

KIM FOSTER, CITY MANAGER
JAMES SMITH, ATTORNEY



KATHY RAY, COMMISSIONER
VICKEY ROBERTS, COMMISSIONER
JOHN ETHERIDGE, COMMISSIONER
JACKIE JONES, COMMISSIONER
SAM THARPE, COMMISSIONER

**CITY OF PARIS, TENNESSEE
BOARD OF COMMISSIONERS REGULAR MEETING AGENDA**

**CITY HALL COURTROOM
December 5, 2024
5:00 P.M.**

REGULAR MEETING

Call to Order: Tammie Hopper, Finance Director

Roll Call: Tammie Hopper, Finance Director

Pledge of Allegiance and Prayer

Certification of Results of Commissioner Election: To Be Received and Filed by Commission

Oath of Office to New Elected Officials: Tammie Hopper, Finance Director

Election of Mayor: Tammie Hopper, Finance Director

Oath of Office to Mayor: Tammie Hopper, Finance Director

Election of Vice Mayor – Mayor

Oath of Office to Vice Mayor – Tammie Hopper, Finance Director

Approval of the Minutes of Previous Meetings: Regular Meeting – November 7, 2024

Board Will Hear Comments from Citizens

Board Will Hear Comments from the Commission

Service Resolutions and Proclamations: None

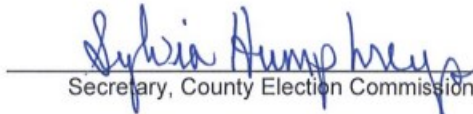
**CERTIFICATION OF ELECTION RESULTS
FOR THE CITY OF PARIS ELECTION
HELD NOVEMBER 5, 2024**

We, the undersigned members of the **Henry County Election Commission**, do hereby certify that we held a **Municipal Election** for the **City of Paris** on **Tuesday, November 5, 2024**, in the voting precincts in this city, according to law, for the purpose of electing the offices of **Commissioner**, and that we have canvassed the returns of said election as required by law, and we do hereby certify that the following 2 pages of tabulation are a true, correct, and complete accounting of the results by precinct of said election as established by the canvassing of the returns, this **25th** day of **November, 2024**.

At least three (3) commissioners must sign below:



Chairman, County Election Commission



Secretary, County Election Commission



Member, County Election Commission



Member, County Election Commission



Member, County Election Commission

State of Tennessee - Henry County

November 5, 2024

Municipal - City of Paris

Commissioner

1. John Etheridge
2. Jackie Jones
3. Herbert Kendall

Precincts:	1	2	3
3-2	13	12	1
4-1	729	478	447
5-1	1,511	977	552
Totals:	2,253	1,467	1,000

State of Tennessee - Henry County

November 5, 2024

Municipal - City of Paris

Commissioner

1 John Etheridge	2,253
2 Jackie Jones	1,467
3 Herbert Kendall	1,000
Total Votes	4,720

OLD BUSINESS

- 1.) Resolution (No. 1711) - Approval of the Plan of Services / Annexation Request – HWY 218 and 79 S (Circle K):** Jessica Crouch, Administrative Assistant to City Manager

NEW BUSINESS

- 2.) Financial Update:** Tammie Hopper, Finance Director
- 3.) Appointments to Boards:** Mayor
- 4.) Resolution (No. 1712) to Approve the Use of ALPR:** Ricky Watson, Police Chief
- 5.) Resolution (No. 1713) to Add ALPR Use Policy to the PPD Police Manual:** Ricky Watson, Police Chief
- 6.) Resolution (No. 1714) to Apply for TEMA Grant Assistance:** Jamie Hinson, Fire Chief
- 7.) Resolution (No. 1715) – Resolution Calling for Public Hearing on Proposed Annexation of Territory into the City of Paris by Owner Consent and Approving Plan of Services on HWY 218 and 79 S (Circle K):** Jessica Crouch, Administrative Assistant to City Manager
- 8.) Rezoning Request for property at the corner of Fairgrounds Road & South Bell Avenue – Guinn's Shoes, Inc.:** Jessica Crouch, Administrative Assistant to City Manager

Status of Various Projects

Notes from the City Manager

Adjournment

**OLD BUSINESS
AGENDA ITEM NO. 1**

Resolution (No. 1711) - Approval of the Plan of Services / Annexation Request – HWY 218 and 79 S (Circle K)

The City of Paris has received an inquiry from a developer just outside the city limits who would like to have sewer service and be annexed into the City of Paris. Since this is a multifaceted and complicated subject, staff would like to bring this request to you for approval. Colliers Engineering and Design has requested annexation on behalf of Circle K at Hwy 218 and 79 S. The developer is requesting 6 parcels be annexed. The resolution outlines a comprehensive Plan of Services, which includes essential amenities such as water and sewer systems, road maintenance, and public safety. The Planning Commission recommended adoption of this request and the Plan of Services.



RESOLUTION NO. 1711

A RESOLUTION ADOPTING A PLAN OF SERVICES FOR THE ANNEXATION OF HWY 79 S / HWY 218 BY THE CITY OF PARIS, TENNESSEE.

WHEREAS, Tennessee Code Annotated § 6-51-102 requires that a plan of services be adopted by the municipal governing body prior to passage of an annexation ordinance and

WHEREAS, the area proposed for annexation to the City of Paris is adjoining the existing boundaries of the City of Paris and not in any other municipality's Urban Growth Boundary, as required by law, and is described as follows:

MAP 117	PARCEL 044.00
MAP 117	PARCEL 045.00
MAP 117	PARCEL 046.00
MAP 117	PARCEL 047.00
MAP 117	PARCEL 049.00
MAP 117	PARCEL 049.01

NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE CITY OF PARIS, TENNESSEE:

Section 1. Pursuant to the provisions of T.C.A. § 6-51-102, there is hereby adopted, for the area bounded as described above, the following plan of services:

A. Police

1. Patrol, response to calls, and other routine police services, using present personnel and equipment, will be provided on the effective date of annexation.
2. Traffic signals, traffic signs, street markings, and other traffic control devices will be installed as the need is established by appropriate study and traffic engineering standards.

B. Fire Services

1. Fire protection by the present personnel and equipment of the fire department will be provided on the effective date of annexation.

C. Water

1. Water for domestic, commercial, and industrial use will be provided at current city rates, from existing city lines, on the effective date of annexation, and thereafter from new lines as deemed necessary under current city policies and procedures concerning density, development patterns, and future development plans.
2. In those parts of the annexed area currently served by the Board of Public Utilities / Paris Utility Authority, the above time periods will begin on the date of acquisition by the city of said District or parts thereof, which may be delayed by negotiations and/or litigation.

D. Wastewater

1. The necessary interceptor and trunk sewer lines to serve the substantially developed annexed areas will be completed in one year.

2. Any Contractor(s) hired to construct and/or install infrastructure will do so in compliance with the standards set by the Paris Utility Authority, and upon completion of construction and certification that construction was completed in a manner acceptable to the Paris Utility Authority, the Paris Utility Authority will assume responsibility for maintenance of the infrastructure related to wastewater.
3. Construction of collector lines in the substantially developed annexed areas will be completed within one year. Residences, commercial, and industrial properties will then be connected to the wastewater system in accordance with current policies of the city.

E. Refuse Collection

The same regular refuse collection service now provided within the city will be extended to the annexed area within one week after the effective date of the annexation.

F. Streets

1. Emergency maintenance of streets is currently provided by the State of Tennessee and will continue effective date of annexation.
2. Routine maintenance, on the same basis as in the existing city, will begin in the annexed area immediately based on the annexed population. (July 1 following the annexation effective date.)
3. Reconstruction and resurfacing of streets, is provided by the State of Tennessee and will continue effective date of annexation.
4. Installation of storm drainage, and construction of curbs, gutters, and sidewalks will be accomplished under existing city policies.
4. Regular cleaning of streets with curbs and gutters will begin within 1 week(s) after the effective date of annexation on the same basis as in the existing City limits and to the extent such is maintained by the City of Paris, Tennessee and not the State of Tennessee.

H. Inspections and Code Enforcement

Any inspection services now conducted by the city Building and Codes Department will begin in the annexed area on the effective date of annexation.

2. Planning and Zoning

The planning and zoning jurisdiction of the city will extend to the annexed area on the effective date of annexation. City planning jurisdiction and regulation will thereafter encompass the entirety of the annexed area. A study will be required before specific zoning can be adopted, which should be completed within 3 months. The annexation ordinance will temporarily zone all property in the annexed area as most restrictive residential district (R-1 Single Family) until a zoning district has been adopted by the City Commission.

J. Street Lighting

Streetlights will be installed in substantially developed commercial and residential areas within six months after the effective date of annexation, using the prevailing standards in the existing city.

Section 2. This resolution shall become effective from and after its adoption.

Resolved this 5th day of December, 2024.

Mayor

Finance Director

**NEW BUSINESS
AGENDA ITEM NO.1
Financial Update
Narrative to the October 2024 Operating Statement**

As expected, we had a slight decrease in sales tax revenue in October after the above average increase in September.

The only major purchase in October was the new dump truck for the street department.

The City issued 5 (five) new standard (over \$100K) business licenses to: AC'S Diner, Wew Na (trading and marketing import and export), Elegance of Paris (formal wear and rental, clothing and accessories), King Folk (retail sales/gift shop), All Star Home medical Equipment DBA MD Service (durable medical equipment) and 4 (four) new minimal (under \$100K) business licenses to: Curiositiqes (retail sales / thrift store), Zion Church Builders Inc. (construction), Grimm Realities LLC (consulting & training), and New Genesis Dance Co. (dance studio).

The Civic Center re-hired two part-time Recreation Assistants, and the Animal Shelter filled a part-time Attendant position in October.

**CITY OF PARIS, TENNESSEE
RETAIL SALES TAX REVENUE**

							%
							Incr(Decr)
		FY2021	FY2022	FY2023	FY2024	FY2025	
JULY		\$898,979	\$951,793	\$1,046,570	\$1,054,946	\$1,094,220	3.72%
AUGUST		\$843,541	\$895,516	\$931,433	\$943,347	\$1,021,159	8.25%
SEPTEMBER		\$888,921	\$965,256	\$1,067,740	\$947,948	\$934,065	-1.46%
OCTOBER		\$873,733	\$974,047	\$1,036,880	\$1,049,601		
NOVEMBER		\$874,641	\$988,199	\$1,059,818	\$1,088,505		
DECEMBER		\$1,097,412	\$1,210,615	\$1,218,473	\$1,554,254		
JANUARY		\$844,826	\$839,389	\$915,685	\$984,017		
FEBRUARY		\$719,938	\$859,647	\$936,706	\$980,140		
MARCH		\$1,101,592	\$1,102,651	\$1,106,574	\$1,270,965		
APRIL		\$1,040,359	\$1,060,677	\$1,069,082	\$1,061,509		
MAY		\$1,005,346	\$1,105,515	\$1,122,824	\$1,133,990		
JUNE		\$1,013,926	\$1,125,455	\$1,177,018	\$1,130,424		
TOTAL		\$11,203,215	\$12,078,759	\$12,688,803	\$13,199,647	\$3,049,443	
Previous YTD % Increase/Decrease		12.16%	7.82%	5.05%	4.03%	3.50%	

**Monthly Operating Statement
October 2024**

REVENUES	<u>Annual Budget</u>	<u>Current Month</u>	<u>Yr to Date</u>	<u>Percent Realized</u>
Property Taxes	1,907,000	26,782	42,992	2.25%
Local Option Sales Tax	6,712,000	504,088	2,159,218	32.17%
Wholesale Liquor / Beer	950,000	67,712	310,255	32.66%
Business Tax	500,000	7,912	23,506	4.70%
Fees & Licenses	333,750	18,534	106,564	31.93%
In Lieu Payments	847,700	57,689	299,569	35.34%
Grants	3,117,910	106,593	398,322	12.78%
State Shared taxes	1,947,500	41,870	478,270	24.56%
All Other	2,002,287	267,523	915,013	45.70%
ARPA/TDEC-WII	1,350,000	0	12,981	0.96%
Total General Fund Revenue	19,668,147	1,098,704	4,746,689	24.13%
Solid Waste Collection - BPU	1,260,000	106,763	530,603	42.11%
Solid Waste Disposal - Transfer	525,000	50,362	197,420	37.60%
Other Revenue	30,300	188	870	2.87%
Total Sanitation	1,815,300	157,313	728,893	40.15%
Gate Receipts - Brush & Debris	180,000	14,512	62,588	34.77%
County Share Operating Exp	35,000	0	0	0.00%
Gate Receipts - Tires	8,000	637	1,917	23.97%
Other Revenue	41,550	0	1,686	4.06%
Total Landfill	264,550	15,149	66,191	25.02%
Total Drug Fund	58,050	2,354	18,858	32.49%
TOTAL REVENUES	21,806,047	1,273,519	5,560,631	25.50%

EXPENDITURES	<u>Budget</u>	<u>Month</u>	<u>Yr to Date</u>	<u>Realized</u>
Grants & Donations	189,000	0	77,400	40.95%
General Administration	603,008	57,090	205,737	34.12%
Economic Development	194,980	15,007	60,527	31.04%
Elections	0	0	0	0.00%
Financial Administration	345,400	57,580	151,363	43.82%
City Hall Building	115,529	8,578	42,741	37.00%
Police Department	2,864,733	269,306	968,206	33.80%
Emergency Communications	739,201	63,555	262,520	35.51%
Fire Department	2,140,696	154,636	715,107	33.41%
Building Inspection	308,585	17,223	126,186	40.89%
Street Maintenance	1,979,901	129,649	679,235	34.31%
State Street Aid	1,851,000	348,601	1,568,552	84.74%
Storm Water Management	121,577	8,292	33,066	27.20%
Street Lighting	128,180	8,188	38,680	30.18%
City Garage	315,648	15,765	131,575	41.68%
Cemetery Maintenance	79,152	5,529	31,473	39.76%
Health & Animal Control	220,866	18,871	82,758	37.47%
Civic Center	787,085	66,187	242,505	30.81%
Parks & Recreation	1,352,224	76,940	494,442	36.57%
Library	207,862	0	69,287	33.33%
Community Development	5,427,210	159,700	746,625	13.76%
ARPA-SLFRF	0		0	0.00%
ARPA/TDEC-WII	0		0	0.00%
Debt Service	290,000		105,557	36.40%
General Fund Expenditures	20,261,837	1,480,700	6,833,541	33.73%
Sanitation Collection	1,219,977	68,218	400,729	32.85%
Contractual Services	830,000	71,385	273,703	32.98%
Total Sanitation	2,049,977	139,603	674,432	32.90%
Total Landfill	240,953	14,720	85,066	35.30%
Total Drug Fund	82,000	44,714	45,231	55.16%
TOTAL EXPENDITURES	22,634,767	1,679,737	7,638,270	33.75%

<u>REVENUES OVER / (UNDER) EXPENDITURES</u>	<u>Current Month</u>	<u>Yr to Date</u>
General Fund	(381,996)	(2,086,852)
Sanitation	17,709	54,461
Landfill	429	(18,875)
Drug Fund	(42,360)	(26,373)

NEW BUSINESS
AGENDA ITEM NO.2
Appointments to Boards

The Industrial Development Board and the Housing Board of Adjustment and Appeals have one appointment each for the month of December.

The Industrial Development Board consists of the following:

- City Commission Appointments
- 6 Year Term
- 7 Individuals

Industrial Development Board				
<u>Appointment And Term</u>	<u>Current Member</u>	<u>Proposed Member</u>	<u>Term Expiration</u>	<u>New Expiration</u>
City Commission Appointment 6 Year Term	Bruce Reed	Brett Stoots	Nov 7, 2024	Nov 7, 2031

The Housing Board of Adjustments and Appeals consists of the following:

- City Commission Appointments
- 3 Year Term
- 5 Individuals

Housing Board Of Adjustments & Appeals				
<u>Appointment And Term</u>	<u>Current Member</u>	<u>Proposed Member</u>	<u>Term Expiration</u>	<u>New Expiration</u>
City Commission Appointment 3 Year Term	Scott Morrison	Teri Edwards	Sept 4, 2025	Sept 5, 2028

NEW BUSINESS
AGENDA ITEM NO.3
Resolution (No. 1712) to Approve the Use of ALPRs

The following resolution, presented for your consideration, is to approve the use of Automated License Plate Readers in the City of Paris. Chief Watson will be present to elaborate on this resolution and its need for passage.

RESOLUTION NO. 1712

RESOLUTION TO AUTHORIZE THE CITY OF PARIS POLICE DEPARTMENT TO COMPLETE AN APPLICATION FOR LICENSE TO INSTALL AND OPERATE LAW ENFORCEMENT AUTOMATED LICENSE PLATE RECOGNITION (ALPR) CAMERAS ON STATE HIGHWAY RIGHTS-OF-WAY

WHEREAS, the Paris Police Department has Automated License Plate Recognition (ALPR) cameras and uses the operation and data collection of said cameras in accordance with the department's Standard Operating Procedures for License Plate Readers; and

WHEREAS, a new state law requires approval by the State of Tennessee Department of Transportation for any installation and operation of Law Enforcement Automated License Plate Recognition (ALPR) cameras on state highway rights-of-ways; and

WHEREAS, the Office of the Mayor and other City Commissioners deem it in the best interest, health, safety, and welfare of the citizens of the City of Paris to comply with the new State Law requiring that all ALPR's located in State Right-of-Ways submit an application and obtain a license.

NOW, THEREFORE, BE IT RESOLVED by the Office of the Mayor and other City Commissioners of the City of Paris, Tennessee that the completion of application for license to install and operate Law Enforcement Automated License Plate Recognition (ALPR) cameras on state highway rights-of way, is hereby authorized.

This resolution shall become a part of and be spread upon the minutes of this meeting of the Board of Commissioners of the City of Paris, Tennessee.

Resolved this the 5th day of December, 2024.

City of Paris Mayor

Finance Director

NEW BUSINESS
AGENDA ITEM NO. 4
Resolution (No. 1713) to Add ALPR Use Policy to the PPD Police Manual

In conjunction with the previous resolution, the following resolution is being presented for your consideration. The Police Department would like to formally adopt the

procedures they have been following since first installing an ALPR. Chief Watson will be present to elaborate and answer any questions you may have.

RESOLUTION NO. 1713

PARIS PD USE OF AUTOMATED LICENSE PLATE READER (ALPR) POLICY

WHEREAS, 1-302 of the Paris Municipal Code provides for the adoption of a Policies and Procedures Manual for the Paris Police Department; and,

WHEREAS, amendments to such policies and procedures are enacted by Resolution by the Board of Commissioners of the City of Paris pursuant to 1-302 and 1-503 of the Paris Municipal Code; and,

WHEREAS, the Board of Commissioners of the City of Paris wishes to go on record as adopting policies for the Paris Police Department governing Administration, Organization, and Functional Responsibilities.

NOW, THEREFORE BE IT RESOLVED that the Board of Commissioners of the City of Paris, enacts VOLUME TWO – PROCEDURES, CHAPTER 200 – GENERAL PATROL SECTION 273 – AUTOMATED LICENSE PLATE READER of the Policies and Procedures Manual of the City of Paris Police Department and substitutes the following therefore:

PARIS PD USE OF AUTOMATED LICENSE PLATE READER (ALPR) POLICY

PURPOSE

The purpose of this policy is to establish a standard operating procedure for deployment, utilization, maintenance and training associated with the use of the Automated License Plate Recognition (ALPR) program.

POLICY

It shall be the policy of the Paris Police Department that all personnel who use the ALPR System shall have the ability to access all information available through the ALPR System. The use of the ALPR equipment is intended to provide access to stolen and wanted files, and for the furtherance of criminal investigations. Use is restricted to these purposes only. No officer may use, or authorize the use of, the equipment or database records for any other reason.

Officers must adhere to all sections of this General Order. Violation of this policy may lead to revocation of system privileges and/or disciplinary action. This policy does not relieve an officer of any responsibilities found in other Department policies on the use of a tablet, cellular phone, Information Technology or Email/Internet, or vehicle pursuit.

DEFINITIONS

Hardware: ALPR systems include a set of cameras that capture images of license plates. These cameras are typically affixed to the outside of the operational License Plate Recognition (LPR) vehicle or mounted to fixtures in other locations. This system also includes a separate computer processor which processes the camera images against the “Hot List”.

Hit: The notification that a scanned motor vehicle license plate matches one that has been entered into a “Hot List”.

Hot list: Data files that are provided through the Tennessee Bureau of Investigation/National Crime Information Center (TBI/NCIC) extracted from the law enforcement databases which contain a listing of stolen license plates, stolen vehicles, wanted persons, and other vehicles and/or persons actively being sought by a law enforcement agency. Hot Lists are also created by authorized personnel with enough evidence related to a criminal investigation.

Automated License Plate Recognition System (ALPR): A complete system by which advanced camera technology and software captures images of vehicle license plates and instantaneously compares them with a large file of records (Hot Lists) to identify vehicles of interest. The ALPR merely accomplishes, more efficiently, the same task a police officer may accomplish by reading a license plate and manually entering the number into a database for comparison.

Captured plate data: Global positioning system coordinates, date and time information, photographs, license plate numbers, and any other data captured by or derived from any automatic license plate reader system.

PROCEDURES

A. Automated License Plate Reader Operations

1. Officers shall investigate all ALPR alerts to include, but not limited to stolen vehicles, wanted subjects, or other suspected criminals to determine the validity of the alert.
2. The officer shall visually verify that the scanned plate matches the alert information with regard to plate letters, numbers, and issuing state.
3. Once the state and all characters have been verified as accurate, the following information should be utilized by an officer in determining whether or not reasonable suspicion exists:
 - a. Stolen vehicles/stolen license plates: Officer should verify the status through NCIC, or other state government system or database.
 - b. Wanted person: A wanted person alert may be utilized when obtaining reasonable suspicion, unless the officer has information that the subject is not in the vehicle, when added to personally observed or known information.
 - c. BOLO only: This alert is information only for officers. The narrative of the alert will assist officers in obtaining reasonable suspicion.
 - d. Officer safety, suspected gang member, sexual offender, past offender, information only, or other non-specified alerts: These alerts are “information only” for officers. Reasonable suspicion must be obtained to detain.
4. Due to the increased potential for a vehicle pursuit involving an ALPR alert, officers shall communicate with their supervisors. Officers shall also use good judgement when planning contact and intercepting of the vehicle.

B. Local Data Entry/Hot List Creation

1. All local data entry to enter a tag into a local Hot List shall be entered by an approved officer or a Detective. The officer should have reasonable suspicion to believe that the vehicle is directly associated with the person sought (owner, regular driver, regular passenger, driver/passenger involved in previous criminal activity in said vehicle, etc.) based on officer information or recent criminal activity. Proper documentation shall be made when entering into the hot list (Incident Report).
2. Only complete license plates will be entered into the ALPR system hotlist.
3. Hot List entries shall remain active for no more than 90 days. Hot List entries will initially remain active for 30 days unless the officer requests an extension.

4. Once the entering officer is made aware that the alert is no longer valid, he/she shall immediately remove the plate from the system.
5. Any officer who is made aware of an alert that is no longer valid, should immediately notify the entering officer, and all potentially affected personnel.

C. ALPR Data Collection and Retention

1. All data gathered is automatically uploaded to the ALPR vendor database.
2. Release of captured plate data generated by the ALPR system shall be treated as confidential and shall not be open for inspection by members of the public.
3. Captured plate data collected or retained by the Department through the use of an ALPR recognition system may not be stored for more than 90 days unless the data is retained or stored as part of an ongoing investigation, and in that case, the data shall be destroyed at the conclusion of either:
 - a. An investigation that does not result in any criminal charges being filed: or
 - b. Any criminal action undertaken in the matter involving the captured plate data.

D. Data Security and Access

1. Employees who are granted access to the ALPR system database will be issued a username and password specific to each individual by the System Administrator.
2. All operators of the ALPR system database will be responsible for maintaining a secure login and password. This password shall not be shared with anyone.
3. The database shall be accessed for law enforcement purposes only.
4. When conducting investigative queries into the ALPR system database, a case number and reason shall be entered and associated with each search. If an officer can articulate an exigent circumstance where a search is needed but a case number has not been generated, the search can be performed.
5. Employees shall not release any information obtained by the ALPR system to non-law enforcement personnel unless required by law. Any public requests for information from the ALPR system shall be directed to the Chief of Police or his/her designee.
6. The Chief of Police or his/her designee may conduct an annual audit to ensure that the removal of appropriate data is completed as required by TCA §55-10-302.
7. All investigative queries entered into the ALPR system by employees are logged and available for audit and review by the Department. Any perceived violation or other misuse of the system will result in further investigation and appropriate disciplinary or corrective action if warranted.

REVIEW PROCESS:

The Chief of Police and Assistant Chief of Police will conduct an annual review of this General Order and will make necessary revisions.

CANCELLATION:

This General Order will remain in force until revoked or revised by a competent authority.

This Resolution shall become a part of and be spread upon the minutes of this meeting of the Board of Commissioners of the City of Paris, Tennessee.

Unanimously adopted this the 5th day of December, 2024.

Mayor

Finance Director

ATTESTED:

NEW BUSINESS
AGENDA ITEM NO. 5
Resolution (No. 1714) to Apply for TEMA Grant Assistance

Recently Fire Chief Jamie Hinson attended a West TN Local Emergency Planning Committee meeting and found out about the availability of hazard mitigation grants, one of which would help fund the purchase of tornado sirens. Currently, the City only has one such siren which is manually operated. With the assistance of this grant, Chief Hinson would like to purchase three sirens which will cover 90% of the city. Chief Hinson will be present to provide additional information and answer questions.

RESOLUTION NO. 1714
TO APPLY FOR TEMA GRANT ASSISTANCE

WHEREAS, the Board of Commissioners of the City of Paris intends to apply for and accept a TEMA Hazard Mitigation Grant;

WHEREAS, the purpose of said funds is to be used to purchase and install early alert warning sirens to provide advance notification to the citizens of Paris, Tennessee of imminent severe weather and/or other hazards.

WHEREAS, the City of Paris Board of Commissioners is hereby authorized and empowered to take all action necessary or appropriate in the execution of all written or electronic instruments as may be required in the execution of the application and any subsequent actions required by an award of funding.

NOW THEREFORE, BE IT RESOLVED, that the Board of Commissioners of the City of Paris has duly adopted this resolution and caused it to be executed by the Mayor on this 5th day of December, 2024.

Mayor

Finance Director

**NEW BUSINESS
AGENDA ITEM NO. 6**

Resolution Calling for Public Hearing on Proposed Annexation of Territory into the City of Paris by Owner Consent and Approving Plan of Services on HWY 218 and 79 S (Circle K)

Below is a resolution for a public hearing regarding the proposed annexation of territory along HWY 79 S and HWY 218. This initiative, driven by the owner's consent, aims to incorporate a new area into the city limits. This resolution is part of the annexation process that outlines a comprehensive Plan of Services, information regarding the public hearing, and the steps for the annexation process.

Resolution No. 1715

A Resolution Calling for a Public Hearing on the Proposed Annexation of Territory into the City of Paris by Owner Consent and Approving a Plan of Services on HWY 79 S / HWY 218

WHEREAS, the City of Paris, having been petitioned by interested persons, proposes the extension of its corporate limits by the annexation of certain territory adjoining its existing boundaries and within its urban growth boundaries by owner consent; and

WHEREAS, a plan of services for the territory proposed for annexation by owner consent has been reviewed by the Paris Planning Commission; and

WHEREAS, the governing body desires to conduct a public hearing on the proposed annexation and plan of services;

NOW THEREFORE BE IT RESOLVED by the City of Paris Tennessee as follows:

- A. That a public hearing is hereby scheduled for 05:00 pm on January 2, 2024, at Paris City Hall, on the proposed annexation of territory by owner consent, and Plan of Services, to wit:

MAP 117	PARCEL 044.00
MAP 117	PARCEL 045.00
MAP 117	PARCEL 046.00
MAP 117	PARCEL 047.00
MAP 117	PARCEL 049.00
MAP 117	PARCEL 049.01

- B. That a copy of this resolution, describing the territory proposed for annexation by owner consent, along with the plan of services, shall be promptly sent to the last known address listed in the office of the Henry County property assessor for each property owner of record within the territory proposed for annexation, with such being sent by first class mail and mailed no later than twenty-one (21) calendar days prior to the scheduled date of the hearing on the proposed annexation.
- C. That a copy of this resolution shall also be published by posting copies of it in at least three (3) public places in the territory proposed for annexation and in a like number of public places in the City of Paris, and by publishing notice of the resolution at or about the same time in the Paris Post Intelligencer, a newspaper of general circulation in such territory and the City of Paris.
- D. That notice of the time, place and purpose of a public hearing on the proposed annexation by owner consent and the plan of services shall be published in a newspaper of general circulation in the City of Paris not less than twenty-one (21) days before the hearing, which notice included the locations of a minimum of three (3) copies of the plan of services for public inspection during all business hours from the date of notice until the public hearing.
- E. That written notice of the proposed annexation shall be sent to the affected school system as soon as possible, but in no event less than thirty (30) days before the public hearing.

WHEREUPON, the Mayor declared the Resolution adopted, affixed a signature and the date thereto, and directed that the same be recorded.

Mayor _____

Date: _____

City Recorder

Approved as to Form and Legality this 2nd day of January, 2024.

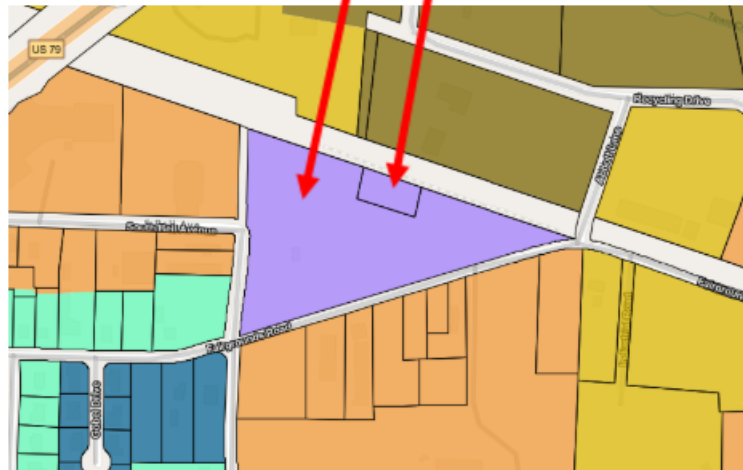
City Attorney

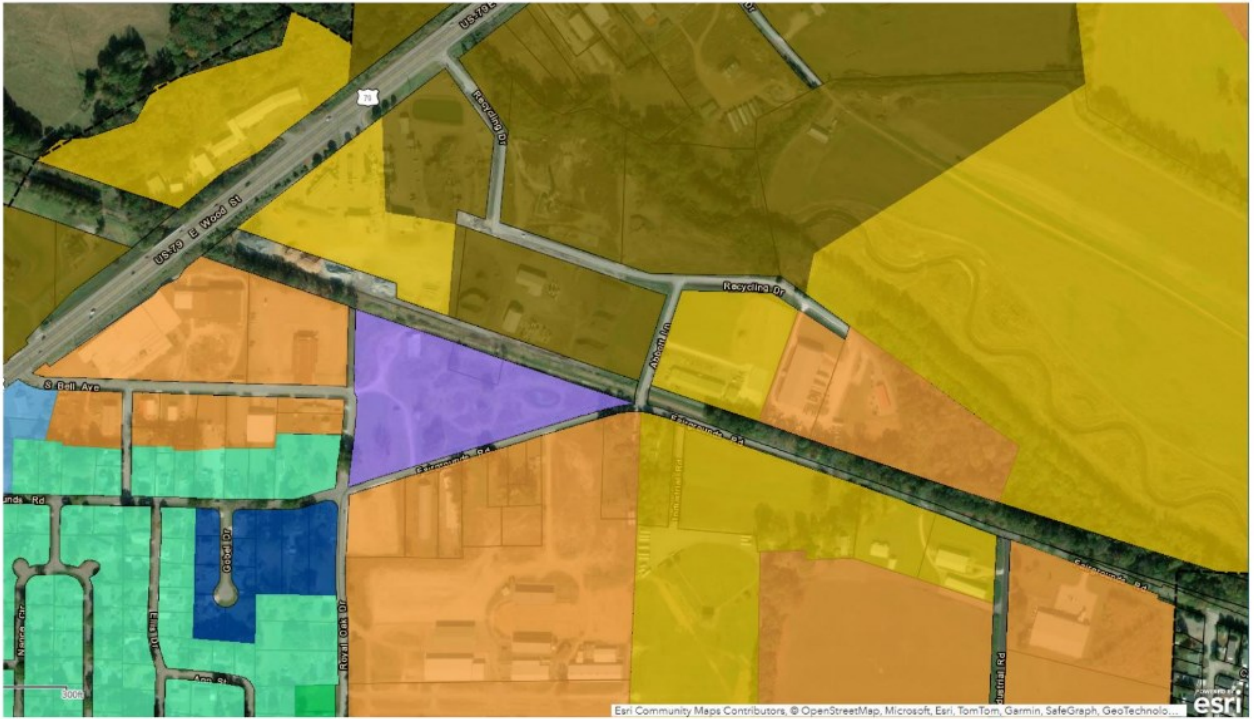
**NEW BUSINESS
AGENDA ITEM NO. 7**

**Rezoning Request for property at the corner of Fairgrounds Road & South Bell Avenue –
Guinn's Shoes, Inc**

Guinn's Shoes, Inc. / Grant Guinn CEO of 1720 East Wood Street has submitted a rezoning request for property he owns at the corner of Fairgrounds Road & South Bell Avenue. Currently the property is zoned R-3M (Medium Density Multi Family Residential). He is requesting a rezoning to M-1 (Light Industrial). Mr. Guinn intends to build a series of commercial warehouses to include receiving, processing, and the shipping of goods. He also intends for a portion of the facilities to be leased to other local businesses in need of commercial warehouse space, customizable to their needs. This request may be adopted on first reading and sent to the Planning Commission for recommendation.

Locations of requested rezoning





*Note: Majority of adjacent and surrounding properties are zoned for similar, commercial, and/or industrial usage, including warehousing.

- Purple: Guinn Tract R-3M
- Orange: M-1
- Yellow: P-M
- Brown: P-B
- Light Blue: B-1

**STATUS OF VARIOUS PROJECTS
December 2024**

	PRIMARY STAFF	TARGET COMPLETION DATE(S)	
Back Alley Paris	Foster/Morris/ Ray	June 2025	Dan continues to work on sculpture. We have paid him in full so that we can request reimbursement.
2018 STBG Project for Signalization & Safety Upgrades at 3 Intersections Downtown	Foster/Morris/Crouch	Summer 2025	Continued assisting the city with the Right of Way process. Specifications under review at TDOT. Bid Advertisement and construction estimates approved. DBE goal submitted to TDOT for review and approval.
Rison St Bridge Replacement	Foster/Morris/Crouch	Winter 2024	The city has almost completed temporary repairs required by TDOT. Waiting on the weather to be warm enough to complete some concrete repair.
2020 Multimodal Access Grant for 4 Downtown Intersections	Foster/ Morris/Crouch	Summer 2025	Construction plans, specifications, and construction estimates under review at TDOT. Continued assisting the city with the Right of Way process.
2022 Multimodal Access Grant for Tyson/M.W. Intersection Upgrades & Sidewalk	Foster/Morris/Crouch	Fall 2025	Final utility coordination in progress. Received letters from Paris BPU and AT&T. Need letters from Charter, Spectrum, Paris Henry County Utility District. Preliminary plats and descriptions for easements delivered to the city. Preliminary Construction Plans submitted to TDOT for review. Continued right of way coordination.
2021 TA Grant for Sidewalk Project along Fairgrounds & Royal Oak	Foster	Winter of 2026	SDC form 90% complete. Completed grading on connection to fairgrounds. Continued work on preliminary grading along Royal Oak. Continued work on final section of preliminary layout from Wilson to Fairgrounds.
TDEC Water Infrastructure Improvement (WII) Grant	Foster	Spring 2026	Held design review meeting with the city. Held design coordination meeting with BPU and Paris Henry Count Public Utility District. Continued work on construction plans.
Downtown Improvement Grant	Morris/Crouch/Foster	Summer 2024	All projects have been completed. Staff is working on submitting paperwork to close out the grant.
2024 CDBG – Boardwalk at Eiffel Tower Park	Foster/Lawrence	Summer 2026	Met with NWTDD who will be administering this grant in mid-November. An on-site meeting is scheduled for next week to review plans with TLM.
Municipal Facilities Project – Municipal building on N. Caldwell St.	Foster	Winter 2027	Design Development meeting was held, and that phase was approved. The team is proceeding with Construction Documents. TLM scheduled for a next review of construction documents with the Owner around the first week of January.
Municipal Facilities Project – Fire Station on Tyson Ave.	Foster	Summer 2026	TLM reviewing each department with Kim and staff to ensure all needs are accounted for. TLM are working on some floor plan modifications as needed for these spaces. TLM to start Design Development once all the floor plan modifications are approved by the City. TLM to reestablish the schedule for the next deadline at that time.

Notes from the City Manager:

- Holly Jolly Electric Christmas Parade on Monday, December 9th at 6:00 p.m.