

CARLTON GERRELL, MAYOR  
KIM FOSTER, CITY MANAGER  
FRED MCLEAN, ATTORNEY



TERRY FULLER, COMMISSIONER  
GAYLE GRIFFITH, VICE MAYOR  
JACKIE JONES, COMMISSIONER  
SAM THARPE, COMMISSIONER

**CITY OF PARIS, TENNESSEE  
BOARD OF COMMISSIONERS REGULAR MEETING AGENDA**

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**CITY HALL COURTROOM  
September 7, 2017  
5:00 P.M.**

**PUBLIC HEARING**

1. Ordinance in regard to Mobile Food Vendors

**REGULAR MEETING**

**Call to Order:** Carlton Gerrell, Mayor

**Roll Call:** Traci Pillow, Finance Director

**Pledge of Allegiance and Prayer**

**Approval of the Minutes of Previous Meetings:** Regular Meeting – August 3, 2017

**Board Will Hear Comments from Citizens**

**Board Will Hear Comments from the Commission**

**Service Resolutions and Proclamations:** None

**OLD BUSINESS**

- 1.) **Ordinance in regard to Mobile Food Vendors:** Kim Foster, City Manager

## **NEW BUSINESS**

**1.) Financial Update:** Traci Pillow, Finance Director

**2.) Appointments to Boards:** Carlton Gerrell, Mayor

**3.) Request to Write-Off Delinquent Property Tax:** Traci Pillow, Finance Director

**4.) Permission for the Mayor to Sign Limitation of Use Agreement for McNeill Park**  
**Addition:** Kim Foster, City Manager

**5.) Resolution Authorizing Matching Funds and the Mayor to Execute Documents Related to the Application of a 2018 Transportation Alternatives Grant:** Kim Foster, City Manager

**Various Projects Updates:** Kim Foster, City Manager

**Adjournment**

**OLD BUSINESS**  
**AGENDA ITEM NO.1**  
**Ordinance in regard to Mobile Food Vendors**

As has been discussed in recent months, food trucks are becoming more and more prevalent in our community and staff feels it is time to adopt some formal regulations concerning their operation and permitting. The following ordinance addresses mobile food vendors and all concerns that have been discussed to date.

**ORDINANCE NO. 1217**

AN ORDINANCE to enact Title 5 Chapter 15 of the Paris Municipal Code

SECTION 1. BE IT ORDAINED by the Board of Commissioners of the City of Paris, Tennessee that the following be enacted as Title 5 Chapter 15 of the Paris Municipal Code:

5-1501. **Purpose.** The regulation of Mobile Food Vendors is necessary to protect the health, safety, and welfare of the public as well as promote the public interest by regulating the locations and methods of operation by Mobile Food Vendors.

5-1502. **Definitions.**

- A. **Food Trucks.** Vehicles from which the operator cooks, prepares, or assembles food items (including products sold by Ice Cream Trucks) with the intent to sell such items to the general public and which may market their products to the public via advertising, including social media.
- B. **Ice Cream Trucks.** Vehicles from which the operator vends only prepackaged frozen dairy or frozen water based food products, soft served or hand dipped frozen dairy products, or frozen water based food products, and prepackaged beverages.
- C. **Mobile Food Service Permit.** A permit issued by the City for the operation of Food Trucks or Ice Cream Trucks, also for special events, or City sponsored events.
- D. **Mobile Food Service Vehicle.** A Food Truck or an Ice Cream Truck and also including any other portable unit that is attached to a motorized vehicle, such as a trailer, that is intended for use as, or in service to, the operation of a Food Truck or Ice Cream Truck.
- E. **Operate.** To promote or sell food, beverages, or other permitted items from the Mobile Food Service Vehicle.
- F. **Operator.** Any person owning, operating, or permitted to operate a Food Truck or an Ice Cream Truck and collectively refers to all such persons.
- G. **Right of Way.** Right of Way shall mean City streets designed for motor vehicle traffic and includes marked or unmarked parking spaces thereon.

5-1503. **Generally.** It is a violation to operate a Mobile Food Service Vehicle at any location except in compliance with the requirements of this Chapter. Mobile Food Service Vehicle Operators must also comply with all State and Local Business Tax Regulations.

5-1504. **Location and Hours of Operation.**

A. **Food Trucks.**

- 1. Rights of Way. Food Trucks may operate on City Right of Way only at the times and at the locations listed on the City's website for authorized special events or City sponsored events.
- 2. Public Property. Food Trucks may operate on City property, including City Parks, only at the times and locations listed on the City's website for special events or City sponsored events. Provided, however, Food Trucks shall not be allowed to operate at McNeill Park.
- 3. Private Property. Food Trucks may operate on private property where there is a commercial, office, educational, church or industrial use allowed, subject to the following conditions:
  - (a) Permission. Food Trucks selling to the public from private property shall have the written permission of the property owner, which said written permission of the property owner, shall be provided to the City upon request
  - (b) Unimproved properties. Regardless of an agreement with the owner of any unimproved property, a Food Truck may not operate on an unimproved parcel or portion of an unimproved parcel unless that parcel is paved, and has paved ingress and egress from a City street.
  - (c) Maximum Number of Food Trucks. No more than two (2) Food Trucks may operate at any location unless additional Food Trucks are allowed by the City as a part of a special event or a City sponsored event.

- (d) Existing Parking Spaces. Food Trucks may not use more than fifteen percent (15%) of the existing parking spaces located on the property for which it has an agreement to operate.

**B. Ice Cream Trucks.**

**1. Locations.**

- (a) Right of Way. An Ice Cream Truck may not operate from the right-of-way at any one (1) location for more than fifteen (15) minutes without relocating to another location not less than one (1) block from the previous location.
- (b) Public Property. Ice Cream Trucks may operate in City Parks, only on the City Park right-of-way, as set out in (a) above. Ice Cream Trucks may also operate on City right-of-way at the times and locations listed on the City's website for authorized special events or City sponsored events. Provided, however, Food Trucks shall not be allowed to operate at McNeill Park.
- (c) Private Property. An Ice Cream Truck may operate on private property with written permission of the property owner, which will be immediately available to the City upon request. An Ice Cream Truck may not use more than fifteen percent (15%) of the existing parking spaces located on the property for which it has an agreement to operate. No Ice Cream Truck may operate on the same or an adjoining private property more than two (2) days per week.

- 2. **Hours of Operation.** Ice Cream Trucks may operate after 10:00 a.m. and until sunset unless at special event or a City sponsored event.

5-1505. **Operating Requirements.** All Mobile Food Service Vehicles shall be subject to the following requirements:

**A. Vehicle Requirements.**

- 1. Design and Construction. Mobile Food Service Vehicles must be specifically designed and constructed for the purpose of preparation and sale of the specific type of food being sold.
- 2. Licensing. Mobile Food Service Vehicles must be licensed in accordance with the Rules and Regulations of any Local and State Regulations having jurisdiction over motor vehicles and all products sold therein must be properly licensed, permitted, and allowed by State and Local Laws and Regulations.

**B. Right of Way.**

- 1. Food Trucks may not operate, stop, stand, or park in any area of the right-of-way that is intended for use by vehicular traffic or that in any way impedes the use of the right-of-way or that presents an unsafe condition for patrons, pedestrians, or other vehicles. Provided, however, Food Trucks may operate within the right-of-way at authorized special events or City sponsored events at times and locations designated on the City's website.
- 2. Unless authorized in writing by the City, all Mobile Food Service Vehicles are prohibited from operating in public alleys.
- 3. Food Trucks, when allowed on right-of-way shall park in the same direction as traffic with no more than eighteen inches (18") between the curb face or edge of the pavement and with the service window of the unit facing the curb.
- 4. When allowed, a Food Truck may park in more than one (1) parking space in the right-of-way.

- C. **Business Access.** No Mobile Food Service Vehicle may operate in a location that impedes the ingress to, egress from, or signage of the business where it is located or another adjacent business or otherwise cause undue interference with access to other businesses, emergency areas, paths, sidewalks, or other public or private facilities.

- D. **Pedestrians.** A Mobile Food Service Vehicle may not reduce the clear pedestrian path of travel on a sidewalk to less than six (6) feet. This includes all components of the unit and any patron queue. All awnings or canopies of the unit shall be at least six feet 8 inches (6'8") above the sidewalk.

- E. **Types of Cooking Apparatuses.** Open flame cooking (other than with a gas range specifically constructed and designed within the Food Truck) either within or outside a Food Truck is prohibited except for such activity as specifically permitted by the Fire Marshall.

- F. **Noise.** Amplified music or other sounds from any Mobile Food Service Vehicles may not at any time unreasonably disturb nearby businesses, residences, pedestrians, or vehicles.

- G. **Utilities.** All Mobile Food Service Vehicles shall comply with the version of the electric code currently adopted by the City and any power, water, or sewage required for the Mobile Food Service Vehicle shall be self-contained and not use utilities drawn from other sources. Provided, however, if the Mobile Food Service Vehicle is located on private property the Mobile Food Service Vehicle may, with written permission from the owner of that private property, use utility services provided by the private property owner.

- H. **Fire Extinguishers Required.** All Mobile Food Service Vehicles must be equipped with a Number 2A: Number 10-B: C Fire Extinguisher that is certified annually by a licensed company. Additionally, any Mobile Food Service Vehicle that produces grease laden vapors (e.g., those units with deep fat fryers or flat top griddles) must be equipped with a K Class Fire Extinguisher that is certified annually by a licensed company.

- I. **Support Methods.** No Mobile Food Service Vehicle may use stakes, rods, or any method of support that must be drilled, driven, or otherwise fixed into or onto asphalt, pavement, curbs, sidewalks, or buildings.
- J. **Pedestrian Service Only.** Mobile Food Service Vehicles shall serve pedestrians only; drive up, drive through, or drive in service is prohibited.
- K. **Spills.** To prevent discharges into the City storm drain system or on permeable property, each Mobile Food Service Vehicle shall comply with all stormwater regulations of the City. In addition, each Mobile Food Service Vehicle shall have a spill response plan and facilities on board to contain and remediate any discharge from the Mobile Food Service Vehicle. In the event of a spill, operators are required to immediately call the City of Paris Fire Department to assist in the clean-up of spills and determine the need for a more extensive response.
- L. **Waste Collection.** The area around a Mobile Food Service Vehicle operation must be kept neat and orderly at all times. Operation of a Mobile Food Service Vehicle is deemed to be acceptance by the operator of the responsibility for cleanliness of a reasonable area surrounding its operations which shall be not less than twenty feet (20') from all parts of the vehicle regardless of the occurrence or source of any waste in the area. The operator must provide proper trash receptacles for public use that are sufficient and suitable to contain all trash generated by the Mobile Food Service Vehicle during the period of operation at a location. All trash, within the area of operations as set out more fully hereinabove, regardless of the source, must be removed and all garbage, trash, and trash receptacles must be removed prior to departure of a Mobile Food Service Vehicle from a location.
- M. **Signage.** Mobile Food Service Vehicle are limited to signs mounted to the exterior of the unit and one (1) sandwich board sign with dimensions no larger than two feet (2') by four feet (4') per side. All signs mounted to the unit shall be mounted flat against the unit and not project more than six inches (6") from the exterior of the unit. Sandwich Board signs shall not obstruct or impede pedestrian or vehicular traffic.
- N. **Alcohol Sales.** Food Trucks may not sell alcoholic beverages, except as may be periodically allowed by State Law and City Ordinance. Ice Cream Trucks are prohibited from the sale of alcoholic beverages.
- O. **Insurance Requirement.** Mobile Food Service Vehicles shall obtain, at a minimum:
  - 1. Motor vehicle liability insurance coverage of \$250,000.00 per individual, \$500,000.00 per occurrence, and \$250,000.00 property damage
  - 2. General and product liability insurance coverage of \$300,000.00 per occurrence and \$600,000.00 aggregate.Proof of insurance shall be provided to the City. In the event the required coverage is not properly maintained, the operator's Mobile Food Service Permit shall be immediately revoked. Failure of the operator to notify the City of any change in coverage will preclude the operator from obtaining a permit for a period of six months from the City learns of the failure to provide the required notification.

5-1506. **Mobile Food Service Permits.** A Mobile Food Service Permit shall be required as follows:

- A. **Permit Required.** No Mobile Food Service Vehicle may operate within the City without a Mobile Food Service Permit issued by the City. The Mobile Food Service Permit must be prominently displayed when the Mobile Food Service Vehicle is in operation.
- B. **Application.** A Mobile Food Service Vehicle operator shall apply for a Mobile Food Service Permit by payment of a \$50.00 application fee and the following.
  - 1. A completed application form which shall include the following information.
    - (a) The name and address of the owner of the vehicle.
    - (b) The name and address of the operator of the vehicle.
    - (c) Three (3) color photographs of the exterior (front, side, and back) of the vehicle together with color photographs of the interior food service portion of the vehicle in its final condition. Said pictures shall show all markings under which the vehicle shall operate.
    - (d) A copy of the vehicle license and registration form containing the vehicle identification number (VIN) of the Mobile Food Service Vehicle.
    - (e) A copy of the applicable state and/or county health department license.
    - (f) A copy of the Fire Marshall's inspection report.
    - (g) A copy of the operator's Tennessee Business License issued by the City of Paris and Henry County or operator's home base county.
    - (h) A copy of the insurance policy required by 5-1505. O.
- C. **Issuance.** A Mobile Food Service Permit shall be issued upon full completion and review of the application required by this section.
- D. **Expiration.** A Mobile Food Service Permit shall be issued for the calendar year from January 1<sup>st</sup> to December 31<sup>st</sup> and may be renewed annually provided all City requirements are met and the license has not been suspended or revoked.

- E. **Permit Renewal.** In addition to the application fee provided in A. above, a Permit Fee of \$50.00 shall be charged upon issuance of the Permit as provided in C. above. A Renewal Fee of \$50.00 shall be charged annually when a Renewal Permit is issued. This Permit Fee shall not be prorated.
- F. **Transferability.** A Mobile Food Service Permit may not be transferred.
- G. **Enforcement.**
1. Operation without a permit. Any Mobile Food Service Vehicle operating without a valid permit shall be deemed a public a safety hazard and may be ticketed and impounded. The penalty for operating without a permit is fifty dollars and no/100 (\$50.00) per occurrence. An operator may operate no more than one (1) hour after any such citation. If such prohibited conduct continues then additional citations may be issued each hour that a continuing violation occurs.
  2. A Mobile Food Service Vehicle in violation of the provisions of this Chapter may be cited by the appropriate City employee for any violations of this Chapter. Any violation of this Chapter may be cause for suspension or revocation of a Mobile Food Service Permit.
  3. Suspension. A Mobile Food Service Permit shall be suspended until reinstatement upon issuance of a citation for any of the following reasons:
    - (a) The required vehicle license, health permit, or business tax license for the operator of the Mobile Food Service Vehicle has expired or been suspended, revoked, or otherwise terminated;
    - (b) The operator fails to obtain or maintain the insurance coverages required by this Section.
    - (c) Violation of the provisions of 5-1504 or 5-1505 concerning operation of a Mobile Food Service Vehicle.
  4. Revocation. The City shall revoke a Mobile Food Service Permit after two (2) suspensions within a twelve (12) month period for any of the suspensions provisions listed hereinabove. Provided, however, a permit may be revoked, a the discretion of the City Manager or the City Manager's designee if the operator operates in an unlawful manner with such manner constituting a breach of the peace, interferes with normal use of City right-of-way or otherwise constitutes a menace to the health, safety, or general welfare of the public.

SECTION 2. All ordinances and parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION 3. This ordinance shall take effect on and after final passage and adoption.

Passed and adopted August 3, 2017.

Passed and adopted September 7,2017.

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Mayor

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Finance Director

**NEW BUSINESS**  
**AGENDA ITEM NO.1**  
**Financial Update**

Retail Sales for the month of June had an increase of 4.97% compared to June of last year. We ended the fiscal year with an increase of 2.93%.

We started this fiscal year with our revenues exceeding expenditures in the General Fund by \$49,168 for the month of July. This was surprising considering we had several large expenses in July. The largest expense being approximately \$320,000 for our workers compensation and vehicle/liability insurance.

Our Solid Waste revenues were over expenditures by \$5,363 for the month of July.

Other:

We hired three full-time employees for the Street Department: Justin Deaton, Malcolm Long, Andru Tharpe

One full-time resignation: Deighn Puckett (Street Department)

Three part-time resignations: Gerri Peters (Civic Center), Nancy Hartly (Parks & Rec), Jacob Savage (Parks & Rec)

We issued eight business licenses in July:

**New Business:** Thompson Trucking, Sterling Acrylics LLC, Quality 1 Drug & Alcohol Testing, Big Ed Burritos, Davinci Dental Works

**Re-Located to Paris:** BR Supply Inc

**Additional Location:** Drywall System Plus (Subcontractor from Murray, KY), Sharp, Robbins & Popwell LLC (Contractor from Bartlett, TN)

**MONTHLY OPERATING STATEMENT  
JULY 2017**

**REVENUES**

	<u>Annual Budget</u>	<u>Current Month</u>	<u>Yr to Date</u>	<u>Percent Realized</u>
Property Taxes	1,365,000	9,680	9,680	0.71%
Local Option Sales Tax	4,561,000	389,832	389,832	8.55%
Wholesale Liquor / Beer	775,000	78,373	78,373	10.11%
Business Tax	360,000	3,422	3,422	0.95%
Fees & Licenses	164,700	1,045	1,045	0.63%
In Lieu Payments	860,250	60,104	60,104	6.99%
Grants	1,164,400	0	0	0.00%
State Shared taxes	1,552,800	256,235	256,235	16.50%
Proceeds-2015 Multi-Purpose Bond	450,000	17,505	17,505	3.89%
All Other	1,743,150	150,308	150,308	8.62%
<b>Total General Fund Revenue</b>	<b>12,996,300</b>	<b>966,504</b>	<b>966,504</b>	<b>7.44%</b>
Solid Waste Collection - BPU	1,235,000	103,124	103,124	8.35%
Solid Waste Disposal - Transfer	185,000	19,518	19,518	10.55%
Solid Waste Disposal - Brush	130,000	18,444	18,444	14.19%
Refuse Disposal Chgs - County	40,000	0	0	0.00%
Other (Tires/Recycle/Disc.)	2,500	271	271	10.84%
<b>Total Solid Waste/Landfill</b>	<b>1,592,500</b>	<b>141,357</b>	<b>141,357</b>	<b>8.88%</b>
<b>Total Drug Fund</b>	<b>49,000</b>	<b>5,336</b>	<b>5,336</b>	<b>10.89%</b>
<b>TOTAL REVENUES</b>	<b>14,637,800</b>	<b>1,113,197</b>	<b>1,113,197</b>	<b>7.60%</b>

<u>REVENUES OVER / (UNDER) EXPENDITURES</u>	<u>Current Month</u>	<u>Yr to Date</u>
General Fund	49,168	49,168
Solid Waste/Landfill	5,363	5,363
Drug Fund	1,982	1,982



## EXPENDITURES

	<u>Annual Budget</u>	<u>Current Month</u>	<u>Yr to Date</u>	<u>Percent Realized</u>
Grants & Donations	229,422	6,392	6,392	2.79%
General Administration	377,717	25,515	25,515	6.76%
Economic Development	140,558	5,743	5,743	4.09%
Financial Administration	290,724	30,303	30,303	10.42%
City Hall Building	92,457	7,598	7,598	8.22%
Police Department	2,107,239	196,690	196,690	9.33%
Downtown Parking	20,780	697	697	3.36%
Emergency Communications	871,516	30,626	30,626	3.51%
Fire Department	1,682,397	135,729	135,729	8.07%
Building Inspection	98,701	18,982	18,982	19.23%
Street Maintenance	1,595,751	148,925	148,925	9.33%
State Street Aid	325,000	1,924	1,924	0.59%
Storm Water Drainage	68,457	3,407	3,407	4.98%
Street Lighting	208,200	31,761	31,761	15.25%
City Garage	312,582	24,635	24,635	7.88%
Cemetery Maintenance	56,601	7,697	7,697	13.60%
Health & Animal Control	127,999	10,957	10,957	8.56%
Civic Center	532,428	56,029	56,029	10.52%
Parks & Recreation	1,046,593	119,576	119,576	11.43%
Library	155,670	25,945	25,945	16.67%
Community Development	1,780,000	12,585	12,585	0.71%
Debt Service	639,320	15,619	15,619	2.44%
<b>General Fund Expenditures</b>	<b>12,760,112</b>	<b>917,336</b>	<b>917,336</b>	<b>7.19%</b>
Refuse Collection	665,540	80,237	80,237	12.06%
Contractual Services	450,000	41,550	41,550	9.23%
Landfill	301,890	14,209	14,209	4.71%
<b>Total Solid Waste</b>	<b>1,417,430</b>	<b>135,995</b>	<b>135,995</b>	<b>9.59%</b>
<b>Total Drug Fund</b>	<b>73,366</b>	<b>3,354</b>	<b>3,354</b>	<b>4.57%</b>
<b>TOTAL EXPENDITURES</b>	<b>14,250,908</b>	<b>1,056,685</b>	<b>1,056,685</b>	<b>7.41%</b>

**CITY OF PARIS, TENNESSEE  
RETAIL SALES**

	<u>FY2014</u>	<u>FY2015</u>	<u>FY2016</u>	<u>FY2017</u>	<u>% Incr(Decr)</u>
JULY	\$24,708,444	\$25,320,292	\$27,448,780	\$27,236,322	-0.77%
AUGUST	\$24,462,464	\$26,406,849	\$26,395,078	\$26,842,574	1.70%
SEPTEMBER	\$24,928,640	\$26,453,764	\$28,353,058	\$28,795,120	1.56%
OCTOBER	\$24,450,137	\$25,020,809	\$26,933,939	\$26,630,740	-1.13%
NOVEMBER	\$24,858,456	\$26,337,947	\$26,614,076	\$28,012,769	5.26%
DECEMBER	\$31,005,408	\$32,420,735	\$34,198,562	\$36,351,387	6.30%
JANUARY	\$21,495,329	\$23,009,885	\$22,789,434	\$24,536,880	7.67%
FEBRUARY	\$24,572,900	\$23,295,076	\$25,750,142	\$24,888,226	-3.35%
MARCH	\$26,710,508	\$27,326,289	\$30,192,335	\$30,924,608	2.43%
APRIL	\$25,907,395	\$28,122,156	\$27,950,237	\$29,151,285	4.30%
MAY	\$27,256,406	\$27,902,318	\$27,736,226	\$29,293,200	5.61%
JUNE	\$27,400,649	\$29,311,861	\$30,539,077	\$32,057,233	4.97%
<b>TOTAL</b>	<b><u>\$307,756,736</u></b>	<b><u>\$320,927,982</u></b>	<b><u>\$334,900,945</u></b>	<b><u>\$344,720,344</u></b>	

Previous YTD % Increase/Decrease	4.28%	4.35%	2.93%
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**NEW BUSINESS**  
**AGENDA ITEM NO. 2**  
**Appointments to Boards**

None

**NEW BUSINESS**  
**AGENDA ITEM NO. 3**  
**Request to Write-Off Delinquent Property Tax**

The following list represents the fourth set of properties that did not get purchased through the delinquent tax sale and was transferred to the County. The redemption period for these parcels expired on June 29, 2017. We have received the order from Henry County Chancery Court to delete taxes owed. The total write-off is \$1,801.36.

EXHIBIT D

ONE YEAR REDEMPTION PERIOD—REDEMPTION PERIOD EXPIRES JUNE 29, 2017

Delinquent Taxpayer	Property Identifier Dst- Mp- Gp- Ctrl Mp- Par- S/I	Years	Redemption
		Delinquent	Period
Bass Nellie Etvir George	01-096 M -A -095 P -018.00- -000 e	<6	1 year
<del>Bates Debra Sealy &amp; Sealy Matt D</del>	<del>13-023 B -N -023 B -021.00- -000</del>	<del>&lt;6</del>	<del>1 year</del>
Bomar Brenda Faye	01-096 M -B -096 M -021.01- -000 s	<6	1 year
<del>Brown Allen</del>	<del>13-023 G -H -023 G -017.01- -000</del>	<del>&lt;6</del>	<del>1 year</del>
<del>Crosser Nikki Etvir Casey</del>	<del>04-139 - -139 -009.03- -000</del>	<del>&lt;6</del>	<del>1 year</del>
Crutchfield Charlie C	01-095 P -A -095 P -006.00- -000 s	<6	1 year
Crutchfield Charlie C	01-095 P -A -095 P -007.00- -000 e	<6	1 year
<del>Cummins &amp; Holt</del>	<del>13-023 I -H -023 I -013.00- -000</del>	<del>&lt;6</del>	<del>1 year</del>
Dupree Jerome Jr	01-096 M -B -096 M -026.00- -000 s	<6	1 year
<del>Esposito Robert J And Raymond B Gunderson</del>	<del>13-023 B -K -023 B -013.00- -000</del>	<del>&lt;6</del>	<del>1 year</del>
<del>Farley Clyde</del>	<del>13-071 J -C -071 J -020.00- -000</del>	<del>&lt;6</del>	<del>1 year</del>
<del>Flowers Ray Etux Nina</del>	<del>10-063 - -063 -021.03- -000</del>	<del>&lt;6</del>	<del>1 year</del>
Franks Sheila	01-105 E -K -105 D -026.00- -000 c	<6	1 year
Gibson Corine P	01-095 P -E -095 P -048.00- -000 o	<6	1 year
Handley Jeanna M	01-096 M -G -096 M -009.00- -000 a	<6	1 year
Harrison Dotson	01-096 M -A -105 D -015.00- -000 e	<6	1 year
<del>Heavin Ralph Dennis</del>	<del>13-065 L -A -065 L -002.00- -000</del>	<del>&lt;6</del>	<del>1 year</del>
<del>Heavin Ralph Dennis</del>	<del>13-065 L -D -065 L -007.01- -000</del>	<del>&lt;6</del>	<del>1 year</del>
<del>Heavin Ralph Etux Susan Marie</del>	<del>13-065 L -A -065 L -001.00- -000</del>	<del>&lt;6</del>	<del>1 year</del>
* Hilliard Maquinta * Paid	01-105 D -D -105 E -012.00- -000 s	<6	1 year
<del>James David Etux Barbara</del>	<del>05-057 E -C -057 E -010.00- -000</del>	<del>&lt;6</del>	<del>1 year</del>
Kendall Travis	01-095 I -G -095 I -004.00- -000 s	<6	1 year
Kendall Travis etux Azales	01-095 I -G -095 I -036.00- -000 s	<6	1 year
Landon Mary L & Gee Ronald	01-095 P -E -095 P -055.01- -000 s	<6	1 year
<del>Lutz Richard Darrch &amp; Levi Hall Jr</del>	<del>13-004 K -B -004 K -020.00- -000</del>	<del>&lt;6</del>	<del>1 year</del>
<del>Maples Mary V 118 Myrtle Drive</del>	<del>13-023 I -D -023 I -017.00- -000</del>	<del>&lt;6</del>	<del>1 year</del>
<del>McBride Tony</del>	<del>13-042 F -A -042 F -013.00- -000</del>	<del>&lt;6</del>	<del>1 year</del>
<del>McBride Tony</del>	<del>13-042 F -A -042 F -018.00- -000</del>	<del>&lt;6</del>	<del>1 year</del>
Melton James	01-095 I -F -095 I -001.00- -000 s	<6	1 year
Milliken Jimmy	01-095 I -D -095 I -003.00- -000 s	<6	1 year
<del>Minjares Maria Teresa S &amp; Hernandez Oscar Saul Z</del>	<del>04-146 J -E -146 J -014.02- -000</del>	<del>&lt;6</del>	<del>1 year</del>
Mitchum Will	01-096 L -A -096 L -004.00- -000 s	<6	1 year
<del>Nicholson John C</del>	<del>13-023 I -B -023 I -009.00- -000</del>	<del>&lt;6</del>	<del>1 year</del>
<del>Nicholson John C</del>	<del>13-023 I -B -023 I -010.00- -000</del>	<del>&lt;6</del>	<del>1 year</del>
<del>Nicholson John C</del>	<del>13-023 I -B -023 I -011.00- -000</del>	<del>&lt;6</del>	<del>1 year</del>
<del>Nicholson John C</del>	<del>13-023 I -B -023 I -012.00- -000</del>	<del>&lt;6</del>	<del>1 year</del>
Nolen Danita C	01-095 P -F -095 P -014.00- -000 s	<6	1 year
<del>Popescu Bonita/Lucian</del>	<del>13-004 N -B -004 N -006.00- -000</del>	<del>&lt;6</del>	<del>1 year</del>
Puckett Wayne	01-096 - -096 -102.00- -000 s	<6	1 year
Puckett Wayne	01-096 L -A -096 L -003.00- -000 s	<6	1 year
Puckett Wayne	01-096 M -A -095 P -026.00- -000 s	<6	1 year
Puckett Wayne	01-096 M -C -096 M -006.00- -000 s	<6	1 year

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EXHIBIT D

Delinquent Taxpayer	Property Identifier	Years	Redemption
	Dst- Mp- Gp- Ctrl Mp- Par- S/I	Delinquent	Period
Puckett Wayne	01-096 M -G -096 M -008.00- -000	<6	1 year
Ray Jessie Faye Etals	01-096 M -B -096 M -017.00- -000	<6	1 year
<del>Robinson Judith Ann</del>	<del>06-030 L -C -030 L -009.00- -000</del>	<6	1 year
Shady Woods Farm	01-096 M -A -096 M -032.01- -000	<6	1 year
Stubblefield Betty	01-095 I -G -095 I -009.00- -000	<6	1 year
<del>Taylor Jeremy Daniel</del>	<del>06-029 I -A -029 I -007.00- -000</del>	<6	1 year
Tharpe Charlie Bell Estate	01-096 M -H -096 M -001.00- -000	<6	1 year
Tharpe Mitchell Estate Of	01-096 M -H -096 M -001.01- -000	<6	1 year
Tharpe Sharon Long	01-105 F -B -105 F -010.00- -000	<6	1 year
<del>Toison H A</del>	<del>13-023 G -D -023 G -007.00 -000</del>	<6	1 year
<del>Formey John J Etux Karen T</del>	<del>13-023 B -N -023 B -020.00- -000</del>	<6	1 year
Townes Yana	01-095 I -A -095 J -006.00- -000	<6	1 year
Townes Yana	01-095 I -A -095 J -007.00- -000	<6	1 year
<del>Vaden Otho C</del>	<del>11-131 C -B -131 C -004.00- -000</del>	<6	1 year
Valentine Joe D Etal	01-096 - -096 -123.01- -000	<6	1 year
Wardlow Dorothy & Jerry	01-095 P -E -095 P -028.00- -000	<6	1 year
Wardlow Jerry And Dorothy	01-095 P -E -095 P -012.00- -000	<6	1 year
Wardlow Jerry And Dorothy	01-095 P -E -095 P -027.00- -000	<6	1 year
Wardlow Jerry And Dorothy	01-095 P -E -095 P -031.00- -000	<6	1 year
Wardlow Jerry And Dorothy	01-095 P -E -095 P -033.00- -000	<6	1 year
Wardlow Jerry L	01-095 P -E -095 P -030.00- -000	<6	1 year
<del>Warren Samantha Apt 16</del>	<del>06-030 E -A -030 L -003.00- -000</del>	<6	1 year
<del>White Hazel Darenda</del>	<del>01-086 - -086 -016.04- -000</del>	<6	1 year
* Williams Arlon C * paid	01-116 C -A -116 C -013.01- -000	<6	1 year

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# 1801-36

**NEW BUSINESS  
AGENDA ITEM NO. 4**

**Permission for the Mayor to Sign Limitation of Use Agreement for McNeill Park Addition**

Per budget appropriation, on Friday, August 25 the City purchased a parcel of property adjacent to McNeill Park. The City intends to add this additional acreage to the current park for future use. The specific use has not been determined, but since most parks and recreational grants require a limitation of the property to "public recreation uses" only, staff requests that the Commission grant the Mayor permission to sign the following document.

NOTICE OF LIMITATION OF USE

FOR AND IN CONSIDERATION of the sum of ONE AND NO/100 Dollars (\$1.00), cash in hand paid, the receipt of all of which is hereby acknowledged, CITY OF PARIS, TENNESSEE, regarding the property identified in this deed, covenants and agrees that the below described property may not be converted to other than public recreation uses, whether by transfer or by any other means, without the express written approval of the Commissioner of the Tennessee Department of Environment and Conservation, the Commissioner of the Tennessee Department of Agriculture, and the Executive Director of the Tennessee Wildlife Resources Agency. Said tracts or parcels of land are located in the First Civil District of Henry County, Tennessee, and being more particularly described as follows:

NOW A PORTION OF MCNEIL PARK

Being a 5.375 acre tract as shown on the Minor Subdivision Plat for David & Ragan Wood in Plat Cabinet F, Slide 24, in the Register's Office of Henry County, Tennessee, and being more particularly described as follows:

Beginning at a 1" pipe found at the south edge of the curb to Edwards Street, said pin is the northwest corner of this tract and the original tract of which this is a part, and the northeast corner of Parcel 57, Tax Map 105; thence North 86 degrees 43 minutes 37 seconds East, 82.36 feet to an iron pin set (capped BMA 898 as all that follow) at the south edge of said curb, said pin is the northeast corner of this tract and the northwest corner of the West House Tract; thence South 04 degrees 04 minutes 35 seconds East, 45.79 feet to a chain link fence corner; thence continuing same bearing with a fence, 81.31 feet to a chain link fence corner; thence continuing an additional 11.17 feet to an iron pin set at the southwest corner of the West House Tract; thence North 88 degrees 53 minutes 53 seconds East, 95.82 feet to an iron pin set in the west boundary line of the east House Tract, the southeast corner of the West House Tract; thence South 01 degrees 08 minutes 34 seconds East, 31.20 feet to an iron pin set at the southwest corner of the East House Tract; thence South 89 degrees 26 minutes 38 seconds East 16.04 feet to a creosote fence post; thence continuing same bearing with a fence, 200.54 feet to a axle found in the west boundary line of Parcel 3, the southeast corner of the East House Tract: thence with the west boundary of Parcel 3, South 02 degrees 13 minutes 57 seconds East, 284.04 feet to an iron pin set at the southeast corner of this tract, the southwest corner of Parcel 3, said pin is located in the north right of way of CSX Railroad; thence with said right of way as follows: South 37 degrees 35 minutes 15 seconds West, 355.02 feet to a 2" pipe found in a fence, the original southwest corner of Parcel 2, and the original southeast corner of Parcel 1: thence continuing same bearing and a fence, South 37 degrees 35 minutes 15 seconds West, 284.34 feet to a ½" pipe found at the southwest corner of this tract, the southeast corner of Parcel 57, Tax Map 105; thence leaving the CSX Railroad right of way with a fence, North 01 degrees 34 minutes 00 seconds West, 955.50 feet to the point of beginning containing 5.375 acres, as surveyed October 25, 2007, by Robert G. Barrett. Registered Land Surveyor No. 898.

This being the same real estate conveyed to The City of Paris, Tennessee, by deed of James B. Allison and wife, Patricia Dell Allison and James Marty Allison, dated August 25, 2017, of record in Record Book 472, at pages 948-950, in the Register's Office of Henry County, Tennessee.

TO HAVE AND TO HOLD the above described real estate, with the appurtenances, estate, title and interest thereto belonging to a THE CITY OF PARIS, TENNESSEE, and that THE CITY OF PARIS, TENNESSEE is lawfully seized and possessed of said land in fee simple, has a good right to convey it, and the same is unencumbered, except as herein set out; and THE CITY OF PARIS, TENNESSEE does further covenant and bind itself, its heirs, successors and representatives, to warrant and forever defend the title to said land, against the lawful claims of all persons claiming by, through or under said THE CITY OF PARIS, TENNESSEE, but not otherwise.

IN WITNESS WHEREOF, the CITY OF PARIS, TENNESSEE, has caused this instrument to be executed by and through its Mayor, Carlton Gerrell and attested by its Recorder, Traci Pillow, this the \_\_\_ day of August, 2017.

CITY OF PARIS, TENNESSEE

By: \_\_\_\_\_  
Carlton Gerrell, Mayor

ATTEST:

\_\_\_\_\_  
Traci Pillow,  
Finance Director

STATE OF TENNESSEE )

COUNTY OF HENRY... )

Personally appeared before me, the undersigned authority, a Notary Public in and for the State and County aforesaid, duly commissioned, qualified and acting, the within named CARLTON GERRELL and TRACI PILLOW, with whom I am personally acquainted, and who acknowledged that they are Mayor and Finance Director of the City of Paris, Tennessee, respectively, and that they as such Mayor and Finance Director, by authority so to do, executed the within instrument for the purposes therein contained by signing the name of the City of Paris, Tennessee, thereto by the said CARLTON GERRELL and TRACI PILLOW.

WITNESS my hand and official seal of office at Paris, Henry County, Tennessee, this the \_\_\_\_\_ day of August, 2017.

\_\_\_\_\_  
Notary Public

My commission expires

\_\_\_\_\_.

**NEW BUSINESS  
AGENDA ITEM NO. 5**

**Resolution Authorizing Matching Funds and the Mayor to Execute Documents Related to the  
Application of a 2018 Transportation Alternatives Grant**

As with most grants, a resolution is required to be passed which assures the grantee that the City has taken the appropriate steps to commit funds and inform the public of its intentions to pursue a project. The following resolution addresses the requirements as pertains to the TA grant for which we are applying.

**RESOLUTION No. 1595**

AUTHORIZING THE SUBMITTAL OF AN APPLICATION TO THE TENNESSEE DEPARTMENT OF  
TRANSPORTATION FOR THE TRANSPORTATION ALTERNATIVES PROGRAM FOR FISCAL YEAR 2018

**WHEREAS**, the governing body of Paris, Tennessee, having committed itself to the improvement of the community that it represents, wishes to make an application for improvements to its transportation infrastructure,

**WHEREAS**, having determined proper eligibility by TDOT program guidelines, said governing body wishes to make an application for grant funds to implement the aforementioned improvements and will commit matching funds constituting 20% of the project budget.

**NOW, THEREFORE BE IT RESOLVED** by the governing body of Paris, Tennessee, meeting in session on this the 7<sup>th</sup> day of September, 2017 that the Mayor of Paris is authorized to sign an application for TDOT funds, to commit local matching funds to the proposed project, and to sign and all necessary assurances, agreements or contracts required for recipients of TDOT funds.

Resolved this 7th day of September in the year of 2017.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Finance Director



**STATUS OF VARIOUS PROJECTS  
SEPTEMBER 2017**

	<b>PRIMARY STAFF</b>	<b>TARGET COMPLETION DATE(S)</b>	<b>NOTES</b>
Alley Drainage Project	Jessie/Foster	Late Summer 2017	Work in the 3 <sup>rd</sup> and final alley is over half complete. Concrete work is being done as weather permits. Once this is complete the trench will be dug for the drainage feature and the pavers will be installed.
Signalization at Jim Adams & Volunteer Drives	Morris/Foster	Summer 2017	Wade electric is still waiting on the cabinet supplier, they were hoping to receive it the last week of August.
HOME Grant	Morris/Foster	2018	The NWTDD has just received the needed Notice to Proceed from THDA on the first house. The next step will be to advertise for contractors to bid on the project and hold a pre-bid conference. This will be done in the next week or two.
Back Alley Paris	Foster/Morris/Ray(DPA)	On-Going	In addition to the ABC grant that has been awarded, we have also applied for a Delta Regional Authority grant where we are asking for funding for artwork in alley #3. We can use the work we are doing to this alley as an in-kind match so, if awarded, we won't be out any money that had not already been budgeted. Grant awards are anticipated to be announced at the end of September.
City Hall Renovations	Foster/Elizondo	Summer 2017	Building modifications in the Police Dept. are complete, new signage is up and all physical relocation of personnel has been accomplished. Patrons can now access the P.D. Records Office from the designated entrance off of the courtyard on Caldwell St.  We have determined that after work is complete in the third alley, we will have a significant amount of the 2015 bond issue left for additional renovations to City Hall. Staff is currently working on a prioritized list of improvements for Commission consideration.
Preserve Paris	Foster/Morris	On-Going	Our next event will be on N. Porter St. beginning at 9:00 a.m. on Saturday, September 30. The HCMC will be partnering with us on this event. We are beginning to advertise and make plans.
Demolitions	Foster/Brown	On-Going	We completed three demos in August with city resources and one was completed by a property owner. There are three demolitions tentatively planned for the month of September.
Tourism Enhancement Grant	Foster/Morris	Fall 2017	Block and brick work is currently underway as weather permits. The goal is to have the bathrooms operational by Eye-ful of Paris weekend which is Sept 22 – 24.
ADA Compliance	Foster/Morris/Rock	On-Going	We will be using our next round of STP funds to pay for an ADA Transition Plan. We are working with TLM and Kimley-Horn to get this plan written.
MS4	Foster/Morris/Brown	On-Going	The storm water fee will begin appearing on BPU bills in September. The MS4 Annual Report is now available for public review and comment, it can be accessed at City Hall and on our website.
Energy Efficiency Project with Trane	Foster	2018	Demolition of the dehumidifier began on Tuesday; installation will begin on September 22; new unit will be commissioned on Oct 18. Phase one of street light replacement will begin mid-September and will be centered in the Foxfire subdivision.
TN ECD Façade Grant	Foster/Morris	Fall of 2018 if awarded	We have reapplied for this grant with the same scope as last year. This grant is targeted toward downtown façade improvements. The award announcements are anticipated to come sometime between mid-September and mid-October.
NRPA Grant	Foster/Lawrence/Morris	Fall of 2017 if awarded	This is a recreation grant where Disney is the sponsoring agency. We applied for this grant to construct a pump track in Eiffel Tower Park Extended. Unfortunately, we were not awarded this grant.

