## PUBLIC RECORDS REQUEST FORM

The Tennessee Public Records Act (TPRA) grants Tennessee citizens the right to access open public records that exist at the time of the request. The TPRA does not require records custodians to compile information, create, or recreate records that do not exist.

То:	Tammie Hopper, Public Records Request Coordinator City of Paris P.O. Box 970 100 N. Caldwell Street Paris, TN 38242								
From: written	_		-	stor's Name and Co	ntact In	nformation include an	address	for any TPRA	A required
	Is t	he r	eques	tor a Tennessee citi	izen?	□Yes □No			
Reque	est:		_	Do you wish to wa duplication costs in here:	ive you n an am 	essed, the requestor haur right to an estimate nount not to exceed \$_  On-Site Pick-Up  Electronic at	and agre	ee to pay copy ? USPS First-	ying and If so, initial -Class Mail
<b>D</b>	1. D		4 . 1						
Record	Protim and mu sou	vide efrai l (4) st be ght.	a deta ne or o if appl suffic As suc	niled description of to dates for the records licable, the relevant ciently detailed to en ch, your record requ	s sought division able a plest must	ord(s) requested, including in the context; (3) subject matter or on, office, or board. Ungovernmental entity to st provide enough details specific records you as	key wo der the dentify identify all to ena	rds related to FPRA, record the specific lible the record	the records; d requests records
Signati	ure (	of Re	quest	or and Date Submiti	ted				
Signati	ure o	of Pu	blic Re	ecords Request Coo	rdinato	or and Date Received			