

CARLTON GERRELL, MAYOR
KIM FOSTER, CITY MANAGER
FRED MCLEAN, ATTORNEY



TERRY FULLER, COMMISSIONER
GAYLE GRIFFITH, VICE MAYOR
JACKIE JONES, COMMISSIONER
SAM THARPE, COMMISSIONER

BOARD OF COMMISSIONERS MEETING MINUTES
CITY OF PARIS, TENNESSEE
December 7, 2017
5:00 P.M.

The Board of Commissioners of the City of Paris, Tennessee held a Regular Meeting at 5 p.m. on Thursday, December 7, 2017 in the City Hall Courtroom.

SERVICE RESOLUTIONS AND RECONGNITIONS: Prior to the start of the Public Hearings, Parks and Recreation Director Tony Lawrence gave recognition to KPAC Director Rhonda Stanton for recently receiving an Award for Excellence for KPAC Young Artists from the Tennessee Parks and Recreation. Mr. Lawrence stated that the City of Paris competed with nine other cities for this award.

Ms. Rhonda Stanton spoke briefly in regard to the KPAC Young Artists Program as well as reading the recently received award.

A Public Hearing was called to order at 5:00 p.m. by Mayor Carlton Gerrell for the purpose of rezoning requests for 807 E. Wood St., 1016 Memorial Dr., 246 Memorial Dr., 600 Russell St., and for the proposed Ordinance for Wastewater Rate Increase.

There were several residents present in regard to the rezoning request for 1016 Memorial Drive. Ronnie Hastings, Fran Hastings, Bobbie Pierce, Allison Nanney and Jessica Beaver each expressed their concerns about the rezoning request. Each party present was opposed to the rezoning request.

Mr. Ronnie Boyd was present in regard to the rezoning request of 246 Memorial Drive. Mr. Boyd made a request for his property located on Memorial Drive to be included in the rezoning request.

There were no further comments and the Public Hearing was duly closed.

The Meeting was called to order by Mayor Carlton Gerrell with the following roll call:

Present: Mayor Carlton Gerrell
Vice Mayor Gayle Griffith
Commissioner Jackie Jones
Commissioner Sam Tharpe
Commissioner Terry Fuller

Also Present: City Manager Kim Foster
Attorney Chip McLean
Administrative Assistant M.J. Stancook
Community Development Director Jennifer Morris
Finance Director Traci Shannon

Media: Shannon McFarlin
Tim Alsobrooks
Bill McCutcheon

Absent: City Attorney Fred McLean

Commissioner Tharpe led the meeting with the Pledge of Allegiance followed by a prayer led by Commissioner Fuller.

APPROVAL OF MINUTES: November 2, 2017 Regular Meeting Minutes.

DISCUSSION: None

ACTION: Commissioner Fuller made a motion, seconded by Jones to approve the minutes as presented.

VOTE: Unanimous

COMMENTS FROM CITIZENS: Kathy Ray of the Downtown Paris Association thanked the City Commissioners for their support given to DPA.

COMMENTS FROM THE COMMISSION: Vice Mayor Griffith wished everyone a Merry Christmas. Mr. Griffith also thanked the residents for being present and expressing their concerns in regard to the rezoning requests.

OLD BUSINESS ITEM NO. 1: Rezoning Request for 807 E. Wood Street from R-2M to B-1

DISCUSSION: Community Development Director Jennifer Morris stated the above rezoning request was submitted by Mr. Robert Swayne for his property located at 807 E. Wood Street to be rezoned from R-2M to B-1. The request was referred to the Planning Commission and recommendation was made to grant the request and to also include the three additional lots on the same block as Mr. Swayne.

ACTION: Motion made by Commissioner Fuller, seconded by Commissioner Tharpe to approve on first reading the rezoning request submitted by Mr. Robert Swayne and to include the three additional lots located on the same block as 807 E. Wood Street.

VOTE: Unanimous

OLD BUSINESS ITEM NO. 2: Rezoning Request for 1016 Memorial Drive from R-1L to R-2 or R-3

DISCUSSION: As previously discussed during the public hearing, Community Development Director Jennifer Morris stated this parcel was requested to be rezoned from an R-1 to an R-2. This request was referred to the Municipal Regional Planning Commission and recommendation was made to approve the request. The ordinance was presented for first reading.

Commissioner Jones stated that after hearing the concerns of the neighboring residents more information has been provided to take into consideration. Ms. Jones gave the opinion that more discussion would possibly be needed.

ACTION: Motion made by Commissioner Fuller, seconded by Commissioner Tharpe to deny the rezoning request for 1016 Memorial Drive.

VOTE: Unanimous

OLD BUSINESS ITEM NO. 3: Rezoning Request for 246 Memorial Drive from B-1 to TRB

DISCUSSION: Community Development Director Jennifer Morris stated Mr. Mike Garner requested to have his property located at 246 Memorial Drive be rezoned from B-1 to TRB. Ms. Morris stated that the property in which the old Wildwood Nursery was located and the Maverick Store property are the only two pieces of property in this area that have been developed for commercial property. Ms. Morris stated that years ago when the highway was widened this area was expected to develop much quicker than it has. Ms. Morris also stated there are several houses in this area still being used as residences.

A potential buyer for Mr. Garner's property was unable to secure financing with the way the property is currently zoned. The potential buyer wants the property to remain residential. The Municipal Regional Planning Commission has recommended the portion of the lot facing Memorial Drive be rezoned to TRB, the back portion of the lot to remain R-1M. Mr. Garner intends to have the lot subdivided to match the zoning division.

This ordinance was presented for first reading.

ACTION: Motion made by Vice Mayor Griffith, seconded by Commissioner Jones to approve the rezoning request on first reading for the portion of the property facing Memorial Drive.

VOTE: Unanimous

OLD BUSINESS ITEM NO. 4: Rezoning Request for 600 Russell Street from M-2 to B-1

DISCUSSION: Mr. Harlan Crawford currently owns a piece of property located at 600 Russell Street. Mr. Troy Crawford, a potential buyer made a request to rezone the property from M-2 to B-1. The property is currently vacant.

The ordinance was presented for first reading.

ACTION: Motion made by Vice Mayor Griffith, seconded by Commissioner Fuller to approve the request on first reading to rezone 600 Russell Street from M-2 to B-1 on first reading.

VOTE: Unanimous

OLD BUSINESS ITEM NO. 5: Proposed Ordinance for Wastewater Rate Increase

DISCUSSION: City Manager Kim Foster stated that Mr. Tony Brown with the Board of Public Utilities was present to answer any questions in regard to the proposed ordinance for Wastewater Rate Increase.

ACTION: Motion made by Commissioner Fuller, seconded by Vice Mayor Griffith to approve the proposed Ordinance for Wastewater Rate Increase.

VOTE: Unanimous

ORDINANCE NO. 1223

AN ORDINANCE to Amend Appendix D Governing Board of Public Utilities Rules and Regulations
Governing the Use of the Sanitary Sewers and Connections Thereto

SECTION 1. BE IT ORDAINED by the Board of Commissioners of the City of Paris, Tennessee, that the Board of Public Utilities Rules and Regulations Governing the Use of Sanitary Sewers and Connections Thereto, be amended as follows:

- A. That the Wastewater Rate Schedule in Appendix D, setting the Commodity Rate and minimum monthly bill for sewer service be amended by inserting the below **Wastewater Rate Schedules** to be effective on and after 7/1/2019 immediately after the **Non-Residential Wastewater Rates Schedules Effective 7/1/2018** listed in Appendix D.3.b. as follows:

**WASTEWATER RATE SCHEDULE
(EFFECTIVE 7/1/2019)**

AVAILABILITY

Wastewater connections shall be available to all customers within the corporate limits of the City of Paris subject to the provisions of 8-203 of the Paris Municipal Code. The rate is based upon the amount of water measured by the Board of Public Utilities' metering facilities at each point of delivery.

COMMODITY RATE

<u>Based on Water Usage</u>	<u>INSIDE CITY</u>	<u>OUTSIDE CITY</u>
Base Charge	\$17.00	\$25.50
Cost per Thousand Gallons	\$4.00 per Thousand Gallons	\$6.00 per Thousand Gallons

All users or customers residing outside of the corporate limits of the City of Paris shall be charged an additional fifty percent (50%) of the wastewater bill.

**MINIMUM MONTHLY BILL
BASED ON WATER METER SIZE**

Meter Size	Gallons	INSIDE City	OUTSIDE City
5/8"	See above commodity rate for minimum		
1"	5,000	\$37.00	\$55.50
1 1/2"	15,000	\$77.00	\$115.50
2"	25,000	\$117.00	\$175.50

PAYMENT

All charges are net.

RESIDENTIAL WASTEWATER CAP

The maximum usage for the summer meter reading months of July through November will be the maximum usage during the previous meter reading months of December through April. If customer does not have usage history from December through April, the wastewater cap will be five (5) thousand gallons.

INDUSTRIAL SURCHARGE

Biochemical Oxygen Demand (BOD) over 250mg/l	\$0.26 per pound	Suspended Solids
over 300 mg/l	\$0.18 per pound	
Ammonia Nitrogen over 15 mg/l	\$1.14 per pound	

INDUSTRIAL SURVEILLANCE FEE

Any customer issued an industrial pretreatment discharge permit shall be charged an additional \$500.00 per month.

WASTEWATER TAP FEES:

Effective July 1, 2017

Tap Size:	Fee:
4"	\$1,000
6"	\$1,100

**WASTEWATER RATE SCHEDULE
(EFFECTIVE 7/1/2020)**

AVAILABILITY

Wastewater connections shall be available to all customers within the corporate limits of the City of Paris subject to the provisions of 8-203 of the Paris Municipal Code. The rate is based upon the amount of water measured by the Board of Public Utilities' metering facilities at each point of delivery.

COMMODITY RATE

<u>Based on Water Usage</u>	<u>INSIDE CITY</u>	<u>OUTSIDE CITY</u>
Base Charge	\$17.50	\$26.25
Cost per Thousand Gallons	\$4.25 per Thousand Gallons	\$6.375 per Thousand Gallons

All users or customers residing outside of the corporate limits of the City of Paris shall be charged an additional fifty percent (50%) of the wastewater bill.

**MINIMUM MONTHLY BILL
BASED ON WATER METER SIZE**

Meter Size	Gallons	INSIDE City	OUTSIDE City
5/8"	See above commodity rate for minimum		
1"	5,000	\$38.75	\$58.125
1 1/2"	15,000	\$81.25	\$121.875
2"	25,000	\$123.75	\$185.625

PAYMENT

All charges are net.

RESIDENTIAL WASTEWATER CAP

The maximum usage for the summer meter reading months of July through November will be the maximum usage during the previous meter reading months of December through April. If customer does not have usage history from December through April, wastewater cap will be five (5) thousand gallons.

INDUSTRIAL SURCHARGE

Biochemical Oxygen Demand (BOD) over 250mg/l	\$0.26 per pound	Suspended Solids
over 300 mg/l	\$0.18 per pound	
Ammonia Nitrogen over 15 mg/l	\$1.14 per pound	

INDUSTRIAL SURVEILLANCE FEE

Any customer issued an industrial pretreatment discharge permit shall be charged an additional \$500.00 per month.

WASTEWATER TAP FEES:

Effective July 1, 2017

Tap Size:	Fee:
4"	\$1,000
6"	\$1,100

(Ord. #1223, 12/7/17)

SECTION 2. All ordinances and parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION 3. This ordinance shall take effect on and after final passage and adoption.

Passed and adopted 11/2/2017.

Passed and adopted 12/7/2017.

/c Carlton Gerrell
Mayor

/c Traci Shannon
Finance Director

NEW BUSINESS ITEM NO. 1: Financial Update

City Finance Director Traci Shannon stated that retail sales were up for the third month in a row for this fiscal year. The month of September showed an increase of almost 4% and an increase of almost 6% for the fiscal year to date.

Expenditures exceeded revenues in the General Fund for the month of October. We spent \$277K for asphalt and also \$34K for tree trimming service along the streets in the City. Our Solid Waste revenues were ahead in October.

We mailed over 6,000 property tax statements and collected about 11% of the total amount billed. We collect the majority of payments during the months of December & February.

Other Business:

There were no new employees hired in October.

One part-time employee left the Animal Shelter.

We issued seven business licenses in October:

Sweet Vidalia's (Décor), Steve's New & Used Tire Shop,
Clean Queens, Perdelwitz Photography, Heather's Street Food,
Paris Tire & Auto Service, 54 Fuel Mart

**MONTHLY OPERATING STATEMENT
October 2017**

**CITY OF PARIS, TENNESSEE
RETAIL SALES**

	<u>FY2014</u>	<u>FY2015</u>	<u>FY2016</u>	<u>FY2017</u>	<u>FY2018</u>	<u>% Incr(Decr)</u>
JULY	\$24,708,444	\$25,320,292	\$27,448,780	\$27,236,322	\$29,124,687	6.93%
AUGUST	\$24,462,464	\$26,406,849	\$26,395,078	\$26,842,574	\$28,523,828	6.26%
SEPTEMBER	\$24,928,640	\$26,453,764	\$28,353,058	\$28,795,120	\$29,895,359	3.82%
OCTOBER	\$24,450,137	\$25,020,809	\$26,933,939	\$26,630,740		
NOVEMBER	\$24,858,456	\$26,337,947	\$26,614,076	\$28,012,769		
DECEMBER	\$31,005,408	\$32,420,735	\$34,198,562	\$36,351,387		
JANUARY	\$21,495,329	\$23,009,885	\$22,789,434	\$24,536,880		
FEBRUARY	\$24,572,900	\$23,295,076	\$25,750,142	\$24,888,226		
MARCH	\$26,710,508	\$27,326,289	\$30,192,335	\$30,924,608		
APRIL	\$25,907,395	\$28,122,156	\$27,950,237	\$29,151,285		
MAY	\$27,256,406	\$27,902,318	\$27,736,226	\$29,293,200		
JUNE	\$27,400,649	\$29,311,861	\$30,539,077	\$32,057,233		
TOTAL	\$307,756,736	\$320,927,982	\$334,900,945	\$344,720,344	\$87,543,873	
Previous YTD % Increase/Decrease		4.28%	4.35%	2.93%	5.63%	

REVENUES

	<u>Annual Budget</u>	<u>Current Month</u>	<u>Yr to Date</u>	<u>Percent Realized</u>
Property Taxes	1,365,000	147,216	166,683	12.21%
Local Option Sales Tax	4,561,000	379,593	1,583,631	34.72%
Wholesale Liquor / Beer	775,000	60,269	272,884	35.21%
Business Tax	360,000	5,290	23,024	6.40%
Fees & Licenses	164,700	885	39,325	23.88%
In Lieu Payments	860,250	60,104	276,362	32.13%
Grants	1,164,400	45,406	79,995	6.87%
State Shared taxes	1,552,800	108,273	565,502	36.42%
Proceeds-2015 Multi-Purpose Bond	450,000	45,783	303,285	67.40%
All Other	1,743,150	139,179	416,156	23.87%

Total General Fund Revenue	12,996,300	991,999	3,726,848	28.68%
Solid Waste Collection - BPU	1,235,000	101,856	408,465	33.07%
Solid Waste Disposal - Transfer	185,000	18,004	72,286	39.07%
Solid Waste Disposal - Brush	130,000	13,996	53,457	41.12%
Refuse Disposal Chgs - County	40,000	0	0	0.00%
Other (Tires/Recycle/Disc.)	2,500	409	1,602	64.10%
Total Solid Waste/Landfill	1,592,500	134,266	535,810	33.65%
Total Drug Fund	49,000	2,443	46,073	94.03%
TOTAL REVENUES	14,637,800	1,128,708	4,308,730	29.44%

EXPENDITURES

	<u>Annual Budget</u>	<u>Current Month</u>	<u>Yr to Date</u>	<u>Percent Realized</u>
Grants & Donations	229,422	392	7,567	3.30%
General Administration	377,717	35,911	127,205	33.68%
Economic Development	140,558	11,437	45,769	32.56%
Financial Administration	290,724	19,120	92,728	31.90%
City Hall Building	92,457	6,212	33,361	36.08%
Police Department	2,107,239	142,006	656,549	31.16%
Downtown Parking	20,780	1,527	6,553	31.53%
Emergency Communications	871,516	46,966	188,231	21.60%
Fire Department	1,682,397	113,277	527,545	31.36%
Building Inspection	98,701	5,415	42,450	43.01%
Street Maintenance	1,595,751	144,998	539,667	33.82%
State Street Aid	325,000	283,602	287,560	88.48%
Storm Water Drainage	68,457	4,357	20,529	29.99%
Street Lighting	208,200	16,242	80,199	38.52%
City Garage	312,582	18,296	109,185	34.93%
Cemetery Maintenance	56,601	3,239	30,764	54.35%
Health & Animal Control	127,999	11,319	48,012	37.51%
Civic Center	532,428	30,681	172,299	32.36%
Parks & Recreation	1,046,593	58,981	389,819	37.25%
Library	155,670	0	51,890	33.33%
Community Development	1,780,000	61,714	415,482	23.34%
Debt Service	639,320	15,534	61,485	9.62%
General Fund Expenditures	12,760,112	1,031,225	3,934,848	30.84%
Refuse Collection	665,540	39,496	225,309	33.85%
Contractual Services	450,000	41,757	171,223	38.05%
Landfill	301,890	20,959	117,077	38.78%
Total Solid Waste	1,417,430	102,213	513,610	36.24%
Total Drug Fund	73,366	1,392	14,699	20.04%
TOTAL EXPENDITURES	14,250,908	1,134,830	4,463,157	31.32%

<u>EVENTUES OVER / (UNDER) EXPENDITURES</u>	<u>Current Month</u>	<u>Yr to Date</u>
General Fund	(39,225)	(208,000)
Solid Waste/Landfill	32,053	22,200
Drug Fund	1,051	31,373

NEW BUSINESS ITEM NO. 2: Appointments to Boards

<u>BOARD</u>	<u>CURRENT MEMBER</u>	<u>PROPOSED MEMBER</u>	<u>TERM EXPIRATION</u>	<u>NEW EXPIRATION</u>
Downtown Parking Committee *Consumer (3 year term) City Mgr. Appointment	Kathy Carney	Kathy Carney	11/7/2017	11/7/2020
Downtown Parking Committee *At-Large (3 year term) City Manager Appointment	Wanda French	Johnna Wade	11/7/2017	11/7/2020

DISCUSSION: Mayor Gerrell announced that Ms. Kathy Carney wishes to remain on the Downtown Parking Committee for another term.

Due to the death of Ms. Wanda French, Ms. Johnna Wade is the proposed member to fill the at-large vacancy on the Downtown Parking Committee Board.

ACTION: Motion made by Commissioner Fuller, seconded by Vice Mayor Griffith to approve the Appointment to Boards.

VOTE: Unanimous

NEW BUSINESS ITEM NO. 3: Approval for the Mayor to Sign Letter to TDOT Regarding ADA Compliance

DISCUSSION: City Manager Kim Foster stated in the fall of 2016 TDOT set forth deadlines for ADA compliance and self-certification. The directive for 2017 is to provide them with a written letter from the Mayor outlining the development of the Transition Plan for the City of Paris.

ACTION: Motion made by Commissioner Fuller, seconded by Vice Mayor Griffith for the approval for the Mayor to sign letter to TDOT to satisfy this year's requirement.

VOTE: Unanimous



City of Paris, Tennessee

P. O. Box 970 * 100 North Caldwell Street
Paris, Tennessee 38242
731-641-1402 Fax 731-641-1424

December 7, 2017

Deputy Commissioner Paul D. Degges, P.E.
TDOT, Bureau of Engineering
Suite 700, James K. Polk Building
505 Deaderick St.
Nashville, TN 37243-1402

Dear Deputy Commissioner Degges,

The City of Paris has taken very seriously your directives regarding ADA compliance and self-certification. We have named an ADA Coordinator and published her contact information on our website. We have also updated our ADA grievance procedure and posted it to our website as well as prominently displayed it within our City Hall.

Additionally, we have evaluated what it would take to develop an ADA Transition Plan using in-house resources. At the completion of this process it was decided that the development of a plan would be more successful if it were done by an outside firm with experience in this area. After advertising for and receiving RFQs from engineering firms, we have signed a contract with TLM Associates to develop an ADA Transition Plan for the City of Paris. Our goal is to have this Transition Plan completed well before the December 2019 deadline.

Sincerely,

Carlton Gerrell
Mayor, City of Paris

NEW BUSINESS ITEM NO. 4: Resolution Authorizing the Provision of Matching Funds for the CDBG Grant for the BPU Wastewater

DISCUSSION: City Manager Kim Foster stated the bids for the wastewater treatment facility came in higher than anticipated. As a result, ECD has asked that the City pass a new resolution guaranteeing a new matching amount. The BPU will pay the match for the grant as before, but because the City of Paris is the applicant the resolution must come from the City.

Tony Brown, BPU Director of Water/Wastewater Operations stated the system being installed in the Wastewater Plant is complicated. Mr. Brown stated they would be getting rid of the chlorine gas disinfection which is dangerous and unhealthy. They will be switching to an Ultra-Violet disinfection which will be result in more capital cost up front but it is more environmental friendly. According to Mr. Brown, the chemical cost over the lifetime of the package is much better than what they are currently doing now.

Mr. Brown stated that eight different contractors picked up bid packages with only one of those submitting a bid. Mr. Brown also stated their engineering office out of Nashville is very

familiar and has worked with the contractor that placed the bid on many different wastewater projects.

According to Mr. Brown, SRF and ECD have approved the bid and recommend moving forward with this project.

ACTION: Motion made by Vice Mayor Griffith, seconded by Commissioner Tharpe to approve the Resolution.

VOTE: Unanimous

RESOLUTION 1598

AUTHORIZING THE PROVISION OF MATCHING FUNDS TO THE TENNESSEE DEPARTMENT OF ECONOMIC AND COMMUNITY DEVELOPMENT FOR THE SMALL CITIES BLOCK GRANT PROGRAM/CDBG FOR FISCAL YEAR 2016

WHEREAS, the governing body of Paris, Tennessee, having committed itself to the improvement of the community that it represents, submitted and was awarded an application for the improvement of its wastewater treatment plant,

WHEREAS, having determined proper eligibility by CDBG program guidelines, said governing body submitted an application for \$525,000 in grant funds to implement the aforementioned improvements and will commit funds in the amount of \$446,000 to be provided by the Paris Board of Public Utilities, to constitute a total project cost of \$971,000.

NOW, THEREFORE BE IT RESOLVED by the governing body of Paris, Tennessee that the Mayor of Paris is authorized to commit local matching funds to the proposed project, and to sign all necessary assurances, agreements or contracts required for recipients of CDBG funds.

Resolved this 7th day of December in the year of 2017.

/s Carlton Gerrell
Mayor

/s Traci Shannon
Finance Director

**STATUS OF VARIOUS PROJECTS
DECEMBER 2017**

	PRIMARY STAFF	TARGET COMPLETION DATE(S)	NOTES
HOME Grant	Morris/Foster	2018	Contractor bids were opened mid-November and a local contractor was the low bidder. He has started work on the first house. When the repairs to this house are about 60% complete the grant administrator will start the evaluation process on the next 6 or 7 houses on the priority list.
Back Alley Paris	Foster/Morris/Ray(DPA)	On-Going	We were not awarded the Delta Regional Authority grant. We will continue this project with the Art Builds Communities grant that we have been awarded. We are also talking to TVA about partnering with us to paint a history of KY Lake in alley #2 on the BPU building wall.
City Hall Renovations	Foster/Elizondo	March 2018	Cary Henson Construction was awarded the job as contractor. JC Educational was awarded the bid on office furniture. Shelton Maye, our IT consultant, is working on the technology piece of this project, and we are working with Brown Sign on a couple of signage additions. Work is scheduled to begin in December and will probably go through March. Work will be done in phases to minimize disruption.
Preserve Paris	Foster/Morris	On-Going	Our Dumpster Days event was marginally successful. The neighborhood did not seem to embrace this event as much as a true Clean Sweep event. Additionally, things were put in the dumpster buggies that should not have been which caused more work for our public works employees.
Demolitions	Foster/Brown	On-Going	Two owner-initiated permits were issued in November but neither were completed. There were no City initiated demos in November. The County held a delinquent tax sale at the end of the month and we are working on a prioritized demolition list based on properties that did not sell and reverted to County ownership.
Tourism Enhancement Grant	Foster/Morris	Fall 2017	The brick work is complete and the floors have been stained. Installation of fixtures is being done this week. The bathrooms should be operational before Christmas.
ADA Compliance	Foster/Morris/Rock	On-Going	We have contracted with TLM Associates to compile our ADA Transition Plan. We have also communicated our progress and plans to TDOT to meet their 2017 requirement.
MS4	Foster/Morris/Brown	On-Going	The storm water fee continues to be collected and remitted to the City by the BPU. That process seems to be working well and collections are slightly ahead of projections. At this point, MS4 is considered an ongoing, unending program of work for the City. In the future we will do updates on this program of work as needed instead of including it on this sheet.
Energy Efficiency Project with Trane	Foster	2018	We discovered a few small issues with support equipment for the dehumidifier, Trane is working to resolve. Change out of street lights to LED is about 35% complete.
TN ECD Façade Grant	Foster/Morris	Winter of 2018 if awarded	We have reapplied for this grant with the same scope as last year. This grant is targeted toward downtown façade improvements. The award announcements are anticipated to come sometime between mid-September and mid-October.
Transportation Alternatives (TA) Grant	Foster/Morris	Fall 2019	We are working with TLM Associates on this project. The grant has been submitted, but awards will not be determined or announced until Summer 2018.
TN Access to Health Grant	Morris/Lawrence	Summer 2019	We have submitted a letter of intent to apply for this grant to construct a low ropes course at Eiffel Tower Park Extended. The low ropes course is part of our long range park improvement plan. This grant is a 100% grant with no match required. We are working with TLM on this project.

City Manager Kim Foster provided a color coded sketch of City Hall in regard to the City Hall Renovation Project. Ms. Foster announced that the project will begin mid- December and the project has been phased out so that as one area is under construction the employees that occupy that area can move to one of the completed areas.

Motion to Adjourn: Vice Mayor Griffith made a motion, seconded by Commissioner Tharpe to adjourn at 5:41 p.m.

Mayor

Finance Director