

CARLTON GERRELL, MAYOR  
KIM FOSTER, CITY MANAGER  
FRED MCLEAN, ATTORNEY



JACKIE JONES, VICE-MAYOR  
GAYLE GRIFFITH, COMMISSIONER  
SAM THARPE, COMMISSIONER  
JOHN ETHERIDGE, COMMISSIONER

**CITY OF PARIS, TENNESSEE  
BOARD OF COMMISSIONERS REGULAR MEETING AGENDA**

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**CITY HALL COURTROOM**

**May 5, 2022**

**5:00 P.M.**

**\*\*REVISED\*\***

**Public Hearing**

- 1. Rezoning Request for Property at the corner of East Wood Street and Hillcrest Drive**
- 2. Ordinance to Amend 2-217 in the Paris Municipal Code – Temporary Beer Permits**

**Call to Order:** Carlton Gerrell, City Mayor

**Roll Call:** Traci Shannon, Finance Director

**Pledge of Allegiance and Prayer**

**Approval of the Minutes of Previous Meetings:** Regular Meeting – April 14, 2022

**Board Will Hear Comments from Citizens**

**Board Will Hear Comments from the Commission**

**Service Resolutions and Proclamations:** None

## **OLD BUSINESS**

- 1.) **Rezoning Request for Property at the corner of East Wood Street and Hillcrest Drive (Second Reading):** Jennifer Morris, Community Development Director
- 2.) **Ordinance to Amend 2-217 in the Paris Municipal Code – Temporary Beer Permits (Second Reading):** Kim Foster, City Manager

## **NEW BUSINESS**

- 1.) **Financial Update:** Traci Shannon, Finance Director
- 2.) **Appointments to Boards:** Carlton Gerrell, City Mayor
- 3.) **Ordinance to Amend the Fiscal Year 2022 Budget (First Reading):** Kim Foster, City Manager
- 4.) **Consideration of Appointment of Jill Coker to the Paris Utility Authority Board of Directors:** Terry Wimberley, President & CEO, Paris BPU
- 5.) **Report on Debt Obligation:** Terry Wimberley, President & CEO, Paris BPU
- 6.) **Report on Debt Obligation:** Terry Wimberley, President & CEO, Paris BPU

**Status of Various Projects**

**Notes from the City Manager**

**Adjournment**

**OLD BUSINESS  
AGENDA ITEM NO. 1**

**Rezoning Request for Property at the corner of East Wood Street and Hillcrest Drive  
(Second Reading)**

Dr. Wesley Medlin requested the rezoning of property located at the corner of Hillcrest Drive and East Wood Street. Dr. Medlin has an option to purchase the property. His intentions are to develop the property as a multi-use office/building use.

As is required, the City Commission referred his request to the Planning Commission for their recommendation. The Planning Commission reviewed the request at their meeting in March and their recommendation is to approve Mr. Medlin's request to rezone the property from R-1 to B-1. The following ordinance is presented for your consideration on second reading.

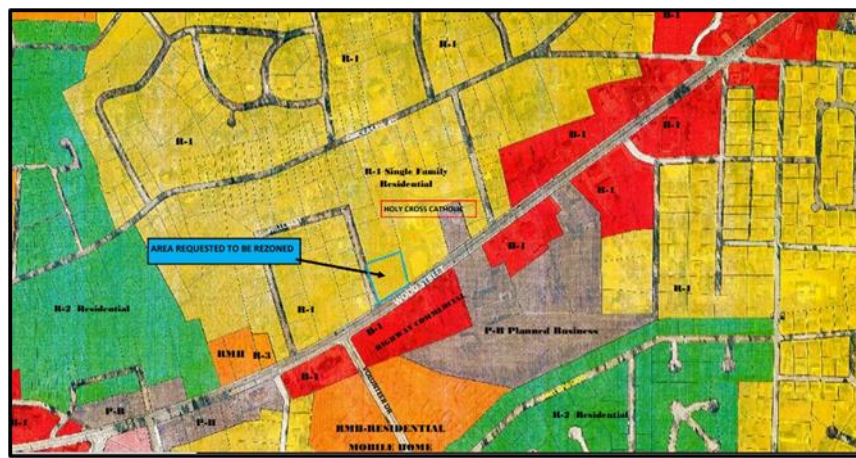




EXHIBIT A

ORDINANCE NO. 1279

AN ORDINANCE to Amend Title 11, Chapter 104  
of the Paris Municipal Code

SECTION 1. BE IT ORDAINED by the Board of Commissioners of the City of  
Paris, Tennessee, that the Paris Municipal Code be amended as follows:

Title 11, Chapter 104, Section B, identifying, "The Official Zoning Map of Paris,  
Tennessee," as adopted, is amended as follows:

That the following described property be zoned B-1, same being currently  
zoned R-1:

This property is located in the First Civil District of Henry County, Tennessee,  
and is more particularly described as follows:

See attached Exhibit "A" as shown as Tax Assessor's Map 95N, Group F, Control  
Map 95O, Parcel 53.01

SECTION 2. All ordinances and parts of ordinances in conflict with the  
provisions of this ordinance are hereby repealed.

SECTION 3. This ordinance shall take effect on and after passage of final  
adoption.

Passed and adopted April 14, 2022.

Passed and adopted May 5, 2022.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Finance Director

**OLD BUSINESS**  
**AGENDA ITEM NO. 2**  
**Ordinance to Amend 2-217 in the Paris Municipal Code – Temporary Beer Permits**  
**(Second Reading)**

Due to some issues that have arisen lately associated with the growing number of temporary beer permits being submitted, the following ordinance is being presented for your consideration.

The purpose of the ordinance is to expand the definition of a non-profit to better define who is a qualified applicant, and to remove the limit of two permits per year.

As is customary, the City Commission referred this proposed change to the Alcoholic Beverage Control Board for their recommendation. The ABC Board reviewed the information at their meeting in April and their recommendation is to approve the suggested changes. The following ordinance is presented for your consideration on second reading.

ORDINANCE NO. 1280

AN ORDINANCE  
to Amend 2-217 of the Paris Municipal Code

SECTION 1. Be it ordained by the Board of Commissioners of the City of Paris, Tennessee that 2-217 of the Paris Municipal Code be amended as follows:

- A. That 2-217. **Temporary Permits.** be amended by deleting the phrase “5-302(b), 5-302(c), or 5-1002(f) of the Paris Municipal Code,” in the first sentence of 2-217 and substituting therefore the phrase “IRS §501(c)(3-8) so that no part of the earnings go to the benefit of any private shareholder or individual”.
- B. That 2-217(b) be deleted in its entirety and the following substituted therefore:
  - b. A temporary permit shall be valid, at the discretion of the Board, for a maximum period of 84 hours. Provided, however, that no temporary permits shall be issued for the period from 6:00 a.m. to 2:00 p.m. on the day of the Grand Parade during the World’s Biggest Fish Fry celebration. (Ord. # 1280, 5/ 05 /22).

SECTION 2. All ordinances and parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION 3. This ordinance shall take effect on and after final passage and adoption.

Passed and adopted April 14, 2022.

Passed and adopted May 5, 2022.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Finance Director

**NEW BUSINESS  
AGENDA ITEM NO.1  
Financial Update**

**Narrative to March 2022 Operating Statement**

Our retail sales tax revenue was up an incredible 19.41% in the month of February compared to last February. Fiscal year-to-date we have an increase of 9.12%.

General Fund revenues were above expenditures for the month of March and also for fiscal year-to-date. A few larger expenses included repair of the track hoe, material for street repairs, and replacement of A/C units at Civic Center/KPAC.

**Other Business:**

**New Employees (4):** Two part-time (Parks), Two part-time (Civic Center)

**Terminations (1):** One full-time (Patrolman)

**Resignations (1):** One full-time (Patrolman)

**We issued sixteen business licenses in March:**

**New Business (10):** A & M Detailing, The Slip Joint Exchange, Sperber Logging, Under Pressure Pressure Washing, Kingview Wealth Mgmt, Hart Construction, Ivy Lee Boutique, Bits, Bridles and Brambles, First Metropolitan Financial Services, Epic Events & Entertainment

**Add'l Location (5):** Walmart Remodel, Vogel Plumbing, RDR Flooring Services, Singleton Remodel, Advance Signs, Ottway Signs LLC

**Booth Rental (1):** Nails by Jamielh



**CITY OF PARIS, TENNESSEE  
RETAIL SALES TAX REVENUE**

	<u>FY2017</u>	<u>FY2018</u>	<u>FY2019</u>	<u>FY2020</u>	<u>FY2021</u>	<u>FY2022</u>	<u>% Incr(Decr)</u>
JULY	\$748,999	\$791,918	\$787,901	\$802,267	\$898,979	\$951,793	5.87%
AUGUST	\$738,171	\$775,581	\$790,533	\$799,378	\$843,541	\$895,516	6.16%
SEPTEMBER	\$791,866	\$812,873	\$774,425	\$797,992	\$888,921	\$965,256	8.59%
OCTOBER	\$732,345	\$777,777	\$761,812	\$761,453	\$873,733	\$974,047	11.48%
NOVEMBER	\$770,351	\$821,637	\$809,116	\$807,105	\$874,641	\$988,199	12.98%
DECEMBER	\$999,663	\$927,868	\$960,027	\$957,286	\$1,097,412	\$1,210,615	10.32%
JANUARY	\$674,764	\$689,391	\$665,013	\$713,906	\$844,826	\$839,389	-0.64%
FEBRUARY	\$684,426	\$697,202	\$704,313	\$727,380	\$719,938	\$859,647	19.41%
MARCH	\$840,859	\$840,412	\$877,659	\$840,175	\$1,101,592		
APRIL	\$792,642	\$774,320	\$849,875	\$865,360	\$1,040,359		
MAY	\$796,500	\$840,600	\$863,697	\$949,140	\$1,005,346		
JUNE	\$871,656	\$849,365	\$873,145	\$966,861	\$1,013,926		
<b>TOTAL</b>	<b>\$9,442,243</b>	<b>\$9,598,946</b>	<b>\$9,717,515</b>	<b>\$9,988,303</b>	<b>\$11,203,215</b>	<b>\$7,684,462</b>	
Previous YTD % Increase/Decrease	2.52%	1.66%	1.24%	2.79%	12.16%	9.12%	

**MONTHLY OPERATING STATEMENT**  
**March 2022**

<b>REVENUES</b>	<u>Annual Budget</u>	<u>Current Month</u>	<u>Yr to Date</u>	<u>Percent Realized</u>
Property Taxes	1,702,000	106,864	1,615,679	94.93%
Local Option Sales Tax	5,135,950	414,890	4,354,490	84.78%
Wholesale Liquor / Beer	800,000	61,151	686,103	85.76%
Business Tax	375,000	22,193	84,890	22.64%
Fees & Licenses	163,500	6,510	129,952	79.48%
In Lieu Payments	880,250	63,184	639,716	72.67%
Grants	2,231,600	21,205	166,022	7.44%
State Shared taxes	1,529,500	201,250	1,329,992	86.96%
All Other	1,699,850	194,738	1,387,082	81.60%
Federal ARPA Grant	0	1,491,875	1,491,875	#DIV/0!
<b>Total General Fund Revenue</b>	<b>14,517,650</b>	<b>2,583,860</b>	<b>11,885,802</b>	<b>81.87%</b>
Solid Waste Collection - BPU	1,225,000	104,880	837,591	68.37%
Solid Waste Disposal - Transfer	350,000	38,305	327,397	93.54%
Other Revenue	400	3	30,442	7610.57%
<b>Total Sanitation</b>	<b>1,575,400</b>	<b>143,188</b>	<b>1,195,430</b>	<b>75.88%</b>
Gate Receipts - Brush & Debris	130,000	9,721	115,054	88.50%
County Share Operating Exp	35,000	0	8,280	23.66%
Gate Receipts - Tires	5,000	682	6,452	129.03%
Other Revenue	30,500	230	56,883	186.50%
<b>Total Landfill</b>	<b>200,500</b>	<b>10,633</b>	<b>186,668</b>	<b>93.10%</b>
<b>Total Drug Fund</b>	<b>60,050</b>	<b>4,491</b>	<b>26,181</b>	<b>43.60%</b>
<b>TOTAL REVENUES</b>	<b>16,353,600</b>	<b>2,742,171</b>	<b>13,294,081</b>	<b>81.29%</b>

<b>EXPENDITURES</b>	<u>Annual Budget</u>	<u>Current Month</u>	<u>Yr to Date</u>	<u>Percent Realized</u>
Grants & Donations	261,622	5,392	183,218	70.03%
General Administration	390,037	38,826	317,288	81.35%
Economic Development	159,592	12,620	116,552	73.03%
Elections	0	0	0	#DIV/0!
Financial Administration	323,659	31,702	250,338	77.35%
City Hall Building	99,718	7,994	75,907	76.12%
Police Department	2,187,535	228,924	1,640,864	75.01%
Emergency Communications	722,210	67,798	538,937	74.62%
Fire Department	1,884,160	209,085	1,519,215	80.63%
Building Inspection	112,714	8,020	66,724	59.20%
Street Maintenance	1,821,352	158,419	1,296,893	71.20%
State Street Aid	700,000	898	655,584	93.65%
Storm Water Management	74,270	2,627	27,320	36.78%
Street Lighting	95,800	7,634	83,062	86.70%
City Garage	320,183	30,410	220,753	68.95%
Cemetery Maintenance	66,800	600	40,800	61.08%
Health & Animal Control	177,219	18,204	129,164	72.88%
Civic Center	676,021	59,623	464,338	68.69%
Parks & Recreation	1,082,648	105,842	896,600	82.82%
Library	171,487	28,581	142,906	83.33%
Community Development	2,725,100	21,193	311,732	11.44%
ARPA-SLFRF	0	375,000	375,000	#DIV/0!
Debt Service	803,295	13,132	226,852	28.24%
<b>General Fund Expenditures</b>	<b>14,855,422</b>	<b>1,432,522</b>	<b>9,580,049</b>	<b>64.49%</b>
Sanitation Collection	1,356,706	85,890	1,003,634	73.98%
Contractual Services	630,000	68,120	521,193	82.73%
<b>Total Sanitation</b>	<b>1,986,706</b>	<b>154,010</b>	<b>1,524,827</b>	<b>76.75%</b>
<b>Total Landfill</b>	<b>201,078</b>	<b>31,823</b>	<b>235,737</b>	<b>117.24%</b>
<b>Total Drug Fund</b>	<b>92,500</b>	<b>1,867</b>	<b>72,814</b>	<b>78.72%</b>
<b>TOTAL EXPENDITURES</b>	<b>17,135,706</b>	<b>1,620,222</b>	<b>11,413,428</b>	<b>66.61%</b>

<u>REVENUES OVER / (UNDER) EXPENDITURES</u>	<u>Current Month</u>	<u>Yr to Date</u>
<b>General Fund</b>	<b>1,151,337</b>	<b>2,305,753</b>
<b>Sanitation</b>	<b>(10,822)</b>	<b>(329,397)</b>
<b>Landfill</b>	<b>(21,190)</b>	<b>(49,070)</b>
<b>Drug Fund</b>	<b>2,624</b>	<b>(46,633)</b>

**NEW BUSINESS**  
**AGENDA ITEM NO. 2**  
**Appointments of Boards**

No appointment to boards.

**NEW BUSINESS**  
**AGENDA ITEM NO. 3**  
**Ordinance to Amend the Fiscal Year 2022 Budget**

In keeping with the wishes of the Office of State and Local Finance, proposed adjustments to the FY 2022 budget are contained in the following ordinance. As in years past several adjustments relate to the timing of grant related projects. The timing of all grants suffered again this year from the effects of COVID and did not move at the pace we had hoped. Unlike most years, the overall impact of this budget amendment is a significant increase in revenues and a significant decrease in expenditures almost entirely due to an ARPA payment of almost \$1.5 million. Of that payment only about \$560,000 is actually expected to be spent before the end of the fiscal year.

Our original General Fund budget reflected expenditures exceeding revenues by \$337,774. After this adjustment our budgeted revenues will exceed expenditures by \$1,424,001, removing the need to take any money from our fund balance. If not for the ARPA money our expenditures would have only exceeded our revenues by \$67,874, requiring much less of a dip into fund balance than originally planned.

ORDINANCE NO. 1281

AN ORDINANCE TO AMEND THE CITY OF PARIS FISCAL YEAR  
2021– 2022 BUDGET

WHEREAS, *Tennessee Code Annotated* Title 9 Chapter 1 Section 116 requires that all funds of the State of Tennessee and all its political subdivisions shall first be appropriated before being expended and that only funds that are available shall be appropriated; and

WHEREAS, the Municipal Budget Law of 1982 requires that the governing body of each municipality amend the annual budget ordinance to insure compliance with the relating lawful expenditures,

NOW THEREFORE BE IT ORDAINED BY THE CITY OF PARIS, TENNESSEE AS FOLLOWS:

Section 1. The FY 2021 – 2022 Budget Ordinance, Section 2 shall be amended by deleting Section 2 in its entirety:

Fund	General			Sanitation		
	FY 2020 Audited	FY 2021 Budget	FY 2022 Proposed	FY 2020 Audited	FY 2021 Budget	FY 2022 Proposed
<b>Revenues</b>						
Local Taxes	\$8,514,688	\$8,054,250	\$8,912,200			
State of TN	1,919,062	1,440,000	1,512,000			
Federal Government	345,792	323,500	949,000			
Other Sources	2,762,011	6,434,139	3,144,450	1,618,066	1,575,400	1,575,400
<b>Total Revenues</b>	<b>\$13,541,553</b>	<b>\$16,251,889</b>	<b>\$14,517,650</b>	<b>\$1,618,066</b>	<b>\$1,575,400</b>	<b>\$1,575,400</b>
<b>Expenditures</b>						
Salaries	\$5,056,112	\$5,281,564	\$5,557,258	\$430,909	\$445,161	\$469,722
Other	7,415,696	11,388,583	9,298,166	1,033,511	1,058,510	1,516,984
<b>Total Expenditures</b>	<b>\$12,471,808</b>	<b>\$16,670,147</b>	<b>\$14,855,424</b>	<b>\$1,464,419</b>	<b>\$1,503,671</b>	<b>\$1,986,705</b>
Beginning Fund Balance	\$3,741,403	\$4,811,148	\$4,392,890	\$3,207,107	\$3,360,753	\$3,432,482
Ending Fund Balance	\$4,811,148	\$4,392,890	\$4,055,116	\$3,360,753	\$3,432,482	\$3,021,177
No. of FTE Employees	113	113	113	9	10	10

Fund	Landfill		
	FY 2020 Audited	FY 2021 Budget	FY 2022 Proposed
<b>Revenues</b>			
Local Taxes			
State of TN			
Federal Government			
Other Sources	197,595	197,450	200,500
<b>Total Revenues</b>	<b>\$197,595</b>	<b>\$197,450</b>	<b>\$200,500</b>
<b>Expenditures</b>			
Salaries	\$43,427	\$46,496	\$48,616
Other	133,986	128,787	152,462
<b>Total Expenditures</b>	<b>\$177,413</b>	<b>\$175,284</b>	<b>\$201,078</b>
Beginning Fund Balance	\$697,444	\$717,626	\$739,792
Ending Fund Balance	\$717,626	\$739,792	\$739,214
No. of FTE Employees	2	1	1

Fund	Drug			Cemetery		
	FY 2020 Audited	FY 2021 Budget	FY 2022 Proposed	FY 2020 Audited	FY 2021 Budget	FY 2022 Proposed
<b>Revenues</b>						
Local Taxes						
State of TN						
Federal Government						
Other Sources	\$51,647	\$68,050	\$60,050	\$1,785	\$1,000	\$1,000
<b>Total Revenues</b>	<b>\$51,647</b>	<b>\$68,050</b>	<b>\$60,050</b>	<b>\$1,785</b>	<b>\$1,000</b>	<b>\$1,000</b>
<b>Expenditures</b>						
Salaries						
Other	\$65,533	\$100,900	\$92,500	\$2,440	\$17,000	\$8,000
<b>Total Expenditures</b>	<b>\$65,533</b>	<b>\$100,900</b>	<b>\$92,500</b>	<b>\$2,440</b>	<b>\$17,000</b>	<b>\$8,000</b>
Beginning Fund Balance	\$161,478	\$147,592	\$114,742	\$351,925	\$351,271	\$335,271
Ending Fund Balance	\$147,592	\$114,742	\$82,292	\$351,271	\$335,271	\$328,271
No. of FTE Employees	0	0	0	0	0	0

**Section 2.** The City of Paris City Commission does hereby amend the following estimate of revenues, estimated unencumbered fund balances, and expenditures as follows:

General Fund Revenues shall be amended as follows:

- Property Tax – Current shall decrease by \$32,000
- Local Option Sales Tax shall increase by \$600,000
- Wholesale Liquor Tax shall increase by \$80,000
- 2020 Multimodal Access Grant shall decrease by \$712,800
- 2021 Downtown Improvement Grant shall increase by \$25,000
- 2018 TA Grant - Sidewalks shall decrease by \$485,900
- 2018 STBG – Signal Replacement shall decrease by \$420,000
- BRZ – Rison St. Bridge shall decrease by \$48,200
- Federal ARPA Grant shall increase by \$1,491,875
- State Sales Tax shall increase by \$145,000
- SRO Support shall increase by \$25,000
- Sale of Confiscated Property shall increase by \$34,000
- Other Revenue shall increase by \$17,000

General Fund Expenditures are amended as follows:

- General Fund:
  - Salaries shall increase by \$8,500
  - IT Services shall increase by \$5,000
  - Other Operating shall increase by \$6,000
  - General Purpose Equipment shall increase by \$6,000
- Finance Department:
  - Salaries shall increase by \$7,900
- City Hall Department:
  - Salaries shall increase by \$1,400
- Police Department:
  - Salaries shall increase by \$56,900
- Emergency Communications Department:

Salaries shall increase by \$16,200  
Fire Department:  
Salaries shall increase by \$48,900  
Repair & Maintenance – Motor Vehicle will increase by \$6,000  
Building Inspection Department:  
Salaries shall increase by \$3,500  
Street Maintenance:  
Salaries shall increase by \$32,600  
Workers Compensation shall increase by \$14,000  
State Street Aid:  
Asphalt & Asphalt Filler will increase by \$10,000  
City Garage Department:  
Salaries shall increase by \$7,600  
Health & Animal Control Department:  
Salaries shall increase by \$4,500  
Civic Center Department:  
Salaries shall increase by \$9,500  
Parks & Recreation:  
Salaries shall increase by \$17,000  
General Purpose Equipment shall increase by \$80,000  
In the area of Community Development, the following amendments will be made:  
2020 Multimodal Access Grant will decrease by \$750,000  
2018 STBG – Signal Replacement will decrease by \$480,000  
BRZ – Rison St. Bridge will decrease by \$31,500  
2018 TA Grant – Sidewalks shall decrease by \$610,800  
Downtown Improvement Grant will increase by \$25,000  
ARPA – SLFRF shall increase by \$563,000

Sanitation Fund Revenues shall be amended as follows:

Solid Waste Disposal – Transfer Station shall increase by \$70,000  
Sale of Assets shall increase by \$55,000

Sanitation Fund Expenses shall be amended as follows:

Salaries shall increase by \$17,500  
Repairs & Maintenance – Machinery & Equipment shall be increased by \$9,000  
General Purpose Equipment shall be decreased by \$145,000  
Contractual Services shall be increased by \$60,000

Landfill Fund Revenues shall be amended as follows:

Proceeds from County / Land Purchase shall increase by \$25,000

Landfill Expenses shall be amended as follows:

Salaries shall increase by \$2,200  
General Purpose Equipment shall increase by \$100,000

So that Section 2 shall read as follows:

Fund	General			Sanitation		
	FY 2020 Audited	FY 2021 Budget	FY 2022 Proposed	FY 2020 Audited	FY 2021 Budget	FY 2022 Proposed
<b>Revenues</b>						
Local Taxes	\$8,514,688	\$8,054,250	\$9,560,200			
State of TN	1,919,062	1,440,000	969,200			
Federal Government	345,792	323,500	1,486,775			
Other Sources	2,762,011	6,434,139	3,220,450	1,618,066	1,575,400	1,700,400
<b>Total Revenues</b>	<b>\$13,541,553</b>	<b>\$16,251,889</b>	<b>\$15,236,625</b>	<b>\$1,618,066</b>	<b>\$1,575,400</b>	<b>\$1,700,400</b>
<b>Expenditures</b>						
Salaries	\$5,056,112	\$5,281,564	\$5,771,758	\$430,909	\$445,161	\$487,222
Other	7,415,696	11,388,583	8,140,866	1,033,511	1,058,510	1,440,984
<b>Total Expenditures</b>	<b>\$12,471,808</b>	<b>\$16,670,147</b>	<b>\$13,912,624</b>	<b>\$1,464,419</b>	<b>\$1,503,671</b>	<b>\$1,928,206</b>
Beginning Fund Balance	\$3,741,403	\$4,811,148	\$4,392,890	\$3,207,107	\$3,360,753	\$3,432,482
Ending Fund Balance	\$4,811,148	\$4,392,890	\$5,716,891	\$3,360,753	\$3,432,482	\$3,204,676
No. of FTE Employees	113	113	113	9	10	10

Fund	Landfill		
	FY 2020 Audited	FY 2021 Budget	FY 2022 Proposed
<b>Revenues</b>			
Local Taxes			
State of TN			
Federal Government			
Other Sources	197,595	197,450	225,500
<b>Total Revenues</b>	<b>\$197,595</b>	<b>\$197,450</b>	<b>\$225,500</b>
<b>Expenditures</b>			
Salaries	\$43,427	\$46,496	\$50,816
Other	133,986	128,787	252,462
<b>Total Expenditures</b>	<b>\$177,413</b>	<b>\$175,284</b>	<b>\$303,278</b>
Beginning Fund Balance	\$697,444	\$717,626	\$739,792
Ending Fund Balance	\$717,626	\$739,792	\$662,014
No. of FTE Employees	2	1	1



Fund	Drug			Cemetery		
	FY 2020 Audited	FY 2021 Budget	FY 2022 Proposed	FY 2020 Audited	FY 2021 Budget	FY 2022 Proposed
<b>Revenues</b>						
Local Taxes						
State of TN						
Federal Government						
Other Sources	\$51,647	\$68,050	\$60,050	\$1,785	\$1,000	\$1,000
<b>Total Revenues</b>	<b>\$51,647</b>	<b>\$68,050</b>	<b>\$60,050</b>	<b>\$1,785</b>	<b>\$1,000</b>	<b>\$1,000</b>
<b>Expenditures</b>						
Salaries						
Other	\$65,533	\$100,900	\$92,500	\$2,440	\$17,000	\$8,000
<b>Total Expenditures</b>	<b>\$65,533</b>	<b>\$100,900</b>	<b>\$92,500</b>	<b>\$2,440</b>	<b>\$17,000</b>	<b>\$8,000</b>
Beginning Fund Balance	\$161,478	\$147,592	\$114,742	\$351,925	\$351,271	\$335,271
Ending Fund Balance	\$147,592	\$114,742	\$82,292	\$351,271	\$335,271	\$328,271
No. of FTE Employees	0	0	0	0	0	0

Section 3. The current Section 3 shall be deleted in its entirety:

General Fund	\$18,910,540
Sanitation	5,007,882
Landfill	940,292
Drug Fund	174,792
Cemetery Fund	336,271
<b>Total All Funds</b>	<b>\$25,209,777</b>

Section 3 is amended as follows:

General Fund	\$19,629,515
Sanitation	5,132,882
Landfill	965,292
Drug Fund	174,792
Cemetery Fund	336,271
<b>Total All Funds</b>	<b>\$26,238,752</b>

SECTION 4. All encumbered balances of appropriations remaining at the end of the fiscal year shall lapse and revert to the respective fund balances.

SECTION 5. This ordinance shall take effect \_\_\_\_\_ the public welfare requiring it.

Passed and adopted May 5, 2022.

Passed and adopted \_\_\_\_\_.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Finance Director

**NEW BUSINESS**  
**AGENDA ITEM NO. 4**  
**Consideration of Appointment of Jill Coker to the Paris Utility Authority Board of**  
**Directors**

Following the death of long-time board member Ralph Anderson, the Paris Utility Authority Board initiated a selection process to fill the board vacancy. A lengthy list of candidates was trimmed to four finalists. The four finalists all submitted a resume and responded to a series of questions via email.

On April 26, the Paris Utility Authority board appointed Jill Coker to the current board vacancy. According to the PUA Certificate of Incorporation, PUA appointments are subject to the approval of the Paris City commission. The PUA Board is seeking the approval of Ms. Coker's appointment at the May meeting of the City Commission on May 5. Accompanying the request is Ms. Coker's professional qualifications for your review.

# Jill Coker

116 Briarwood Court, Paris, TN 38242 • 731-336-0736 • jillcoker@consolidatedbuildings.com

## Professional Summary

Detail-oriented Accountant with 21 years effectively maintaining accurate accounting information for large-scale financial organizations. Highly analytical, deadline-driven who completes accounting activities with accuracy and speed while running a large scale manufacturing business in multi- states.

## Skills

Great People Skills	Great at Multitasking
Great at Problem Solving	Great in Human Resources
Excellent Financial Reporting	Very Organized
Handles Money Well	Cash Flow Analysis

## Work History

<b>Controller</b>	06/2011 - Current
<b>Consolidated Industries, LLC.</b> – 295 Jim Adams Dr. Paris, TN 38242	
<ul style="list-style-type: none"><li>• Responsible for running 9 manufacturing plants in 4 states as well as the corporate office.</li><li>• Responsible for overseeing all accounting and financial activity for the business.</li><li>• Prepare annual budgets</li><li>• Prepare monthly financial statements.</li><li>• Prepare tax returns including sales tax and all payroll tax returns for 5 states.</li><li>• Analyze cash flow on a daily basis.</li><li>• Maintain inventory at all plants and sales lots in 5 states.</li><li>• Responsible for Human Resources for the company including all hiring and terminations.</li><li>• Responsible for all workman's compensation claims.</li></ul>	
<b>Accountant</b>	11/2001- 06/2011
<b>Sullivan &amp; Greer, PLLC.</b> – 1101 East Wood Street Paris, TN 38242	
<ul style="list-style-type: none"><li>• Worked with multiple clients on daily, weekly, monthly and quarterly accounting and bookkeeping.</li><li>• Prepared monthly financial statements.</li><li>• Prepared multiple tax returns including sales tax as well as payroll taxes.</li><li>• Prepared and filed individual and business income tax returns.</li></ul>	
<b>Accountant</b>	07/1997- 11/2001
<b>Jacobs Accounting Office</b> – 1101 N. Road St. Elizabeth City, NC 27909	
<ul style="list-style-type: none"><li>• Worked with multiple clients on all accounting and bookkeeping</li><li>• Reconciled bank accounts</li><li>• Prepared financial statements</li><li>• Prepared sales tax and payroll tax returns</li><li>• Prepared individual and business income tax returns</li></ul>	
<b>Cashier/Office Clerk</b>	07/1990- 06/1997
<b>Jim Adams IGA</b> – West Wood Street Paris, TN	
<ul style="list-style-type: none"><li>• Cashier/Office Clerk</li></ul>	

## Education

<b>Bachelor of Science:</b> Business Administration	1997
Murray State University - Murray, KY	
<b>High School Diploma:</b>	1992
Henry Country High School - Paris, TN	

## Community Involvement

---

- Henry County Audit Committee 4/21 – Current
- Henry County School Board 8/15 - Current
  - Vice Chairman 9/21- Current
  - Chairman 9/19-9/21

## References

---

**Steve Greer**  
P.O. Box 1107  
Paris, TN 38242  
731-642-8007

**Scott Berryman**  
960 Pickard Rd.  
Cottage Grove, TN 38224  
731-499-2918

**Tim Boyd**  
1075 Mineral Wells Ave.  
Paris, TN 38242  
731-641-2812

**Vicki Snyder**  
109 Emerald Cove  
Paris, TN 38242  
731-642-8250

**Leah Watkins**  
217 Grove Blvd.  
Paris, TN 38242  
731-343-9888

**NEW BUSINESS**  
**AGENDA ITEM NO. 5**  
**Report on Debt Obligation**

The Comptroller's Office requires that within 45 days of issuance of any debt obligation by a municipality, it must report that obligation to the Office of State and Local Finance. Following is a report reflecting the debt obligation incurred by the City of Paris in connection with a USDA Rural Development bond issue for the benefit of the Paris Utility Authority. This is a closing on \$7.5 million of a \$12 million total bond issue for improvements to their sewer system. Staff requests the following motion:

"I move that, having reviewed the report regarding the debt obligation of the City of Paris issued May 04, 2022, the City Commission approves the report as submitted and that notice of this approval be forwarded to the State of TN Office of State and Local Finance."

**REPORT ON DEBT OBLIGATION**  
(Pursuant to Tennessee Code Annotated Section 9-21-134)

<b>1. Public Entity:</b>	
Name:	<u>CITY OF PARIS, TENNESSEE</u>
Address:	<u>100 North Caldwell</u> <u>Paris, Tennessee 38242</u>
Debt Issue Name:	<u>Sewer System Revenue and Tax Bond, Series 2019</u>
If disclosing initially for a program, attach the form specified for updates, indicating the frequency required	
<b>2. Face Amount:</b> <u>\$ 7,500,000.00</u>	
Premium/Discount:	<u>\$ 0.00</u>
<b>3. Interest Cost:</b> <u>1.2500 %</u> <input checked="" type="checkbox"/> Tax-exempt <input type="checkbox"/> Taxable	
<input checked="" type="checkbox"/> TIC <input type="checkbox"/> NIC	
<input type="checkbox"/> Variable: Index _____ plus _____ basis points; or	
<input type="checkbox"/> Variable: Remarketing Agent _____	
<input type="checkbox"/> Other: _____	
<b>4. Debt Obligation:</b>	
<input type="checkbox"/> TRAN <input type="checkbox"/> RAN <input type="checkbox"/> CON	
<input type="checkbox"/> BAN <input type="checkbox"/> CRAN <input type="checkbox"/> GAN	
<input checked="" type="checkbox"/> Bond <input type="checkbox"/> Loan Agreement <input type="checkbox"/> Financing Lease	
If any of the notes listed above are issued pursuant to Title 9, Chapter 21, enclose a copy of the executed note with the filing with the Division of Local Government Finance ("DLGF").	
<b>5. Ratings:</b>	
<input checked="" type="checkbox"/> Unrated	
Moody's	Standard & Poor's
_____	_____
	Fitch
	_____
<b>6. Purpose:</b>	
	<b>BRIEF DESCRIPTION</b>
<input type="checkbox"/> General Government _____ %	_____
<input type="checkbox"/> Education _____ %	_____
<input checked="" type="checkbox"/> Utilities _____ %	<u>Capital improvements to the sewer system</u>
<input type="checkbox"/> Other _____ %	_____
<input checked="" type="checkbox"/> Refunding/Renewal _____ %	<u>Refunding of BAN</u>
<b>7. Security:</b>	
<input type="checkbox"/> General Obligation	<input checked="" type="checkbox"/> General Obligation + Revenue/Tax
<input type="checkbox"/> Revenue	<input type="checkbox"/> Tax Increment Financing (TIF)
<input type="checkbox"/> Annual Appropriation (Financing Lease Only)	<input type="checkbox"/> Other (Describe): _____
<b>8. Type of Sale:</b>	
<input type="checkbox"/> Competitive Public Sale	<input type="checkbox"/> Interfund Loan
<input type="checkbox"/> Negotiated Sale	<input checked="" type="checkbox"/> Loan Program <u>USDA Rural Development</u>
<input type="checkbox"/> Informal Bid	_____
<b>9. Date:</b>	
Dated Date: <u>05/04/2022</u>	Issue/Closing Date: <u>05/04/2022</u>

**REPORT ON DEBT OBLIGATION**

(Pursuant to Tennessee Code Annotated Section 9-21-134)

**10. Maturity Dates, Amounts and Interest Rates \*:**

Year	Amount	Interest Rate	Year	Amount	Interest Rate
2060	\$20,700 per mo, 456 mos	1.2500 %		\$	%
	\$(P&I payments)	%		\$	%
	\$	%		\$	%
	\$	%		\$	%
	\$	%		\$	%
	\$	%		\$	%
	\$	%		\$	%
	\$	%		\$	%
	\$	%		\$	%
	\$	%		\$	%
	\$	%		\$	%
	\$	%		\$	%
	\$	%		\$	%
	\$	%		\$	%
	\$	%		\$	%
	\$	%		\$	%

If more space is needed, attach an additional sheet.

If (1) the debt has a final maturity of 31 or more years from the date of issuance, (2) principal repayment is delayed for two or more years, or (3) debt service payments are not level throughout the retirement period, then a cumulative repayment schedule (grouped in 5 year increments out to 30 years) including this and all other entity debt secured by the same source **MUST BE PREPARED AND ATTACHED**. For purposes of this form, debt secured by an ad valorem tax pledge and debt secured by a dual ad valorem tax and revenue pledge are secured by the same source. Also, debt secured by the same revenue stream, no matter what lien level, is considered secured by the same source.

\* This section is not applicable to the Initial Report for a Borrowing Program.

**11. Cost of Issuance and Professionals:**

No costs or professionals

	AMOUNT <small>(Round to nearest \$)</small>	FIRM NAME
Financial Advisor Fees	\$ 0	
Legal Fees	\$ 0	
Bond Counsel	\$ 0	
Issuer's Counsel	\$ 0	
Trustee's Counsel	\$ 0	
Bank Counsel	\$ 0	
Disclosure Counsel	\$ 0	
Paying Agent Fees	\$ 0	
Registrar Fees	\$ 0	
Trustee Fees	\$ 0	
Remarketing Agent Fees	\$ 0	
Liquidity Fees	\$ 0	
Rating Agency Fees	\$ 0	
Credit Enhancement Fees	\$ 0	
Bank Closing Costs	\$ 0	
Underwriter's Discount _____ %		
Take Down	\$ 0	
Management Fee	\$ 0	
Risk Premium	\$ 0	
Underwriter's Counsel	\$ 0	
Other expenses	\$ 0	
Printing and Advertising Fees	\$ 0	
Issuer/Administrator Program Fees	\$ 0	
Real Estate Fees	\$ 0	
Sponsorship/Referral Fee	\$ 0	
Other Costs _____	\$ 0	
<b>TOTAL COSTS</b>	<b>\$ 0</b>	

**REPORT ON DEBT OBLIGATION**

(Pursuant to Tennessee Code Annotated Section 9-21-134)

<b>12. Recurring Costs:</b>																	
<input checked="" type="checkbox"/> No Recurring Costs																	
	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr style="background-color: #cccccc;"> <th style="width: 50%;">AMOUNT (Basis points/\$)</th> <th style="width: 50%;">FIRM NAME (if different from #11)</th> </tr> </thead> <tbody> <tr><td>Remarketing Agent</td><td>_____</td></tr> <tr><td>Paying Agent / Registrar</td><td>_____</td></tr> <tr><td>Trustee</td><td>_____</td></tr> <tr><td>Liquidity / Credit Enhancement</td><td>_____</td></tr> <tr><td>Escrow Agent</td><td>_____</td></tr> <tr><td>Sponsorship / Program / Admin</td><td>_____</td></tr> <tr><td>Other _____</td><td>_____</td></tr> </tbody> </table>	AMOUNT (Basis points/\$)	FIRM NAME (if different from #11)	Remarketing Agent	_____	Paying Agent / Registrar	_____	Trustee	_____	Liquidity / Credit Enhancement	_____	Escrow Agent	_____	Sponsorship / Program / Admin	_____	Other _____	_____
AMOUNT (Basis points/\$)	FIRM NAME (if different from #11)																
Remarketing Agent	_____																
Paying Agent / Registrar	_____																
Trustee	_____																
Liquidity / Credit Enhancement	_____																
Escrow Agent	_____																
Sponsorship / Program / Admin	_____																
Other _____	_____																
<b>13. Disclosure Document / Official Statement:</b>																	
<input checked="" type="checkbox"/> None Prepared																	
<input type="checkbox"/> EMMA link _____ or																	
<input type="checkbox"/> Copy attached																	
<b>14. Continuing Disclosure Obligations:</b>																	
Is there an existing continuing disclosure obligation related to the security for this debt? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No																	
Is there a continuing disclosure obligation agreement related to this debt? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No																	
If yes to either question, date that disclosure is due <u>June 30th</u>																	
Name and title of person responsible for compliance <u>Traci Shannon, Finance Director</u>																	
<b>15. Written Debt Management Policy:</b>																	
Governing Body's approval date of the current version of the written debt management policy <u>11/03/2011</u>																	
Is the debt obligation in compliance with and clearly authorized under the policy? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No																	
<b>16. Written Derivative Management Policy:</b>																	
<input checked="" type="checkbox"/> No derivative																	
Governing Body's approval date of the current version of the written derivative management policy _____																	
Date of Letter of Compliance for derivative _____																	
Is the derivative in compliance with and clearly authorized under the policy? <input type="checkbox"/> Yes <input type="checkbox"/> No																	
<b>17. Submission of Report:</b>																	
To the Governing Body: on <u>05/05/2022</u> and presented at public meeting held on <u>05/05/2022</u>																	
Copy to Director, Division of Local Govt Finance: on <u>05/04/2022</u> either by:																	
<input type="checkbox"/> Mail to: _____ OR <input checked="" type="checkbox"/> Email to: <u>LGF@cot.tn.gov</u>																	
Cordell Hull Building 425 Rep. John Lewis Parkway N., 4th Floor Nashville, TN 37243-3400																	
<b>18. Signatures: X</b>																	
	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr style="background-color: #cccccc;"> <th style="width: 50%;">AUTHORIZED REPRESENTATIVE</th> <th style="width: 50%;">PREPARER</th> </tr> </thead> <tbody> <tr> <td>Name: <u>Carlton Gerrell</u> </td> <td>Name: <u>Jeffrey A. Oldham</u> </td> </tr> <tr> <td>Title: <u>Mayor</u></td> <td>Title: <u>Member</u></td> </tr> <tr> <td>Firm: <u>City of Paris, Tennessee</u></td> <td>Firm: <u>Bass, Berry &amp; Sims PLC</u></td> </tr> <tr> <td>Email: <u>cgerrell@tvcc.us</u></td> <td>Email: <u>joldham@bassberry.com</u></td> </tr> <tr> <td>Date: <u>05/04/2022</u></td> <td>Date: <u>05/04/2022</u></td> </tr> </tbody> </table>	AUTHORIZED REPRESENTATIVE	PREPARER	Name: <u>Carlton Gerrell</u>	Name: <u>Jeffrey A. Oldham</u>	Title: <u>Mayor</u>	Title: <u>Member</u>	Firm: <u>City of Paris, Tennessee</u>	Firm: <u>Bass, Berry &amp; Sims PLC</u>	Email: <u>cgerrell@tvcc.us</u>	Email: <u>joldham@bassberry.com</u>	Date: <u>05/04/2022</u>	Date: <u>05/04/2022</u>				
AUTHORIZED REPRESENTATIVE	PREPARER																
Name: <u>Carlton Gerrell</u>	Name: <u>Jeffrey A. Oldham</u>																
Title: <u>Mayor</u>	Title: <u>Member</u>																
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Email: <u>cgerrell@tvcc.us</u>	Email: <u>joldham@bassberry.com</u>																
Date: <u>05/04/2022</u>	Date: <u>05/04/2022</u>																



**NEW BUSINESS**  
**AGENDA ITEM NO. 6**  
**Report on Debt Obligation**

The Comptroller's Office requires that within 45 days of issuance of any debt obligation by a municipality, it must report that obligation to the Office of State and Local Finance. Following is a report reflecting the debt obligation incurred by the City of Paris in connection with a USDA Rural Development bond issue for the benefit of the Paris Utility Authority. This is an interim closing on \$4.414 million bond anticipation note for improvements to their sewer system. Staff requests the following motion:

"I move that, having reviewed the report regarding the debt obligation of the City of Paris issued May 04, 2022, the City Commission approves the report as submitted and that notice of this approval be forwarded to the State of TN Office of State and Local Finance."

**REPORT ON DEBT OBLIGATION**  
(Pursuant to Tennessee Code Annotated Section 9-21-134)

**1. Public Entity:**  
 Name: CITY OF PARIS, TENNESSEE  
 Address: 100 North Caldwell  
Paris, Tennessee 38242  
 Debt Issue Name: Sewer System Revenue and Tax Bond Anticipation Note (Interim Certificate of Indebtedness)  
 If disclosing initially for a program, attach the form specified for updates, indicating the frequency required.

**2. Face Amount:** \$ 4,414,000.00  
 Premium/Discount: \$ 0.00

**3. Interest Cost:** 1.5000 %  Tax-exempt  Taxable  
 TIC  NIC  
 Variable: Index \_\_\_\_\_ plus \_\_\_\_\_ basis points; or  
 Variable: Remarketing Agent \_\_\_\_\_  
 Other: \_\_\_\_\_

**4. Debt Obligation:**  
 TRAN  RAN  CON  
 BAN  CRAN  GAN  
 Bond  Loan Agreement  Financing Lease  
 If any of the notes listed above are issued pursuant to Title 9, Chapter 21, enclose a copy of the executed note with the filing with the Division of Local Government Finance ("DLGF").

**5. Ratings:**  
 Unrated  
 Moody's \_\_\_\_\_ Standard & Poor's \_\_\_\_\_ Fitch \_\_\_\_\_

**6. Purpose:**

		BRIEF DESCRIPTION
<input type="checkbox"/> General Government	_____ %	_____
<input type="checkbox"/> Education	_____ %	_____
<input checked="" type="checkbox"/> Utilities	<u>100.00</u> %	<u>Capital improvements to the sewer system</u>
<input type="checkbox"/> Other	_____ %	_____
<input type="checkbox"/> Refunding/Renewal	_____ %	_____

**7. Security:**  
 General Obligation  General Obligation + Revenue/Tax  
 Revenue  Tax Increment Financing (TIF)  
 Annual Appropriation (Financing Lease Only)  Other (Describe): \_\_\_\_\_

**8. Type of Sale:**  
 Competitive Public Sale  Interfund Loan \_\_\_\_\_  
 Negotiated Sale  Loan Program USDA Rural Development  
 Informal Bid

**9. Date:**  
 Dated Date: 05/04/2022 Issue/Closing Date: 05/04/2022

**REPORT ON DEBT OBLIGATION**

(Pursuant to Tennessee Code Annotated Section 9-21-134)

**10. Maturity Dates, Amounts and Interest Rates \*:**

Year	Amount	Interest Rate	Year	Amount	Interest Rate
2024	\$ 4,414,000	1.5000 %		\$	%
	\$	%		\$	%
	\$	%		\$	%
	\$	%		\$	%
	\$	%		\$	%
	\$	%		\$	%
	\$	%		\$	%
	\$	%		\$	%
	\$	%		\$	%
	\$	%		\$	%
	\$	%		\$	%
	\$	%		\$	%
	\$	%		\$	%
	\$	%		\$	%
	\$	%		\$	%

If more space is needed, attach an additional sheet.

If (1) the debt has a final maturity of 31 or more years from the date of issuance, (2) principal repayment is delayed for two or more years, or (3) debt service payments are not level throughout the retirement period, then a cumulative repayment schedule (grouped in 5 year increments out to 30 years) including this and all other entity debt secured by the same source **MUST BE PREPARED AND ATTACHED**. For purposes of this form, debt secured by an ad valorem tax pledge and debt secured by a dual ad valorem tax and revenue pledge are secured by the same source. Also, debt secured by the same revenue stream, no matter what lien level, is considered secured by the same source.

\* This section is not applicable to the Initial Report for a Borrowing Program.

**11. Cost of Issuance and Professionals:**

No costs or professionals

	AMOUNT <small>(Round to nearest \$)</small>	FIRM NAME
Financial Advisor Fees	\$ 0	
Legal Fees	\$ 0	
Bond Counsel	\$ 0	
Issuer's Counsel	\$ 4,000	Fred McLean
Trustee's Counsel	\$ 0	
Bank Counsel	\$ 0	
Disclosure Counsel	\$ 0	
_____	\$ 0	
Paying Agent Fees	\$ 0	
Registrar Fees	\$ 0	
Trustee Fees	\$ 0	
Remarketing Agent Fees	\$ 0	
Liquidity Fees	\$ 0	
Rating Agency Fees	\$ 0	
Credit Enhancement Fees	\$ 0	
Bank Closing Costs	\$ 0	
Underwriter's Discount _____ %		
Take Down	\$ 0	
Management Fee	\$ 0	
Risk Premium	\$ 0	
Underwriter's Counsel	\$ 0	
Other expenses	\$ 0	
Printing and Advertising Fees	\$ 0	
Issuer/Administrator Program Fees	\$ 0	
Real Estate Fees	\$ 0	
Sponsorship/Referral Fee	\$ 0	
Other Costs _____	\$ 0	
<b>TOTAL COSTS</b>	<b>\$ 4,000</b>	

**REPORT ON DEBT OBLIGATION**  
(Pursuant to Tennessee Code Annotated Section 9-21-134)

**12. Recurring Costs:**

No Recurring Costs

	AMOUNT (Basis points/\$)	FIRM NAME (If different from #11)
Remarketing Agent	_____	_____
Paying Agent / Registrar	_____	_____
Trustee	_____	_____
Liquidity / Credit Enhancement	_____	_____
Escrow Agent	_____	_____
Sponsorship / Program / Admin	_____	_____
Other _____	_____	_____

**13. Disclosure Document / Official Statement:**

None Prepared

EMMA link \_\_\_\_\_ or

Copy attached

**14. Continuing Disclosure Obligations:**

Is there an existing continuing disclosure obligation related to the security for this debt?  Yes  No

Is there a continuing disclosure obligation agreement related to this debt?  Yes  No

If yes to either question, date that disclosure is due: June 30th

Name and title of person responsible for compliance: Traci Shannon, Finance Director

**15. Written Debt Management Policy:**

Governing Body's approval date of the current version of the written debt management policy: 11/03/2011

Is the debt obligation in compliance with and clearly authorized under the policy?  Yes  No

**16. Written Derivative Management Policy:**

No derivative

Governing Body's approval date of the current version of the written derivative management policy: \_\_\_\_\_

Date of Letter of Compliance for derivative: \_\_\_\_\_

Is the derivative in compliance with and clearly authorized under the policy?  Yes  No

**17. Submission of Report:**


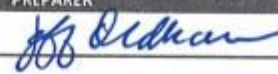
To the Governing Body: on 05/05/2022 and presented at public meeting held on 05/05/2022

Copy to Director, Division of Local Govt Finance: on 05/04/2022 either by:

Mail to: \_\_\_\_\_ OR  Email to: LGF@cot.tn.gov

Cordell Hull Building  
425 Rep. John Lewis Parkway N., 4th Floor  
Nashville, TN 37243-3400

**18. Signatures:**

	AUTHORIZED REPRESENTATIVE	PREPARER
Name	<u>Carlton Gerrell</u> 	<u>Jeffrey A. Oldham</u> 
Title	<u>Mayor</u>	<u>Member</u>
Firm	<u>City of Paris, Tennessee</u>	<u>Bass, Berry &amp; Sims PLC</u>
Email	<u>cgerrell@tvcc.us</u>	<u>joldham@bassberry.com</u>
Date	<u>05/04/2022</u>	<u>05/04/2022</u>

**STATUS OF VARIOUS PROJECTS  
May 2022**

	<b>PRIMARY STAFF</b>	<b>TARGET COMPLETION DATE(S)</b>	
HOME Grant	Morris/Foster	2023	We have finally received environmental approval on the first three houses. Jim Pillow from Milan will be doing the inspections, he is working to get them scheduled this week.
Back Alley Paris	Foster/Morris/ Ray (DA)	June 2022	Dan Knowles is now working on the large version of his mural titled 1822-1922 PEOPLE - PLACES – PROGRESS. He should have it finished by May.
TA Grant for Sidewalks along Wilson & Patriot	Foster/Morris	Fall 2022	All curb and gutter and piping complete on Patriot. Sidewalks 80% complete on Patriot. Contractor plans to complete sidewalk, backfill and sod on Patriot and then progress down Wilson.
2018 STBG Project for Signalization & Safety Upgrades at 3 Intersections Downtown	Foster/Morris	Fall 2024	Meeting regarding signal timing, detection, etc. held on Monday, April 18, 2022. TLM and signal designer finalizing preliminary plans for submittal to TDOT in early May, Early utility coordination continues.
Rison St Bridge Replacement	Foster/Morris	Summer 2024	Some additional information was requested for the Preliminary ROW plans, and it has been sent to TDOT. Applications for the SWPPP & GARAP permits were submitted 3-29-22. Additional information was requested for the GARAP permit.
2020 Multimodal Access Grant for 4 Downtown Intersections	Foster/ Morris	Fall 2024	We have now received responses from all agencies. Comments and requested corrections on the SDC form were received May 2. Those will be addressed and returned to TDOT within the week. TLM and signal designer are working on adjustments of pole and pedestal placement. TLM will revise the budget once signal adjustments are complete. Meeting regarding signal timing/phasing to be scheduled with us once project is out of NEPA phase. Work on preliminary plans continues.
2021 Multimodal Access Grant for Tyson/M.W. Intersection Upgrades & Sidewalk	Foster/Morris	Summer 2024	TDOT issued a contract at the end of April. It has been executed locally and submitted to TDOT for final execution.
2021 TA Grant for Sidewalk Project along Fairgrounds & Royal Oak	Foster	Winter of 2025 (if awarded)	We submitted our application. Award announcements are expected in the summer.
ARPA Funds	Foster/Morris/ Shannon	December 2026	Our spend plan was submitted to the Federal portal at the end of April. Staff has begun to work on projects approved by Commission in April.
TDEC Water Infrastructure Improvement (WII) Grant	Foster/Schrader	Spring 2025	TLM has begun defining overall drainage basins for city and preparing maps for public input meeting to be held May 2 at 5:30. TLM has also met with City regarding GIS mapping and coordination.

Downtown Improvement Grant	Morris/Crouch/Foster	Fall 2024	We have executed contracts on 13 of the 18 projects slated to receive grants. There are two property/business owners associated with the five remaining projects and we are working with them to get their contracts executed. One of the first contracted projects has already been completed and a second project is almost complete.
Municipal Facilities Study	Foster	Spring 2023	TLM to be consultant on project. They will complete an evaluation of existing facilities and recommend future improvements and budget estimates.

**Notes from the City Manager**

- None