

CARLTON GERRELL, MAYOR
KIM FOSTER, CITY MANAGER
FRED MCLEAN, ATTORNEY



TERRY FULLER, COMMISSIONER
GAYLE GRIFFITH, VICE MAYOR
JACKIE JONES, COMMISSIONER
SAM THARPE, COMMISSIONER

**BOARD OF COMMISSIONERS MEETING MINUTES
CITY OF PARIS, TENNESSEE
March 1, 2018
5:00 P.M.**

The Board of Commissioners of the City of Paris, Tennessee held a Regular Meeting at 5 p.m. on Thursday, March 1, 2018 at the Paris Henry County Chamber of Commerce.

The Public Hearing was called to order at 5:00 p.m. by Mayor Carlton Gerrell. The Public Hearing was held for the purpose of Ordinance to Amend 2-206 of the Paris Municipal Code regarding Restrictions of Beer Licenses.

There were no comments and the Public Hearing was duly closed.

The Meeting was called to order by Mayor Carlton Gerrell with the following roll call:

Present: Mayor Carlton Gerrell
Vice Mayor Gayle Griffith
Commissioner Jackie Jones
Commissioner Terry Fuller

Also Present: City Manager Kim Foster
City Attorney Fred McLean
Administrative Assistant M.J. Stancook
Community Development Director Jennifer Morris
Finance Director Traci Shannon

Absent: Commissioner Sam Tharpe

Media: Shannon McFarlin
Tim Alsobrooks
Bill McCutcheon

Commissioner Fuller led the meeting with the Pledge of Allegiance followed by a prayer led by Vice Mayor Griffith.

APPROVAL OF MINUTES: February 1, 2018 Regular Meeting Minutes.

DISCUSSION: None

ACTION: Commissioner Fuller made a motion, seconded by Commissioner Jones to approve the minutes as presented.

VOTE: Unanimous

COMMENTS FROM CITIZENS: None

COMMENTS FROM THE COMMISSION: None

SERVICE RESOLUTIONS AND PROCLAMATIONS: None

OLD BUSINESS ITEM NO. 1: Ordinance to Amend 2-206 regarding Restrictions on Beer Licenses (Second Reading)

DISCUSSION: There was no discussion in regard to the Ordinance to Amend 2-206 of the Paris Municipal Code.

ACTION: Motion made by Commissioner Fuller, seconded by Commissioner Jones to approve the Ordinance.

VOTE: Unanimous

ORDINANCE NO. 1224

AN ORDINANCE to Amend 2-206. **Restrictions on Licenses**, 9 of the Paris Municipal Code.

SECTION 1. BE IT ORDAINED by the Board of Commissioners of the City of Paris, Tennessee, that 2-206. **Restrictions on Licenses**, 9 of the Paris Municipal Code be deleted in its entirety and the following substituted therefore:

9. An applicant whose place of business is one hundred fifty (150) feet or less from a church, school, public playground, or park. This distance is to be measured in a straight line from the closest point from building to building, or in the case of a public playground or park, from the closest point of the applicant's building to the closest point in the nearest property line of the public playground or park. Provided, however, the provisions of this section shall not apply to any licensed premises deriving fifty five percent (55%), or more, of its gross revenue from non-alcohol related sales. For the purposes of this section, non-alcohol related sales shall be defined as the sale of food or non-alcoholic beverages. Non-alcohol related sales shall not include any admission fee, parking fee, cover charge, or other charge that must be paid for entry on or to the premises, or any fee or charge for any sales of commodities other than food or non-alcoholic beverages.

Provided further, however, that any business established prior to the effective date of this Ordinance may be continued. When a business not conforming with the provisions of this section is discontinued or abandoned for a period of one hundred eighty (180) consecutive days, then no application for a business not in conformance with the provisions of this section shall thereafter be approved (Ord. # 559, 6/4/81; Ord. # 674, 1/7/88; Ord. # 749, 04/04/90; Ord. # _____, _____ / _____ / 18).

SECTION 2. All ordinances and parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION 3. This ordinance shall take effect on and after final passage and adoption.

Passed and adopted February 1, 2018.

Passed and adopted March 1, 2018.

s/Carlton Gerrell
Mayor

s/Traci Shannon
Finance Director

OLD BUSINESS ITEM NO. 2: Ordinance to Increase Amount of ABC Board Members (Second Reading)

DISCUSSION: There was no discussion in regard to the Ordinance to Increase Amount of ABC Board Members.

ACTION: Motion made by Commissioner Jones, seconded by Commissioner Fuller to approve the Ordinance.

VOTE: Unanimous

ORDINANCE NO. 1225

AN ORDINANCE to Amend 2-201 of the Paris Municipal Code.

SECTION 1. BE IT ORDAINED by the Board of Commissioners of the City of Paris, Tennessee, that 2-201 of the Paris Municipal Code be amended as follows:

- A. That the first paragraph of 2-201 of the Paris Municipal Code be amended by deleting the phrase "three (3)" wherever it appears in the first paragraph of 2-201 and substituting therefore, in each instance, the phrase "five (5)".
- B. That the second paragraph of 2-201 be amended by deleting the phrase "7:00" and substituting therefore the phrase "6:00".
- C. By amending the third paragraph of 2-201 by deleting the phrase "two (2)" and substituting therefore the phrase "three (3)".
(Ord. # _____, _____ / _____ / 18).

SECTION 2. All ordinances and parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION 3. This ordinance shall take effect on and after final passage and adoption.

Passed and adopted February 1, 2018.

Passed and adopted March 1, 2018.

s/Carlton Gerrell
Mayor

s/Traci Shannon
Finance Director

OLD BUSINESS ITEM NO. 3: Ordinance to Amend 1-206 & 6-613 regarding an Increase to the Purchase Amount Requiring Bids (Second Reading)

DISCUSSION: There was no discussion in regard to the Ordinance to Amend 1-206 & 6-613 in regard to an increase to the Purchase Amount Requiring Bids.

ACTION: Motion made by Commissioner Fuller, seconded by Commissioner Jones to approve the Ordinance.

VOTE: Unanimous

ORDINANCE NO. 1226

AN ORDINANCE to Amend 1-206 and 6-613 of the Paris Municipal Code.

SECTION 1. BE IT ORDAINED by the Board of Commissioners of the City of Paris, Tennessee, that 1-206 and 6-613 of the Paris Municipal Code be amended as follows:

D. That 1-206 of the Paris Municipal Code be amended by deleting the phrase “\$10,000.00” from 1-206 and substituting therefore the phrase, “\$25,000.00” (Ord. # _____, _____ / _____ / 18).

E. That 6-613 of the Paris Municipal Code be deleted in its entirety and the following substituted therefore:

6-613. Purchases of more than \$10,000.00.

A. **Purchases of \$10,000.00 to \$25,000.00.** The purchase or procurement of supplies, materials, equipment, and/or services which do not exceed \$25,000.00 shall not require public advertisement and sealed competitive bids or proposals. Provided, however, at least three (3) written quotations shall be required whenever possible for purchases costing \$25,000.00 or less but more than \$10,000.00. Purchases of like items shall be totaled for purposes of the \$25,000.00 bid threshold.

B. **Purchases of \$25,000.00 or more.** The purchase or procurement of supplies, materials, equipment, and/or services, which individually cost more than \$25,000.00, or if when normally procured in lots of two (2) or more during any fiscal year total more than \$25,000.00, shall be subject to competitive bidding AND public advertisement. Where possible, bids will be solicited from a minimum of three (3) suppliers using the following bidding procedures:

- (1) The manager of the department or activity requiring the purchase or procurement of such items shall submit details of the supplies, materials, equipment, and/or services to be obtained, to include technical specifications where necessary, to the city manager as purchasing agent for approval.
- (2) Upon approval of the proposed purchase or procurement, the city manager or the city manager’s designee shall prepare a written bid packet containing specifications, terms, conditions, and bid policy as may be applicable. Such bid packet shall be made available to all interested parties and a fee may be charged for such bid packet. A list of all bid packets issued shall be kept by the city business office.
- (3) Bid proposals shall be returned as specified in the bid packet. Such proposals shall be docketed and shall be kept in the city business office until such time as is specified for opening. A record of the date, time, and return of all bids shall be kept.
- (4) All qualified bids, quotations, and/or proposals received in response to and advertisement and/or invitation to bid, shall at the time, date, and place specified in the public notice and/or solicitation of bids, be publicly opened at a meeting to be conducted by the city manager or the city manager’s designee and the bid price announced. Any bid proposal that, on its face, fails to meet the bid requirements shall not be opened and shall be retained by the city. A minimum of two (2) officials of the city shall be present at all public bid openings. The appropriate official of the city shall record the minutes of all such public bid openings, which shall be filed with the appropriate procurement documentation.
- (5) The city manager or the city manager’s designee shall evaluate all bids presented and review all bid documents for compliance with advertised specifications and the authorization of any procurement contracts to determine which bids meet the bid specifications. If the lowest bid is within the budgeted amount, as set by the Board of Commissioners, the city manager shall be allowed to enter into a contract with the successful bidder. If, in the opinion of the city manager there is a substantial reason to recommend other than the lowest bid, the city manager shall make such recommendation to the Board of Commissioners and the Board of Commissions may make such decision as necessary. In the event any acceptable bid or recommendation of the city manager is above the budgeted amount, the Board of Commissioners shall make a decision on award of any contract as they deem to be in the best interest of the city.
- (6) The city manager may reject any and all bids or recommend that noncompetitive contracts be entered into, pursuant to the provisions of T.C.A. 6-19-104.
- (7) With approval of the Board of Commissioners, the city manager shall be empowered to negotiate changes in bid specifications with the successful low bidder in order to comply with budget requirements or changed circumstances.

(Ord. # _____, _____ / _____ / 18).

SECTION 2. All ordinances and parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION 3. This ordinance shall take effect on and after final passage and adoption.

Passed and adopted February 1, 2018.

Passed and adopted March 1, 2018.

s/ Carlton Gerrell
Mayor

s/ Traci Shannon
Finance Director

**NEW BUSINESS
AGENDA ITEM NO.1
Financial Update**

City of Paris Finance Director Traci Shannon announced that retail sales for the month of December dropped 6.12% compared to December of last year. We had nine straight months of an increase. The last decrease in retail sales was for the month of February 2017. We are still ahead for the fiscal year-to-date 3.81%.

General Fund revenues exceeded expenditures in January and for the fiscal year-to-date. We did have several large expenses in January which included repairs to equipment and two new vehicles. We also had expenses for the City Hall renovation which is reimbursable from the bond.

Solid Waste revenues also were ahead of expenditures for the month of January and also for the fiscal year-to-date.

Other Business:

We hired one part-time employee (seasonal – PHCBL) and one full-time Firefighter (Tucker Kail). We had one full-time resignation: Tyrail Jackson (Patrolman)

We issued 16 business licenses in January, seven of which were renewals for the Minimal Activity License. The remaining nine are listed as follows:

New Business: Decker Construction, J.G. Hughes Construction, TRS Construction, Farm Bureau Income Tax Service (New Tax Preparer), Express Taxi Inc, City Wireless dba Cricket Wireless, Veterans Maintenance

New Owners: The Closet

Additional Location: Jones Bros. Inc.

CITY OF PARIS, TENNESSEE
RETAIL SALES

	FY2014	FY2015	FY2016	FY2017	FY2018	% Incr(Decr)
JULY	\$24,708,444	\$25,320,292	\$27,448,780	\$27,236,322	\$29,124,687	6.93%
AUGUST	\$24,462,464	\$26,406,849	\$26,395,078	\$26,842,574	\$28,523,828	6.26%
SEPTEMBER	\$24,928,640	\$26,453,764	\$28,353,058	\$28,795,120	\$29,895,359	3.82%
OCTOBER	\$24,450,137	\$25,020,809	\$26,933,939	\$26,630,740	\$28,604,595	7.41%
NOVEMBER	\$24,858,456	\$26,337,947	\$26,614,076	\$28,012,769	\$30,217,664	7.87%
DECEMBER	\$31,005,408	\$32,420,735	\$34,198,562	\$36,351,387	\$34,125,568	-6.12%
JANUARY	\$21,495,329	\$23,009,885	\$22,789,434	\$24,536,880		
FEBRUARY	\$24,572,900	\$23,295,076	\$25,750,142	\$24,888,226		
MARCH	\$26,710,508	\$27,326,289	\$30,192,335	\$30,924,608		
APRIL	\$25,907,395	\$28,122,156	\$27,950,237	\$29,151,285		
MAY	\$27,256,406	\$27,902,318	\$27,736,226	\$29,293,200		
JUNE	\$27,400,649	\$29,311,861	\$30,539,077	\$32,057,233		
TOTAL	\$307,756,736	\$320,927,982	\$334,900,945	\$344,720,344	\$180,491,700	
Previous YTD % Increase/Decrease		4.28%	4.35%	2.93%	3.81%	

REVENUES

	<u>Annual Budget</u>	<u>Current Month</u>	<u>Yr to Date</u>	<u>Percent Realized</u>
Property Taxes	1,365,000	159,557	769,675	56.39%
Local Option Sales Tax	4,561,000	402,135	2,764,280	60.61%
Wholesale Liquor / Beer	775,000	63,571	461,809	59.59%
Business Tax	360,000	12,567	46,682	12.97%
Fees & Licenses	164,700	1,885	86,387	52.45%
In Lieu Payments	860,250	88,843	514,455	59.80%
Grants	1,164,400	10,752	256,322	22.01%
State Shared taxes	1,552,800	104,508	879,869	56.66%
Proceeds-2015 Multi-Purpose Bond	450,000	0	324,820	72.18%
All Other	1,743,150	139,532	1,005,513	57.68%
Total General Fund Revenue	12,996,300	983,349	7,109,813	54.71%
Solid Waste Collection - BPU	1,235,000	103,269	720,759	58.36%
Solid Waste Disposal - Transfer	185,000	16,351	124,193	67.13%
Solid Waste Disposal - Brush	130,000	5,478	84,330	64.87%
Refuse Disposal Chgs - County	40,000	35,399	35,399	88.50%
Other (Tires/Recycle/Disc.)	2,500	147	2,227	89.06%
Total Solid Waste/Landfill	1,592,500	160,643	966,906	60.72%
Total Drug Fund	49,000	4,488	59,008	120.42%
TOTAL REVENUES	14,637,800	1,148,480	8,135,727	55.58%

EXPENDITURES

	<u>Annual Budget</u>	<u>Current Month</u>	<u>Yr to Date</u>	<u>Percent Realized</u>
Grants & Donations	229,422	67,578	115,528	50.36%
General Administration	377,717	25,250	196,254	51.96%
Economic Development	140,558	11,439	80,172	57.04%
Financial Administration	290,724	18,911	161,466	55.54%
City Hall Building	92,457	6,337	53,072	57.40%
Police Department	2,107,239	175,458	1,369,55	64.99%
Downtown Parking	20,780	1,487	10,658	51.29%
Emergency Communications	871,516	48,002	335,761	38.53%
Fire Department	1,682,397	115,776	931,538	55.37%
Building Inspection	98,701	4,881	57,561	58.32%
Street Maintenance	1,595,751	147,424	878,794	55.07%
State Street Aid	325,000	16,871	441,270	135.78%
Storm Water Drainage	68,457	2,140	34,482	50.37%
Street Lighting	208,200	32,812	147,579	70.88%
City Garage	312,582	25,545	175,992	56.30%
Cemetery Maintenance	56,601	431	33,214	58.68%
Health & Animal Control	127,999	12,246	83,338	65.11%
Civic Center	532,428	35,347	279,938	52.58%
Parks & Recreation	1,046,593	63,184	572,890	54.74%
Library	155,670	25,945	103,780	66.67%
Community Development	1,780,000	114,410	562,873	31.62%
Debt Service	639,320	16,487	115,392	18.05%
General Fund Expenditures	12,760,112	967,961	6,741,10	52.83%
Refuse Collection	665,540	44,004	364,450	54.76%
Contractual Services	450,000	40,344	291,907	64.87%
Landfill	301,890	32,772	177,108	58.67%
Total Solid Waste	1,417,430	117,120	833,465	58.80%
Total Drug Fund	73,366	7,159	25,272	34.45%
TOTAL EXPENDITURES	14,250,908	1,092,239	7,599,83	53.33%

<u>REVENUES OVER / (UNDER) EXPENDITURES</u>	<u>Current Month</u>	<u>Yr to Date</u>
General Fund	15,389	368,710
Solid Waste/Landfill	43,524	133,442
Drug Fund	(2,671)	33,736

NEW BUSINESS AGENDA ITEM NO. 2: Appointments to Boards:

DISCUSSION: Mayor Carlton Gerrell announced Jackie Jones has been reappointed to serve on the Paris-Henry County Library Board for another three year term. This position is appointed by the Mayor with Commission Approval.

Mayor Gerrell also announced Mr. George Bass has been reappointed to serve another five year term on the Parks and Recreation Commission. This position is appointed by the Mayor.

ACTION: Motion made by Commissioner Fuller, seconded by Vice Mayor Griffith to approve the appointment of Ms. Jackie Jones to another three year term on the Paris-Henry County Library Board.

VOTE: Unanimous

<u>BOARD</u>	<u>CURRENT MEMBER</u>	<u>PROPOSED MEMBER</u>	<u>TERM EXPIRATION</u>	<u>NEW EXPIRATION</u>
Paris-Henry Co. Library Board *Mayor w/Commission Approval (3 year term, limit of 2 terms)	Jackie Jones	Jackie Jones	March 2018	March 2021
Parks & Recreation Commission *Mayor Appointment (5 year term)	George Bass	George Bass	5/1/2018	5/1/2023

NEW BUSINESS AGENDA ITEM NO. 3: Ordinance to Amend 1-201 and 1-204 of the Paris Municipal Code (First Reading)

DISCUSSION: City Manager Kim Foster stated that when reviewing the Municipal Code for proposed changes City Attorney Fred McLean realized there were a couple of housekeeping items that needed to be addressed. The first being the current meeting time, and the second being the number of readings required for passage of an ordinance.

ACTION: Motion made by Commissioner Fuller, seconded by Commissioner Jones to approve the ordinance on first reading.

VOTE: Unanimous

NEW BUSINESS AGENDA ITEM NO. 4: Ordinance To Amend Title 11, Chapter 104 (Rezoning in B-2) (First Reading)

DISCUSSION: City Manager Kim Foster stated the rezoning request in the B-2 District was referred to the Planning Commission. Ms. Foster stated that the B-2 (Central Business District) zone is rather large and didn't fit a lot of what it encompassed and the outlying areas are not a good fit for this district classification. The Planning Commission, with the assistance of Staff and the City Attorney presented a proposed rezoning for the downtown area. All property owners within 250 ft. of any property being rezoned will be notified.

ACTION: Motion made by Vice Mayor Griffith, seconded by Commissioner Jones to approve the ordinance on first reading.

VOTE: Unanimous

NEW BUSINESSAGENDA ITEM NO. 5: Ordinance to Amend 11-912 and Enact 11-928 of the Paris Municipal Code (Mini Storage) (First Reading)

DISCUSSION: City Manager Kim Foster stated that some time ago the City Commission referred a request for Self- Storage in the B-2 District to the Planning Commission for their recommendation. After a great deal of study, the Planning Commission presented an ordinance draft by City Attorney Fred McLean. The ordinance amends 11-912 to set standards for "outdoor" storage facilities. The Planning Commission determined a need to have two separate sections; one for outdoor developments and one for indoor developments.

ACTION: Motion made by Commissioner Jones, seconded by Vice Mayor Griffith to approve the ordinance on first reading.

VOTE: Unanimous

NEW BUSINESS AGENDA ITEM NO. 6: Proposed Resolution to add Appendix L to the City of Paris Personnel Rules and Regulations regarding a Fire Dept. Reimbursement Agreement

DISCUSSION: City Manager Kim Foster stated that similar to the recent resolution passed last month for the Police Department, the following resolution would put into place a reimbursement agreement for training costs for the Fire Department.

ACTION: Motion made by Commissioner Fuller, seconded by Vice Mayor Griffith to approve the Resolution to add Appendix L to the City of Paris Personnel Rules and Regulation regarding a Fire Department Reimbursement Agreement.

VOTE: Unanimous

RESOLUTION NO. 1600

WHEREAS, the City of Paris, Tennessee has adopted Personnel Rules and Regulations effective April 6, 1994; and,

WHEREAS, Paris Municipal Code 1-503 specifies that amendments to said Personnel Rules and Regulations shall be adopted by the City Commission by Resolution before they shall have force and effect; and,

WHEREAS, the City Manager of the City of Paris, Tennessee has recommended to the City Commission that said Personnel Rules and Regulations be amended by enacting the following as **APPENDIX L** as follows:

APPENDIX L

Fire Department Training and Uniform Reimbursement Agreement

An applicant, if offered employment by the City of Paris Fire Department, shall execute an AGREEMENT FOR TRAINING AND UNIFORM REIMBURSEMENT Contract as follows:

AGREEMENT FOR TRAINING AND UNIFORM REIMBURSEMENT

I, _____, "Employee", agree that in consideration of my employment by the City of Paris Fire Department, "PFD", Employee will reimburse PFD for certain costs and expenses incurred by PFD as follows:

1. Employee understands and agrees that PFD will incur certain costs, including but not limited to uniform costs, equipment costs, medical examinations, transportation expense, and/or basic training. Employee agrees to repay this amount to PFD pursuant to certain terms and conditions as set out more fully hereinbelow.
2. Employee agrees to serve as a Firefighter with PFD for a period not less than thirty (30) months after completion of Employee's initial training at the Tennessee Fire Service and Codes Enforcement Academy or Employee's employment date if Employee is already a certified Firefighter.
3. In the event Employee voluntarily leaves employment with PFD during Employee's initial probationary period (twelve (12) months maximum), Employee will repay 100% of the initial Training Costs.
4. In the event Employee voluntarily resigns from PFD during the 18 months after the aforementioned probationary period Employee will repay to PFD the Training Costs on a prorated basis. For each month Employee is employed including completion of the initial probationary period the amount owed PFD will be reduced by one thirtieth (1/30).
5. Employee agrees that Employee's resignation, for whatever reason, shall be conclusive evidence that employee left employment with PFD voluntarily.
6. Employee understands that this Agreement does not constitute an Employment Contract. Employee understands that this Agreement does not grant Employee any rights or benefits from PFD and does not require PFD to offer Employee a position or modify the status of any probationary period for Employee.
7. Employee understands that PFD reserves the right, as Employer, to reassign, discipline, or terminate Employee in accordance with the City of Paris Personnel Rules and Regulations.
8. Employee agrees that if Employee completes the Tennessee Fire Service and Codes Enforcement Academy, or if Employee is presently a certified Firefighter, this Agreement does not alter or affect any other terms or conditions of Employee's employment with PFD.
9. Employee agrees that the City of Paris, in its sole discretion, may retain and deduct from Employee's last payroll check any amount due and payable to PFD and the City of Paris, to the extent allowed by law, to offset any amounts owed by employee pursuant to this Agreement.

Employee further agrees to repay to the City of Paris any additional amounts employee may owe pursuant to this Agreement at the time of Employee's resignation from PFD.

10. Employee agrees that if it becomes necessary for the City of Paris to enforce this contract and judgment is entered against Employee, Employee will pay all costs and expenses incurred by the City of Paris in enforcing this agreement, including reasonable attorney's fees.

Entered into this _____ day of _____, 20_____.

Employee

Fire Chief, Paris Fire Department

City Manager

This Resolution shall become a part of and be spread upon the minutes of this meeting of the Board of Commissioners of the City of Paris, Tennessee.

Unanimously adopted this the 1st day of March, 2018.

s/Carlton Gerrell _____
Mayor

s/Traci Shannon _____
Finance Director

NEW BUSINESS AGENDA ITEM NO. 7: Resolution Regarding Municipal Election

DISCUSSION: City Manager Kim Foster announced there are three City Commission seats that we will need to hold an election for. The following Resolution directs the County Election Commission to hold the appropriate election.

ACTION: Motion made by Vice Mayor Griffith, seconded by Commissioner Fuller to approve the Resolution regarding Municipal Election.

VOTE: Unanimous

RESOLUTION NO. 1601

WHEREAS, the Board of Commissioners of the City of Paris, Tennessee, have provided a procedure, pursuant to Ordinance No. 556, for the calling by the County Election Commission of municipal elections by passage of an appropriate resolution; and,

WHEREAS, the Board of Commissioners of the City of Paris, Tennessee, hereby directs the County Election Commission to make the necessary arrangements for holding a municipal election for the election of three (3) commissioners for the City of Paris, Tennessee; and,

WHEREAS, the Board of Commissioners of the City of Paris, Tennessee, directs the County Election Commission to make the necessary arrangements for holding said election in a manner prescribed by statute on November 6, 2018.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners of the City of Paris, Tennessee, go on record, pursuant to Ordinance No. 556, as directing the County Election Commission to hold an election for the purpose of electing three (3) commissioners for the City of Paris, Tennessee said election to be held on November 6, 2018.

This the 1st day of March, 2018.

s/Carlton Gerrell _____
Mayor

s/Traci Shannon _____
Finance Director

NEW BUSINESS AGENDA ITEM NO. 8: Rezoning Request for D. Patel on Mineral Wells

DISCUSSION: Community Director Jennifer Morris stated Mr. Darmesh Patel submitted a request to the City to rezone his property located on Mineral Wells formerly known as Timber Lodge. The property in question is located behind his properties that front on Mineral Wells Avenue. Currently they are zoned M-2 (Heavy Industrial). Mr. Patel requested zoning is B-1 (Highway Commercial) to be included with his property that is currently zoned B-1.

This request will need to be referred to the Planning Commission for recommendation.

ACTION: Motion made by Commissioner Jones, seconded by Vice Mayor Griffith to refer the request to the Planning Commission for recommendation.

VOTE: Unanimous

Additional Item to the Agenda No. 9: Resolution for West Tn. River Basin Authority

DISCUSSION: The resolution listed below was an addition to the Agenda from West Tn. River Basin Authority. The West Tn. River Basin Authority Board met recently and directed the Director of West Tn. River Basin Authority, David Salyers to contact all Mayors in West Tennessee both county and city and request that each board pass a resolution in support of River Basin Authority. City Manager Kim Foster recommended that this resolution be passed. Ms. Foster stated that the City of Paris gets a lot of support from the River Basin Authority on a regular basis such as the Beaver Management Program. Ms. Foster stated that the City has developed a great relationship with River Basin Authority.

ACTION: Motion made by Commissioner Jones, seconded by Vice Mayor Griffith to pass the Resolution.

VOTE: Unanimous

RESOLUTION NO. 1602

WHEREAS, the West Tennessee River Basin Authority, "WTRBA" has provided valuable assistance to the City of Paris, Tennessee in matters related to Flood Risk Management, Stream Maintenance, Channel Stabilization, Infrastructure Protection, Complex Regulatory Matters, and Water Resources Management; and,

WHEREAS, the City of Paris, Tennessee has benefited greatly from the assistance provided by WTRBA; and,

WHEREAS, all current State Funding dedicated to WTRBA is now allocated for the next three (3) years; and,
WHEREAS, if additional State Funding is allocated to WTRBA, WTRBA would have additional "cost share" resources to qualify for additional Federal Funding through a Federal Infrastructure Package and the 2018 Water Resources Development Act; and,
WHEREAS, this additional funding would allow WTRBA to provide additional services to all of West Tennessee, including the City of Paris, Tennessee.

NOW THEREFORE BE IT RESOLVED that the Board of Commissioners of the City of Paris, Tennessee go on record as encouraging Governor Bill Haslam and the Tennessee Legislature to provide additional funding to WTRBA for use in procuring additional Federal Funding so that WTRBA can provide enhanced services to West Tennessee and the City of Paris, Tennessee.

This Resolution shall become a part of and be spread upon the minutes of this meeting of the Board of Commissioners of the City of Paris, Tennessee.

Unanimously adopted this the 1st day of March, 2018.

/c Carlton Gerrell
Mayor

/Traci Shannon
Finance Director

STATUS OF VARIOUS PROJECTS
March 2018

	PRIMARY STAFF	TARGET COMPLETION DATE(S)	NOTES
HOME Grant	Morris/Foster	2018	Waiting on the State inspector to give his approval for the first payment on the first house. Once the first payment is made inspections will begin on the next seven houses.
Back Alley Paris	Foster/Morris/Ray(DPA)	On-Going	The next phase of this project will consist of a mural painted on an 8'x12' panel which will be mounted on the law office building adjacent to the west alley. This work is being done through the Art Builds Communities Grant which was again awarded to the DPA. Kathy Ray is working with Dan Knowles to create the content of the mural.
City Hall Renovations	Foster	March 2018	Ninety percent of all work is complete in the administrative end of City Hall. Renovations to the court room should be done in time for our next Commission meeting to be held there. Work will start in the Police Dept. in the next week or two.
Preserve Paris	Foster/Morris	On-Going	We are going to try a new concept for our next event, a Cleanup Scavenger Hunt. We are planning for a date of Saturday, April 14 with April 21 being a rain date. More information to come as we develop this new concept.
Demolitions	Foster/Brown	On-Going	We have currently been in talks with the owners of the old upholstery shop at the corner of Tyson & Manley about getting this structure down or brought up to code. They are currently considering their options. We are also still waiting on the County Attorney to complete the process of reducing the redemption period on structures that need to be demolished.
ADA Compliance	Foster/Morris/Rock	On-Going	An auditor with TML began auditing our parks at the first of the year.
Energy Efficiency Project with Trane	Foster	Spring 2018	Other than a few minor things, the transition of all energy efficiency upgrades to city facilities is complete. The transition of street lights is 86% complete.
TN ECD Façade Grant	Foster/Morris	Winter of 2018	We received 17 applications from building owners for a combined dollar amount of \$224,000. The review committee will meet in the next couple of weeks to grade the applications.
Transportation Alternatives (TA) Grant	Foster/Morris	Fall 2019	We are working with TLM Associates on this project. The grant has been submitted, but awards will not be determined or announced until Summer 2018.
TN Access to Health Grant	Morris/Lawrence	Summer 2019	Application for this grant to construct a low ropes course in Eiffel Tower Park Extended was submitted the first of February. Anticipated award announcement date is late March or early April.

City Manager Kim Foster gave a recent update in regard to the Energy Efficiency Project. Ms. Foster stated that the project is now 90% complete. The project will progress slower within the next few weeks as Trane is completing the "problem areas" of the project. Ms. Foster spoke with Charles West from BPU in regard to the savings on a particular light. The cost would be approximately .70 cents with the new LED light as opposed the seven to eight dollars per month that it cost in the past. To put this project in perspective, with savings such as this is how project accomplished and able to consume a \$600K piece of equipment without there being any out of pocket cost for the City.

Ms. Kathy Ray of DPA gave an update in regard to Back Alley Paris. Ms. Ray stated that Dan Knowles is working in his studio painting panels that will be applied to the outdoor wall of the Hessing Building. Ms. Ray mentioned the project is moving along well and she is very pleased on the project.

City Manager Kim Foster announced the next Preserve Paris Event will be held on April 14 with a rain date of April 21. A new concept for this event is planned, a Cleanup Scavenger Hunt with hopes to attract a younger crowd to participate.

City Manager Kim Foster stated that she, Parks and Recreation Director Tony Lawrence and City Attorney Fred Mclean will be having a planning session in regard to the cemetery policy. Ms. Foster also announced that bids/quotes will be taken in regard to the columns at the entrance of Memorial Cemetery as they are in bad shape.

Motion to Adjourn: Commissioner Fuller made a motion, seconded by Commissioner Jones to adjourn at 5:30 p.m.

Mayor

Finance Director