge

City Attorney James Smith explained that pursuant to Paris Municipal Code Section 1-1001 et seq., the City Commission is required each June to appoint or reappoint the City Judge for a one-year term beginning July 1. Hansel McCadams has served in this role for several years and has agreed to continue if reappointed.

Mr. McCadams was present and available for any questions from the Commission. James noted that this is a routine annual action as prescribed by the Municipal Code.

Discussion: None

Action: Commissioner Sam Tharpe made a motion seconded by Commissioner John Etheridge to reappoint Mr. McCadams to another one-year term as City Judge.

Vote: Unanimous

NEW BUSINESS
AGENDA ITEM NO. 4
Interlocal Agreement to Consolidate Dispatch Services

City Manager Kim Foster presented an interlocal agreement between the City of Paris, Henry County, and the Henry County Emergency Communications District (911) to establish a centralized dispatch center. She explained that the idea of consolidating City and County dispatch services has been discussed for several years.

Kim shared her enthusiasm for the proposal, noting that recent grant funding from the State and renewed collaboration among stakeholders have created a viable path forward. The agreement outlines the responsibilities and structure for centralized dispatch, with implementation planned for July 1, 2025, pending approval by all participating entities.

She emphasized the significant benefit this consolidation would bring to the entire community and expressed appreciation for the teamwork that made the agreement possible. Representatives from local emergency services, including current Dispatch Supervisor Katicca Buckley and 911 Director Mark Archer, were present and available to answer any questions from the Commission.

**INTERLOCAL AGREEMENT BETWEEN PARIS, HENRY COUNTY, AND HENRY COUNTY
EMERGENCY COMMUNICATIONS DISTRICT REGARDING 911 DISPATCHERS**

THIS INTERLOCAL AGREEMENT ("Agreement") is made and entered into as of July 1, 2025 ("Effective Date"), by and among the City of Paris, a municipal corporation located in Henry County, Tennessee ("City"); Henry County, Tennessee ("County"); and Henry County Emergency Communication District ("ECD"), an emergency communications district established pursuant to Title 7, Chapter 86 of the Tennessee Code.

WHEREAS, the parties recognize the importance of an efficient and effective emergency communication system;

WHEREAS, ECD possesses the necessary office space and equipment to facilitate 911 dispatch services; and

WHEREAS, County and City desire to consolidate their 911 dispatch services; and

WHEREAS, the parties desire to establish their respective obligations for the provision and funding of consolidated 911 dispatch services;

NOW, THEREFORE, in consideration of the mutual promises and covenants herein contained, the parties agree as follows:

1. TERM

- a. This Agreement shall commence on July 1, 2025, and continue for a period of five (5) years (the "initial term").
- b. At least 9 months prior to expiration of the then-current term, any party may give written notice to the other parties of intent not to renew this Agreement.
- c. Unless non-renewal notice is timely given, this Agreement shall automatically renew for successive five-year terms. If non-renewal notice is timely given, this Agreement shall terminate at the conclusion of the then-current term.

2. RESPONSIBILITIES OF ECD

- a. ECD shall determine the number of 911 dispatchers recommended to be employed pursuant to this agreement. If the recommended number of 911 dispatchers increases from its current number of 911 dispatchers, ECD shall provide such recommendation and reasoning to the City and County for consideration and approval by both City and County prior to any other action with regard to the number of 911 dispatchers employed.
- b. ECD shall supervise all 911 dispatchers.
- c. ECD shall furnish office space and all necessary supplies and equipment for the provision of 911 dispatch services within the geographic area of ECD.
- d. ECD shall provide all training required by the Tennessee Emergency Communications Board and EMD certifications for pre-arrival instructions.

- e. The Tennessee Emergency Communications Board (TECB) has awarded ECD a grant to incentivize the consolidation of County and City 911 dispatch services as contemplated in this agreement. ECD shall disburse the grant funds to City and County in accordance with the grant requirements divided as follows: 1/3rd of total grant funds to City and remainder to or for the benefit of County. Grant funds shall be disbursed as soon as possible under the grant requirements. County and City shall cooperate with any grant requirements.
- f. ECD shall make annual impact payments to City in the amount of \$10,000.00 per year. Each impact payment shall be divided into twelve monthly payments (Eleven (11) payments of \$833.33 and one (1) payment of \$833.37) due on the 15th of each month of the year (but may be paid on any other date by agreement of ECD and the City).
- g. ECD shall not be responsible for payment of any 911 Dispatcher Compensation (defined below).
- h. No later than eleven months prior to expiration of each term, ECD shall furnish City and County a report of call volume allocation (calls originating within City vs. other areas of County) during the first four years of the then-current term.

3. RESPONSIBILITIES OF COUNTY

- a. County shall make monthly impact payments to City in an amount equal to 42% of 911 Dispatcher Compensation (defined below) paid in the corresponding month (the "County Impact Payment").
- b. As used herein "911 Dispatcher Compensation" includes wages paid to 911 dispatchers, plus associated payroll taxes and all employment-related benefits (including but not limited to insurance and retirement), plus workers compensation, unemployment, and liability insurance associated with employment of 911 dispatchers.
- c. Each month (beginning the second month of the initial term and ending the month after termination of this Agreement): City shall furnish County an itemization of 911 Dispatcher Compensation paid in the prior month, and County shall make the corresponding monthly impact payment within 45 days thereafter.
- d. The County Impact Payment set forth in Subsection (a) of this Section assumes that the County will pay 42% of total 911 Dispatcher Compensation, City will pay 50% of total 911 Dispatcher Compensation, and the remaining 8% of 911 Dispatcher Compensation will be paid by third party(ies) to this Agreement (currently an ambulance service). If third party funding is reduced or eliminated, City and County's impact payment will increase proportionally. For example: (i) if third party funding constitutes only 4% of 911 Dispatcher Compensation, then the County Impact Payment will increase from 42% to 43.82% of 911 Dispatcher Compensation; (ii) if third party funding is entirely eliminated, then the County Impact Payment will increase from 42% to 45.65% of 911 Dispatcher Compensation. Likewise, if third party funding increases, then the County Impact Payment will decrease proportionally. For example: if third party funding increases from 8% to 12%, the County's impact payment will decrease from 42% to approximately 40.17%.

4. RESPONSIBILITIES OF CITY

- a. The 911 dispatchers will be City employees, and City shall pay associated 911 Dispatcher Compensation.
- b. City shall determine the COLA raises applicable to the 911 dispatchers.
- c. City shall delegate supervisory responsibilities (including hiring, disciplinary, and termination authority) of the 911 dispatchers to ECD.
- d. City shall defend any legal claims or allegations made by or against 911 dispatchers arising out of or pertaining in any way to their employment; City shall maintain liability insurance for such purposes.
- e. City shall use best efforts to enter into and maintain an agreement with the local ambulance service whereby said ambulance service agrees to pay City at least 8% of total 911 Dispatcher Compensation. If for any reason such an agreement cannot be reached, is modified (to increase or decrease said percentage), or ceases to be in effect, then Section 3(d) (above) shall control.

5. EARLY TERMINATION

- a. This Agreement may be terminated prior to the expiration of the initial term or any renewal term only by mutual written agreement of all parties.
- b. If for any reason this Agreement is terminated prior to expiration of the initial term, then upon such termination:
 - i. ECD will be relieved of its duty to make any future monthly impact payments made to City pursuant to this Agreement.
 - ii. County and City shall return all grant funds received by them pursuant to Section 2(e) (above) to ECD, and ECD shall return those funds to TECB.

6. MISCELLANEOUS

- a. This Agreement constitutes the entire understanding between the parties and supersedes all prior agreements, whether written or oral.
- b. Any amendments or modifications must be in writing and signed by all parties.
- c. This Agreement shall be governed by the laws of the State of Tennessee.

[Remainder of page intentionally blank.]

IN WITNESS WHEREOF, the parties have executed this Agreement as of the Effective Date.

CITY OF PARIS

By: _____

Title: City Mayor

Date: _____

HENRY COUNTY

By: _____

Title: County Mayor

Date: _____

HENRY COUNTY EMERGENCY COMMUNICATIONS DISTRICT

By: _____

Title: Chairman of Board of Directors

Date: _____

Discussion: Commissioner Jackie Jones asked Dispatch Supervisor Kattica Buckley and 911 Director Mark Archer how they felt about the proposed consolidation. Kattica expressed enthusiasm and shared that she believes it will benefit everyone involved. Mark echoed that sentiment, stating he was excited to see the project move forward after many years of effort and emphasized the positive impact it would have across Henry County, both inside and outside the City of Paris.

Commissioner Sam Tharpe commended the City, County, and 911 Board for their collaboration. He noted that this move places Paris and Henry County ahead of many other communities and praised the teamwork that brought the project to this point.

City Manager Kim Foster added that a key turning point was the availability of grant funding

from the State, which incentivized communities to seriously consider dispatch consolidation. The City was awarded such a grant, which will help support the transition. She also acknowledged Commissioner John Etheridge's leadership in bringing stakeholders together and credited Mark Archer for his persistence in keeping the initiative moving forward.

Kim asked Kattica how the County dispatchers feel about the change. Kattica responded that they are excited and that she has been working closely with Henry County Dispatch Supervisor Keith Burkeen to coordinate the transition. She noted that a previous temporary arrangement during the Sheriff's Office remodel gave county dispatchers firsthand experience in the City's dispatch environment, and they were impressed with the available resources and support.

Commissioner Etheridge asked City Attorney James Smith to elaborate on the development of the interlocal agreement. James credited Rob Whitfield for leading the drafting effort and explained that existing agreements between the City and the Emergency Communications District (ECD) helped provide structure. The final draft reflects collaboration among all parties and incorporates suggested revisions from City staff. James added that all board leaders involved have expressed informal support for the agreement.

Commissioner Tharpe also asked whether the State Comptroller's Office would have concerns about the agreement. James confirmed that the structure should not present any issues, as the City will serve as the employer of all dispatch personnel, and the County and ECD will make impact payments. This setup mirrors the current employment structure and complies with municipal accounting standards.

Commissioner Vickey Roberts inquired whether County dispatchers would become City employees. Kim confirmed that they would, noting they will follow all City personnel policies and procedures. While the ECD will oversee day-to-day workflow and staffing decisions, dispatchers will officially be City of Paris employees. She added that, although there are slight differences in benefits between the two entities, City pay scales are currently more favorable, making the transition beneficial overall.

Action: Commissioner Sam Tharpe made a motion seconded by Commissioner Vickey Roberts to approve the interlocal agreement to consolidate dispatch services.
Vote: Unanimous (Commissioner John Etheridge abstained from the vote due to his position as chair of the 911 Board.)

NEW BUSINESS
AGENDA ITEM NO. 5
FY 2025-2026 Proposed Budget Ordinance

City Manager Kim Foster presented the first reading of the Fiscal Year 2025-2026 budget ordinance. She highlighted several key points, noting that since this is a reappraisal year, the property tax rate has not yet been certified by the State. For budgeting purposes, a revenue-neutral approach with modest growth was used, indicating no intended tax increase. The certified rate will be adopted once available, with adjustments possible at that time.

Kim emphasized that the street paving budget remains substantial, despite increasing costs reducing its overall coverage, reflecting a continued commitment to infrastructure. The budget includes a 2% cost-of-living adjustment for all employees, based on the Consumer Price Index, slightly rounded up from 1.9%.

Several grant-funded projects remain in the pipeline, with an anticipated surge in construction activity expected this fall. The budget also incorporates funding for dispatch services consolidation; however, if the interlocal agreement fails to pass with other entities, a revised budget will be presented at the second reading.

Additionally, the budget accounts for interim financing costs related to the construction of Fire Station One and design/development of the new municipal building. Kim noted that all interim

financing funds will be deposited into the local government investment pool to earn interest and help offset costs.

ORDINANCE NO. 1323

AN ORDINANCE OF THE CITY OF PARIS, TENNESSEE ADOPTING THE ANNUAL BUDGET FOR THE FISCAL YEAR BEGINNING JULY 1, 2025 AND ENDING JUNE 30, 2026

WHEREAS, *Tennessee Code Annotated* Title 9 Chapter 1 Section 116 requires that all funds of the State of Tennessee and all its political subdivisions shall first be appropriated before being expended and that only funds that are available shall be appropriated; and

WHEREAS, the Municipal Budget Law of 1982 requires that the governing body of each municipality adopt and operate under an annual budget ordinance presenting a financial plan with the information required by that state statute and that no municipality may expend any moneys regardless of the source except in accordance with a budget ordinance and that the City Commission shall not make any appropriations in excess of estimated available funds except to provide for an actual emergency threatening the health, property or life of the inhabitants of the City of Paris; and

WHEREAS, the City Commission has published the annual operating budget and budgetary comparisons of the proposed budget with the prior year (actual) and the current year (estimated) in a newspaper of general circulation not less than ten (10) days prior to the meeting when the City Commission will consider final passage of the budget; and

NOW THEREFORE BE IT ORDAINED BY THE CITY OF PARIS, TENNESSEE AS FOLLOWS:

SECTION 1. The City Commission of the City of Paris does adopt the following revenue schedule for fiscal Year 2026. The property tax revenue being proposed has been prepared based on a revenue-neutral property tax rate. The governing body intends to adopt the Certified Tax Rate when it becomes available by a separate ordinance:

	<u>2024 Actual</u>	<u>2025 Budgeted</u>	<u>2026 Proposed</u>
Property Taxes	\$1,894,288	\$1,907,000	\$1,870,000
Sales Tax (State & Local)	\$7,777,271	\$8,037,000	\$7,825,000

SECTION 2. The City of Paris City Commission does hereby adopt the following estimate of revenues, estimated unencumbered fund balances, and expenditures:

Fund	General			Sanitation		
	FY 2024 Audited	FY 2025 Budget	FY 2026 Proposed	FY 2024 Audited	FY 2025 Budget	FY 2026 Proposed
Revenues						
Local Taxes	\$10,828,214	\$11,056,450	\$10,700,000			
State of TN	2,164,606	3,570,250	3,987,000			
Federal Government	533,349	2,963,160	3,450,160			
Other Sources	2,379,268	2,078,287	12,462,550	1,691,428	1,815,300	2,181,500
Total Revenues	\$15,905,437	\$19,668,147	\$30,599,710	\$1,691,428	\$1,815,300	\$2,181,500
Expenditures						
Salaries	6,750,323	\$7,031,206	\$7,540,525	\$570,977	\$591,186	\$599,292
Other	9,280,194	13,230,631	23,319,764	1,470,055	1,458,791	1,849,000
Total Expenditures	16,030,517	\$20,261,837	\$30,860,289	\$2,041,032	\$2,049,977	\$2,448,292
Beginning Fund Balance	\$8,654,043	\$8,716,346	\$8,122,656	\$3,595,852	\$3,246,248	\$3,011,571
Ending Fund Balance	\$8,716,346	\$8,122,656	\$7,862,077	\$3,246,248	\$3,011,571	\$2,744,779
No. of FTE Employees	134	135	136	9	10	10

Fund	Landfill		
	FY 2024 Audited	FY 2025 Budget	FY 2026 Proposed
Revenues			
Local Taxes			
State of TN			
Federal Government			
Other Sources	259,894	264,550	285,050
Total Revenues	\$259,894	\$264,550	\$285,050
Expenditures			
Salaries	\$58,868	\$60,215	\$61,836
Other	242,449	180,738	181,315
Total Expenditures	\$301,317	\$240,953	\$243,151
Beginning Fund Balance	\$318,660	\$277,237	\$300,834
Ending Fund Balance	\$277,237	\$300,834	\$342,733
No. of FTE Employees	2	1	1

Fund	Drug			Cemetery		
	FY 2024 Audited	FY 2025 Budget	FY 2026 Proposed	FY 2024 Audited	FY 2025 Budget	FY 2026 Proposed
Revenues						
Local Taxes						
State of TN						
Federal Government						
Other Sources	\$45,028	\$58,050	\$59,040	\$3743	\$1,500	\$9,500
Total Revenues	\$45,028	\$58,050	\$59,040	\$3743	\$1,500	\$9,500
Expenditures						
Salaries						
Other	\$22,907	\$82,000	\$42,000	\$0	\$10,000	\$22,200
Total Expenditures	\$22,907	\$82,000	\$42,000	\$0	\$10,000	\$22,200
Beginning Fund Balance	\$176,808	\$198,929	\$174,979	\$345,301	\$349,044	\$340,544
Ending Fund Balance	\$198,929	\$174,979	\$192,019	\$349,044	\$340,544	\$327,844
No. of FTE Employees	0	0	0	0	0	0

SECTION 3. The City Commission of the City of Paris accordingly appropriate from the estimate of revenues and unencumbered fund balances the following amounts for Fiscal Year 2026 (July 1, 2025, through June 30, 2026) the following amounts as set forth above. No appropriation listed above may be exceeded without an amendment of the budget ordinance as required by the Municipal Budget Law of 1982. In addition, no appropriation may be made in excess of available funds except to provide for an actual emergency threatening the health, property or lives of the inhabitants of the municipality and declared by a two-thirds (2/3) vote of at least a quorum of the governing body in accord with T.C.A 6-56205.:

General Fund	\$38,727,366
Sanitation	5,193,071
Landfill	585,884
Drug Fund	234,019
Cemetery Fund	350,044
Total All Funds	\$45,090,384

SECTION 4. The City Commission acknowledges the following indebtedness on behalf of the City:

CITY OF PARIS SCHEDULE OF OUTSTANDING DEBT
FISCAL YEAR 2026 DEBT SERVICE PAYMENTS

	Authorized & Unissued	Outstanding	Payment Fund	Principal	Interest	Total Debt Service
GO BONDS						
Energy Cons Bond 2017	0	1,695,000	General	135,000	18,631	\$153,631
TML Bond Series 2020	0	548,000	General	101,000	10,099	\$111,099
BAN	0	10,000,000	General	0	336,264	\$336,264
TOTAL BONDS	\$0	\$12,243,000		\$236,000	\$364,994	\$600,994

SECTION 5. For Fiscal Year 2026, the following capital projects are proposed:

Project	Proposed Appropriation Amount	By Debt
STBG for Signal Replacement	\$490,000	\$0
Rison St. Bridge Replacement	\$640,000	\$0
2022 TA – Sidewalk & Intersection Upgrades	\$35,000	\$0
2020 Multimodal Access Grant	\$650,000	\$0
2022 Multimodal Access Grant	\$900,000	\$0
2024 CDBG – Boardwalk	\$226,550	\$0
2024 Municipal Building Project	\$475,000	\$0
2024 Fire Station #1 Project	\$9,000,000	\$9,000,000
TEMA Grant – Warning Sirens	\$225,150	\$0
ARPA / TDEC WII Grant	\$1,800,000	\$0

SECTION 6. A detailed financial plan will be attached to this budget and become part of this budget ordinance.

SECTION 7. This annual operating and capital budget ordinance and supporting documents shall be submitted to the Comptroller of the Treasury or Comptroller’s Designee for approval pursuant to Title 9, Chapter 21 of the Tennessee Code Annotated within fifteen (15) days of its adoption. If the Comptroller of the Treasury or Comptroller’s Designee determines that the budget does not comply with the Statutes, the Governing Body shall adjust its estimates or make additional tax levies sufficient to comply with the Statutes or as directed by the Comptroller of the Treasury or Comptroller’s Designee.

SECTION 8. All unencumbered balances of appropriations remaining at the end of the fiscal year shall lapse and revert to the respective fund balances.

SECTION 9. All ordinances or parts of ordinances in conflict with any provision of this ordinance are hereby repealed.

SECTION 10. This ordinance shall take effect July 1, 2025, the public welfare requiring it.

Passed 1st Reading: June 5, 2025.

Passed 2nd Reading: _____

Mayor

Finance Director

Discussion: Commissioner Jackie Jones stated that despite national economic uncertainties, the proposed budget ordinance represents a strong and prudent financial plan.
Action: Commissioner Jackie Jones made a motion seconded by Commissioner Vickey Roberts to approve the proposed budget ordinance on first reading for FY 2025-2026.
Vote: Unanimous

NEW BUSINESS
AGENDA ITEM NO. 6

**Consideration of Reappointment of Butch Powers and Terry Fuller to the Paris Utility
Authority Board of Directors**

City Manager Kim Foster noted that the reappointments of Paris Utility Authority Board Members Butch Powers and Terry Fuller, whose terms expire June 30, 2025, were approved by the PUA Board at their May 27 meeting. Although typically handled as a separate item, the Commission had already approved these reappointments earlier under New Business Item 2 – Appointments to Boards.

Foster reminded the Commission that they have the option to accept or deny the recommendation, and if denied, the PUA Board would need to nominate others. She also offered to revisit the item if any commissioner wished to discuss it further.

Discussion: Commissioner John Etheridge noted that this arrangement was recommended by legal counsel and relevant authorities at the time the Board of Public Utilities transitioned from being a municipal entity to becoming an independent Energy Authority. When BPU was under the City of Paris, their audits were combined with the City's. Now, as a self-perpetuating board, they required an additional level of oversight, which is provided by the City Commission through the appointment process.

Action: Commissioner Sam Tharpe made a motion seconded by Commissioner Jackie Jones, to reappoint Terry Fuller and Butch Powers to the Paris Utility Authority Board.

Vote: Unanimous

**NEW BUSINESS
AGENDA ITEM NO. 7
2025 Property Tax Rate**

City Manager Kim Foster explained that 2025 is a reappraisal year for Henry County, and due to the time required for the reappraisal and appeals process, the official certified tax rate is not yet available. As mentioned earlier, the FY 2025–2026 budget was developed using a revenue-neutral property tax projection, assuming that the City will not exceed the certified rate once it is received.

Foster added that the preliminary tax rate information provided by the Henry County Trustee's Office is included in the agenda packet for reference, but it should not be considered final. She noted that requests for property assessment adjustments have been filed, and the Trustee's Office will spend the next week or so reviewing them. As a result, the final certified rate could change slightly and may even decrease from the current preliminary estimate. Foster stated that she had anticipated a rate in the range of 40 to 50 cents and that it now looks like the final rate will likely fall in the mid-50s. Once the certified rate is received, it will be formally presented to the Commission.

CALCULATION FORM FOR CERTIFIED TAX RATE

COUNTY	JURISDICTION	TAX YEAR	
Henry County (040)	Paris(40566)(2024 - \$0.90)	2025 (5/14/2025)	
		Current Year	Prior Year
1. Appraisal Ratio		1.0000	0.5950
2. Total locally assessed Real Property		\$ 313,057,515	\$ 193,923,615
(Less new real)		\$ (3,574,095) *	
3. Total assessed value of tangible Personal Property		\$ 23,123,031	\$ 13,464,384
(Less new personal)		\$ (4,216,806) *	
4. Total locally assessed tax base with adjustments		\$ 328,389,645	\$ 207,387,999
5. Estimated public utility assessments		\$ 5,906,020	\$ 3,514,082
6. Total Tax Base Assessment		\$ 334,295,665	\$ 210,902,081
7. Prior year's adjusted tax levy			\$ 1,898,119
8. Certified Tax Rate		\$ 0.5677 **	

Assessor

Chief Executive

Please Note:

*New property is removed from the tax base in order to ensure that all property taxed the year prior to reappraisal produces the same total revenue after reappraisal. For budget purposes, add new property to the total tax base to determine property tax revenue.

**Rounding up is not permitted.

Discussion: Commissioner Sam Tharpe expressed confidence in the direction being taken and said he believed the Commission would make the right decisions. He then asked City Manager Kim Foster for an estimate of the City's surplus. Foster responded that, according to last year's audit, the fund balance currently stands at \$8 million. She does not anticipate adding to it this year and said it is likely the City will draw from it. While the amended budget reflects a smaller use of fund balance than originally expected, some funds may still be used by year-end. Additionally, Foster noted that the City plans to draw from the fund balance over the next few years to support upcoming building projects.

STATUS OF VARIOUS PROJECTS
June 2025

	PRIMARY STAFF	TARGET COMPLETION DATE(S)	
Back Alley Paris	Foster/Ray	June 2026	Information regarding the next round of the ABC grant has just been released and this time there is NO required match. We will be forming a committee to suggest and evaluate possible projects.
2018 STBG Project for Signalization & Safety Upgrades at 3 Intersections Downtown	Foster/Morris/Crouch	Spring 2026	Public information meetings scheduled for June 23, 2025, at 12:00 PM and 5:00 PM. Bid opening to be held June 24, 2025, at 10:00 AM.
Rison St Bridge Replacement	Foster/Morris/Crouch	Fall 2026	This project is now on hold until next fall when we hope to receive funding. The bridge has been reopened to traffic. Review Appraisals have been received by the City and sent to TDOT for review.
2020 Multimodal Access Grant for 4 Downtown Intersections	Foster/ Morris/Crouch	Spring 2026	A contract extension request was submitted to TDOT along with an updated schedule. ROW package submitted to TDOT on June 2, 2025.
2022 Multimodal Access Grant for Tyson/M.W. Intersection Upgrades & Sidewalk	Foster/Morris/Crouch	Fall 2025	Addressed TDOT review comments were addressed and construction plans were resubmitted. Specifications are under review at TDOT. Bid advertisement has been approved. Received Right of Way Certification from TDOT. Construction estimate under review at TDOT.
2022 TA Grant for Sidewalk Project along Fairgrounds & Royal Oak	Foster	Winter of 2026	Comments from TDOT on SDC form have been addressed and the form has been returned to TDOT for approval.
TDEC Water Infrastructure Improvement (WII) Grant	Foster	Spring 2026	* Hydraulic modeling 98% complete. Work on report continues. * Construction plans & specifications on Brooks St. project have been approved. TLM is assisting with easements. * Construction plans and specifications for culvert replacement have been approved.
2024 CDBG – Boardwalk at Eiffel Tower Park	Foster/Lawrence	Summer 2026	Coordination of preliminary layout and grading continues with Landscape Architect. Analysis of existing pond has begun.
Municipal Facilities Project – Municipal building on N. Caldwell St.	Foster	Winter 2027	TLM is working on modifications to the layout based on a few additional comments from city staff. Once the Schematics are approved, TLM will move into the Design Development phase.
Municipal Facilities Project – Fire Station on Tyson Ave.	Foster	Summer 2026	Plans review was completed on May 19, 2025. Rural Development is still reviewing the re-submittal and will be issuing final comments soon. Rural Development is also waiting on the city's attorney to complete the preliminary title opinion documentation. Once these two items are completed, TLM will issue the advertisement for bidding and set up the pre-bid date and bid date

Notes from the City Manager: City Manager Kim Foster reported that there were no new updates to the status of ongoing projects, but noted that the City is nearing the construction phase of the Downtown Signalization Project. Regarding the STBG portion of the project, Foster announced a public information meeting scheduled for June 23 at both noon and 5 p.m. for downtown property and business owners. This is in preparation for a pre-bid conference that will take place shortly after. Foster added that the STBG-funded portion—covering the three signals not located on Market Street—is ready to bid, and right-of-way plans for the remaining four signals have been submitted to TDOT. Once TDOT completes its review, a notice to proceed will be issued. The City is still hopeful that the entire project can be bid as one package, with construction expected to begin this fall.

Commissioner Sam Tharpe confirmed the times of the upcoming public meetings, and Foster clarified that they will mirror the format used for the Brook Street meeting—holding the same session twice to accommodate different schedules.

Mayor Kathy Ray also noted that the upcoming Back Alley Paris grant application, which requires no match, will be used to fund a mural at the Levi Miles Foundation Playground at Ogburn Park.

City Manager Kim Foster provided an update on the new fire station project, noting that the City is nearly ready to begin advertising for bids. If all proceeds as expected, construction should begin this fall.

Foster also addressed upcoming scheduling conflicts for City Commission meetings. Since City Hall will be closed on July 3 in recognition of Independence Day, she recommended rescheduling the July Commission meeting to Wednesday, July 10 at 4:00 p.m., ahead of the regularly scheduled Planning Commission meeting.

For August, Foster noted a scheduling conflict of her own and requested that the August 7 meeting remain on that date but begin earlier at 4:00 p.m.

Additionally, Foster stated that a special called meeting needs to be scheduled for June. After brief discussion, the Commission agreed to hold that meeting on Wednesday, June 26 at 12:00 p.m.

Community Development Director Jessica Crouch shared that Community Engagement Coordinator Abby Pierce has launched a new initiative to improve public communication regarding city grant projects. Abby has started publishing blog-style updates on the City's website for each project, and has also created dedicated email lists that send automated updates whenever a new post is made. Anyone can sign up to receive updates directly in their inbox, and the latest information is also featured on the website homepage. Jessica encouraged Commissioners to sign up and help spread the word.

City Manager Kim Foster added that this is one of the tools being used to enhance communication with the community. She noted that it has been particularly helpful for keeping Brooks Street residents informed during the ongoing project and has been very successful so far.

Jessica and Abby are also working together on creative approaches to retail recruitment, and related content is now available on the City website, which continues to gain new features. Additionally, Abby is working on reviving the City's Citizens Academy program.

The meeting duly adjourned at 5:37 p.m.

Mayor

Finance Director