

THE CITY COMMISSION
CITY OF PARIS, TENNESSEE
OCTOBER 3, 2013
REGULAR MEETING

The Board of Commissioners of the City of Paris, Tennessee met in regular session Thursday, October 3, 2013 at 6:00 p.m. in the City Hall Courtroom of the City of Paris, Tennessee for the purpose of conducting the following and any other business:

OLD BUSINESS:

1. Ordinance to Amend Employee Safety Plan (Second Reading)

NEW BUSINESS

1. Financial Update
2. Appointments to Boards
3. Stormwater Ordinance (First Reading)
4. Rezoning Request: M-1 to P-B – Highway 641 South
5. Resolution Authorizing the Mayor to Sign an Interlocal Agreement with the Henry County Tourism Authority
6. An Ordinance to Amend Title 11, Chapter 104 of the City of Paris Municipal Code by Rezoning Certain Property on the Highway 218 Bypass from P-B to M-1

STATUS OF VARIOUS PROJECTS AND DEPARTMENTAL SUMMARIES

1. Project Update Sheet

Present: Mayor Sam Sharpe
Vice Mayor Gayle Griffith
Commissioner Pete Lackey
Commissioner Carlton Gerrell
Commissioner Terry Fuller

Also Present: Carl Holder, City Manager
Fred McLean, City Attorney
Kim Foster, Finance Director
Willette Ray, Administrative Assistant to the City Manager
Jennifer Morris, Community Development Director
John Etheridge, Board of Public Utilities

Media: Bill McCutcheon, The Paris Post-Intelligencer
Tim Alsobrooks, WMUF

Mayor Sharpe called the meeting to order. The Pledge of Allegiance and a Moment of Silence was observed. Vice Mayor Griffith made a motion which was seconded by Commissioner Lackey to approve the minutes from the meeting held Thursday, September 5, 2013. The motion carried unanimously.

COMMENTS FROM CITIZENS

No comments.

COMMENTS FROM THE COMMISSION

Commissioner Fuller along with Commissioner Lackey informed the Commission about a possible “B.I.P.” (“Buy In Paris Price”) Program where it was suggested if you buy in Paris a business may offer you a special Paris price. Commissioner Gerrell stated that a similar idea was being considered by the Chamber of Commerce but called “Buy in Henry County”. The first meeting on the topic is to be held on Wednesday, October 9th.

OLD BUSINESS

ORDINANCE TO AMEND EMPLOYEE SAFETY PLAN (SECOND READING)

Federal law requires that we amend by Ordinance our Occupational Safety and Health Plan Program for employees every five (5) years.

Our Ordinance establishing the Plan fully conforms to all legal requirements however the Plan needed updating for signatures, employee numbers, and one reference to pertinent CFRs. It is based on the 2013 MTAS Model Plan.

At the September meeting, Vice Mayor Griffith made a motion which was seconded by Commissioner Gerrell to approve the Ordinance on First Reading. The motion carried unanimously.

After a brief discussion, Vice Mayor Griffith made a motion to approve the Ordinance on Second Reading. Commissioner Gerrell seconded the motion which carried unanimously.

ORDINANCE NO. 1161

An Ordinance to Amend
the Occupational Safety and Health Plan for City Employees

Be it ordained by the Board of Commissioners of the City of Paris, Tennessee that 1-901.et.seq., of the Paris Municipal Code, as adopted July 3, 2003 be amended to reflect minor changes in program requirements as follows:

Section 1. That the revised Plan of Operation for the Occupational, Safety and Health Program Plan for Employees of the City of Paris as presented on September 5, 2013 is hereby adopted.

Section 2. All Ordinances and parts of ordinances in conflict with the provisions of this Ordinance are hereby repealed.

Section 3. This Ordinance shall take effect on and after final passage and adoption.

Passed and adopted _____ September 5, 2013 _____.

Passed and adopted _____ October 3, 2013 _____.

/s/Samuel Tharpe
Mayor

/s/Kim Foster
Finance Director

FINANCIAL UPDATE

Finance Director Kim Foster provided the Financial Update. She stated that on the positive side, growth is being seen. Revenues are ahead of last year. Retail sales were also on the positive side.

It was also noted that Landfill Expenses includes the purchase of the Trackhoe for \$164,500. Our budget will need to be adjusted at some point for this purchase.

Also, the \$6.5 million from Bethel that we used to pay off the bond issue is not reflected in the financial report as it was an unusual and extraordinary item that resulted in a “wash” on the financials.

APPOINTMENTS TO BOARDS

There were no appointments to Boards to be filled for the month of October.

STORMWATER ORDINANCE (FIRST READING)

Staff introduced the Stormwater Ordinance as required by the MS-4 Permit process. The proposed Ordinance is based on the MTAS Model Ordinance s amended in April 2013. Copies of the Ordinance were distributed electronically since it is 70-plus pages long.

After a brief discussion, Vice Mayor Griffith made a motion which was seconded by Commissioner Fuller to approve the Ordinance on First Reading. The motion carried unanimously.

The Ordinance will be presented next month for a Public Hearing and Second Reading.

REZONING REQUEST: M-1 TO P-B – HIGHWAY 641 SOUTH (FIRST READING)

At the rescheduled Planning Commission meeting held Thursday, September 19th, a rezoning request for Highway 641 South – M-1 to P-B was presented to the Board for discussion. A request was submitted by Jamie Brown for the rezoning of property located on Highway 641 South. The property is currently zoned M-1 and fronts on the highway. The parcel is not a large parcel and would be more conducive to some type of general business zoning.

The rezoning request application, maps for the location and surrounding zoning districts were included in the agenda.

After a brief discussion, Mr. Gerrell made a motion which was seconded by Mr. Griffith to submit this rezoning request to the City Commission. The motion carried unanimously.

After a brief discussion, Vice Mayor Griffith made a motion which was seconded by Commissioner Gerrell to approve the rezoning request on First Reading. The motion carried unanimously.

It will be presented for a Public Hearing and a Second Reading at next month's meeting.

RESOLUTION AUTHORIZING THE MAYOR TO SIGN AN INTERLOCAL AGREEMENT WITH THE HENRY COUNTY TOURISM AUTHORITY

The City's Relending Program Board has approved an application from the Henry County Tourism Authority for \$50,000 at 0% for five (5) years, for the renovation of certain structures at Camp Hazlewood. The TRRA revenue stream will be pledged as collateral.

After a brief discussion, Commissioner Lackey made a motion which seconded by Vice Mayor Griffith to approve the Resolution to authorize the Mayor to sign the Interlocal Agreement. The motion carried unanimously.

RESOLUTION NO. 1527

INTERLOCAL AGREEMENT BETWEEN THE CITY OF PARIS
AND HENRY COUNTY TOURISM AUTHORITY
RELATING TO AN IRP LOAN

WHEREAS, the City of Paris Intermediate Relending Program Committee has recommended a 0% loan of \$50,000 to the County of Henry Tourism Authority; and

WHEREAS, the County of Henry Tourism Authority must establish sufficient collateral for the loan; and
WHEREAS, the Tourism Authority has authority granted by the Henry County Commission to pledge the Authority's Tennessee River Resort Funds for such purposes; and

WHEREAS, the City of Paris deems the pledge of said funds, as sufficient collateral for the repayment of the loans as established in the Loan Department; and

WHEREAS, it is deemed desirable to authorize the Mayor to sign an Interlocal Agreement as prepared by the City Attorney in accordance with the Program guidelines; and

NOW THEREFORE BEING ORDAINED that the Mayor is authorized to sign said Interlocal Agreement on this the 3rd day of October, 2013.

/s/Samuel Tharpe
Mayor
City of Paris

/s/Brent Greer
Mayor
County of Henry

/s/Donna Craig
County Court Clerk

AN ORDINANCE TO AMEND TITLE 11, CHAPTER 104 OF THE CITY OF PARIS MUNICIPAL CODE BY REZONING CERTAIN PROPERTY ON THE HIGHWAY 2018 BYPASS FROM P-B TO M-1

The Board of Public Utilities has located properties for their proposed warehouse and requested we expedite a rezoning request to aid them in moving quickly into construction.

Staff requests that the Commission approve the Zoning Map amendment request by caption and refer it to the Planning Commission.

John Etheridge of BPU was present to field any questions.

After a brief discussion, Commissioner Lackey made a motion which was seconded by Vice Mayor Griffith to approve the Ordinance on First Reading and refer this to the Planning Commission. The motion carried unanimously.

STATUS OF VARIOUS PROJECTS AND DEPARTMENTAL SUMMARIES

ONGOING PROJECTS (as of 09-26-13)

Item	Primary Staff	Target Completion Date(s)	Notes
1	Joy Street Holder / Morris	7-31-13	Finished
2	Collinwood Drainage Public Works	Weather dependent	Completed Phase I; Starting Phase II; Engineering
3	Hazelwood Holder		Holder and Greer creating Plan B for development of Youth Camp.
4	Annexation Projects Holder / Morris		Finished, except for punch list.
5	Employee Handbook Holder / Foster / Ray	Indefinite	Reflect personnel rules; No progress.
6	641 North Holder / Morris		No further City involvement.
7	MTAS Benchmarking Holder		New standards to Department Heads.
8	218 Bypass Morris / Holder / Greer	November 15 for City efforts	October 1st deadline for purchases due to various issues; Morris actively working.
9	Valleywood Drainage Project Holder / Jessie / Brown	Ongoing Process	ARAP permit applied for on July 22 nd ; Brown / Jessie obtaining easements; Hope to start spot locations in October
10	MS-4 Permit Holder / Morris / Jessie	Deadline for Notice of Intent (NOI) application – December 31, 2013	Currently working on NOI; Proposing sample ordinance.

There being no further business the meeting was duly adjourned at 6:40 p.m.

/s/Samuel Tharpe
Mayor

/s/Kim Foster
Finance Director